

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING MINUTES(Virtual)
December 15th, 2020

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:30 a.m.

ROLL CALL

Members Present: Dr. Albro, Mr. Cipriano, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Members Absent: Dr. Sforza.

Also Present: Dr. Michael Kuchar , Superintendent of Schools, Dr. Mark Hayes, Interim Business Administrator. Ms. Stephanie McGowen, Dean of Felician University and Dr. Matt Murphy, Superintendent of Ramsey Board of Education.

SUPERINTENDENT'S REPORT

Dr. Kuchar started out this meeting by introducing everyone to long time employees Ms. Dayana Galarza Jara and Ms. Betty Van Benschoten and praised them for their continued hard work and dedication to the South Bergen Jointure Commission.

Dr. Matt Murphy spoke to the Board regarding his involvement with his community and group home situation in his town. He shared with everyone how they provide community service by reaching out and distributing food and goods to those in need.

Dr. Stephanie McGowan spoke to the Board regarding the ongoing relationship with the Jointure Commission and Felician University. She spoke of new programs being introduced and a very generous offer to all South Bergen Jointure Commission full time employees to receive a 30% off tuition for anyone wishing to further their education.

Dr. Kuchar presented Board President, Mr. Cipriano with an acknowledgement for his hard work and dedication to the continued participation with the No Barriers project with Felician University.

Updated district enrollment 2020-2021

APPROVAL OF MINUTES:

Motion: Mr. John Hurley
Seconded: Mr. Damian Kennedy

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of November 24, 2020 be approved.

Action taken:

Ayes: Dr. Albro, Mr. Cipriano, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nays: None

Absent: Dr. Sforza

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Frank Scarafile
Seconded: Mr. Stephen Kollinok

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e, 2f)

2b. The Board accepted the Board Secretary's Report as of October 31st, 2020 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of October 31st, 2020 the Board Secretary's monthly financial report (Appropriations sections), did not

reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”.

(Attachment 2b)

2c. The Board accepted the financial report of the Treasurer of School Monies for the month of October 2020 (Attachment 2c)

2d. The Board approved the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of October 31st, 2020, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. The November and December bills list below are approved (lists attached):

Bills Payable	\$2,349,574.97
Payroll/Manual Check	\$ 908,658.04
Cafeteria Checks	<u>\$ 16,400.15</u>
Total	\$3,274,633.16

2f. Motioned to approve the transfers for the month of October 2020. (Attachment 2f)

2g. Motioned to approve the decommission list for the 2020-2021 school year. (Attachment 2g)

2h. Motioned to approve the SARNOFF GROUP LLC, to provide Executive Coaching for three Administrators at 40 hours per client at \$4,000.00 per Administrator for a total of \$12,000.00 (Attachment 2h)

2i. Motioned to approve the Professional Development Initiative FACT CONFERENCE 2021, offered by Felician University for the staff of the South Bergen Jointure to participate in zoom sessions during the months of March, April, May and June for the flat rate of \$5,000.00. (Attachment 2i)

Action taken:

Ayes: Dr. Albro, Mr. Cipriano, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Dr. Sforza

3. PERSONNEL:

Motion: Mr. Anthony Grieco
Seconded: Dr. James Albro

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2021 through July 31, 2021. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Approved the appointment of the following additional Paraprofessionals at the hourly rate listed and effective dates through June 30, 2021.

<u>Name</u>	<u>Rate</u>	<u>Start Date</u>
Laura Madera	\$22.00 w/ Sub Cert	1/4/2021

3b. Approved the adjusted start date of Andrea Rojas, Paraprofessional from November 15, 2020 to December 3, 2020.

3c. Approved the following staff for the Emergency Paid Sick Leave Act (EPSLA)

<u>Staff ID #</u>	<u>Position</u>	<u>Dates</u>
0951	Para	11/23/20 & 11/24/20
0107	Teacher	12/10/20 - 12/23/20
0901	Para	11/30/20 - 12/3/20

0022	Teacher	12/1/20 - 12/3/20
0786	Para	12/2/20 - 12/3/20
0306	O. T.	11/23/20 - 11/25/20
0152	Speech	12/1/20
0849	P. T.	11/16/20 - 11/19/20 & 11/24/20 -11/25/20
0601	O.T.	12/1/20 - 12/7/20
1000	Para	11/30/20 - 12/4/20
0772	Para	11/30/20 - 12/4/20
0969	Secretary	11/23/20 - 11/27/20
0017	Principal	11/24/20 - 11/25/20
0049	Para	11/30/20 - 12/4/20
0103	Speech	12/4/20
0906	Music	12/1/20 - 12/2/20
0986	Speech	12/7/20
0726	Teacher	11/18/20-11/25/20 & 12/2/20-12/4/20
0239	P.T.	12/4/20
1027	Music	10/21/20, 11/4/20, 12/8/20 & 12/9/20
0095	Speech	12/10, 12/11, 12/16 & 12/17/20
0730	Gym	12/8-12/9/20

- 3d. Approved the appointment of Constina Cousins, to go from a substitute to a Paraprofessional at the hourly rate of \$23.76, which is based on the Paraprofessional Index BA, effective January 4, 2021 - June 30, 2021.
- 3e. Motioned to approve the attached additional pay for services rendered as indicated. (Attachment 3e)
- 3f. Motioned to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide

Teacher of Social Studies
Teacher of English
Teacher of Reading
Substitute Teacher Aides
Assistant Business Administrator
Supervisor of STEAM
Bookkeeper

Teacher of Math
Principal
Reading Specialist
Teacher of Science
Clerk/Typist/Receptionist
Curriculum/Assessment Coordinator
Transportation Manager

*Board to approve names as submitted by the Superintendent at the January meeting.

3g. Approved the appointment of Jessica Wagner as a Paraprofessional at the hourly rate of \$22.00, which is based on the Paraprofessional Index BA with substitute certificate, effective January 4, 2021 - June 30, 2021.

3h. Approved the family leave under the Family Medical Leave Act for Corey Bladzinski, Teacher, for the South Bergen Jointure Commission as follows:

January 4, 2021 - February 11, 2021 Family medical - unpaid
with benefits
{Portion of benefits to be paid by
employee}

3i. Adjusted the maternity/medical leave under the Family Leave Act for Laura Sgalia, School Nurse for the South Bergen Jointure Commission as follows:

September 1, 2020- October 1, 2020 Medical leave with benefits
22 paid sick days
(Date of Birth: 9/2/2020)
{Portion of benefits to be paid by
employee}

October 2, 2020 - January 1, 2021 Federal and/or State Family Leave,
Unpaid with benefits
{Portion of benefits to be paid by
employee}

January 4, 2021 - February 19, 2021 Unpaid leave of absence without
benefits.

Action taken:

Ayes: Dr. Albro, Mr. Cipriano, Mr. Chirichella, Mr. Giancaspro,
Mr. Grieco, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Knipper,
Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca and
Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Dr. Sforza

4. POLICY:

Motion: Mr. Giovanni Giancaspro
Seconded: Mr. John Hurley

4a. Adopted the following Policies/Regulations/By Laws/Procedure
(Second Reading): (Attachment 4a)

Policy #1620 Administrative Employment Contracts (M)

Policy #2431 Athletic Competition (M)

Regulation # 2431.1 Emergency Procedures for Sports and Other Athletic Activity
(M)

Policy &
Regulation #5330.05 Seizure Action Plan (M)

Policy # 6440 Cooperative Purchasing (M)

Policy &
Regulation #6470.01 Electronic Funds Transfer and Claimant Certification (M)

Policy &
Regulation #7440 School District Security

Policy #7450 Property Inventory (M)

Policy &
Regulation #7650 School Vehicle Assignment, Use, Tracking, Maintenance, and
Accounting

Policy #8420 Emergency and Crisis Situations (M)

Policy #8561 Procurement Procedures and School Nutrition Programs (M)

4b. Adopted the following Policies/Regulations/By Laws/Procedure (First):
(Attachment 4b).

ByLaws # 0151 Organization Meeting

Policy #1110 Organizational Chart

Policy #1581 Domestic Violence

Policy #2422 Health and Physical Education

Policy #2466 Needless Public Labeling of Students with Disabilities

Action Taken:

Ayes: Dr. Albro, Mr. Cipriano, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Dr. Sforza

5. TRANSPORTATION:

Motion: Dr. Douglas Petty

Seconded: Mr. Damian Kennedy

- 5a. Motion to approve the attached 2020-2021 Quote Results Set 4. (Attachment 5a)

Action taken:

Ayes: Dr. Albro, Mr. Cipriano, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Dr. Sforza

6. FACILITIES AND PLANNING:

Motion: Dr. Douglas Petty

Seconded: Mr. Damian Kennedy

- 6a. Motioned to approve the Revised Linkage Agreement with the Teaneck Board of Education for the 2020-2021 school year. (Attachment 6a)

Action taken:

Ayes: Dr. Albro, Mr. Cipriano, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None
Absent: Dr. Sforza

7. OLD BUSINESS:

None

8. NEW BUSINESS:

Motion: Dr. Douglas Petty
Seconded: Mr. Damian Kennedy

- 8a. Approved revised MOA with Felician University to reflect inclusion of all South Bergen Jointure Commission Member District for all full time employees to receive 30% discount of Felician University tuition.

Action taken:

Ayes: Dr. Albro, Mr. Cipriano, Mr. Chirichella, Mr. Giancaspro, Mr. Grieco, Mr. Hurley, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Mr. Kollinok, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None
Nayes: None
Absent: Dr. Sforza

9. DISCUSSION ITEMS:

Mr. Frank Scarafile discussed the need for Certified School Nurses.

10. FOOD SERVICE:

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion: Mr. Damian Kennedy
Seconded: Mr. Anna Sciacca

BE IT RESOLVED, that this meeting is adjourned at 10:05 a.m.

Action Taken: Unanimously approved by voice vote.

Dr. Mark Hayes
Interim Business Administrator

NO CLOSED

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

December 15th, 2020

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on December 15, 2020 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated December 15, 2020. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING**

December 15th, 2020

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Personnel

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: