

**SOUTH BERGEN JOINTURE COMMISSION**  
**500 Route 17 South, Suite 307**  
**Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING MINUTES**  
**November 14th, 2018**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The Record and       The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:30 a.m.

ROLL CALL

Members Present:     Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant, Mr. Kennedy,  
                              Mr. Kollinok, Mr. Maceri, Dr. Ponds, Mr. Quatrone, Dr. Sforza,  
                              Mr. Scarafile and Dr. Yurchak.

Members Absent:     Mr. Albro, Mr. Hurley and Mr. Perrapato.

Also Present:         Dr. Michael Kuchar, Superintendent of Schools, Ms. Susan Cucciniello,  
                              Business Administrator/Board Secretary and Mr. Kenneth Sheldon,  
                              Assistant Business Administrator.

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on the districts current status and upcoming professional development. Michael also discussed meeting with the group regarding the proposed Alternative High School and his attending Scott Rossig's program at NJEA about student behavior management. Dr. Kuchar also mentioned we are in the process of looking at Middle States accreditation and also exploring the possibility of therapy dogs and yoga services to enhance our programs.

**APPROVAL OF MINUTES:**

Motion: Mr. Stephen Kollinok  
Seconded: Mr. Frank Scarafile

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of October 17, 2018 be approved.

Action taken:

Ayes: Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant, Mr. Kennedy,  
Mr. Kollinok, Mr. Maceri, Dr. Ponds, Mr. Quatrone and  
Dr. Yurchak.  
Abstain: Dr. Sforza and Mr. Scarafile.  
Nayes: None  
Absent: Mr. Albro, Mr. Hurley and Mr. Perrapato.

### **MEETING OPEN TO THE PUBLIC**

No public present.

### **REGULAR ORDER OF BUSINESS**

#### **2. FINANCE REPORT:**

Motion: Mr. Frank Scarafile  
Seconded: Mr. Anthony Grieco

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepted the Board Secretary's Report as of September 30th, 2018 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of September 30th, 2018 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year".  
(Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of September 2018. (Attachment 2c)
- 2d. The Board approved the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of September 30th, 2018, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2e. There were no transfers for the month of September 2018.
- 2f. The October & November bills list below are approved (lists attached):

Bills Payable	\$2,712,679.67
Payroll/Manual Check	\$1,644,790.04
Cafeteria Checks	\$ 0
<b>Total</b>	<b>\$4,357,469.71</b>

- 2g. Approved the attached list of field trips with cost. (Attachment 2g)
- 2h. Approved the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2h)

Action taken:

Ayes: Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Ponds, Mr. Quatrone, Dr. Sforza, Mr. Scarafile and Dr. Yurchak.

Abstain: None

Nays: None

Absent: Mr. Albro, Mr. Hurley and Mr. Perrapato.

**3. PERSONNEL:**

Motion: Dr. Matt Helfant  
 Seconded: Mr. Frank Scarafile

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2019 through July 31, 2019. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office

Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Approved the medical leave of absence for Holly Ehle, Principal from November 1, 2018 - December 2, 2018. Ms. Ehle will be paid sick days during this time. Ms. Ehle's physician has confirmed her condition.

3b. Approved the maternity/medical leave under the Family Leave Act for Jennifer Gloeckler, Paraprofessional, for the South Bergen Jointure Commission as follows:

February 25, 2019 - April 29, 2019

Medical leave with benefits  
40 paid sick days  
(Due Date: 3/24/19)  
{Portion of benefits to be paid by  
employee}

April 30, 2019 - June 25, 2019  
Leave,

Federal and/or State Family  
Unpaid with benefit  
{Portion of benefits to be paid by  
employee}

3c. Approved the appointment of Vicki Baum as a Paraprofessional at the hourly rate of \$17.00 effective November 5, 2018 - June 30, 2019.

3d. Accepted the resignation of Yordy Deleon, paraprofessional, effective October 27, 2018 and approve Mr. Deleon to be placed on the substitute list for the 2018-2019 school year.

3e. Approved the appointment of Ariel Peralta as a Paraprofessional at the hourly rate of \$18.00 effective October 22, 2018 - June 30, 2019.

3f. Accepted the resignation of Dylan Gerard, Paraprofessional, effective November 22, 2018.

3g. Approved the appointment of Jennifer Cardenas, as a Paraprofessional at the hourly rate of \$18.00 effective November 16, 2018 - June 30, 2019.

3h. Approved the appointment of Jason Rader, as a Paraprofessional at the hourly rate of \$18.00 effective November 5, 2018 - June 30, 2019.

3i. Approved the appointment of Jacqueline Aguilar as a Paraprofessional at the hourly rate of \$17.00 effective October 29, 2018 - June 30, 2019.

3j. Approved Kristen Lombardi from Montclair State University to do twenty-five observations hours of speech pathology as required for her graduate program.

3k. Approved a contract with South Hackensack Board of Education for the Jointure to

provide Kathy LaForge as a temporary Paraprofessional effective October 15, 2018 to cover a medical leave. Full amount of salary, plus benefits and an administrative fee shall be charged to South Hackensack Board of Education.

- 3l. Approved the appointment of Maty Sall, as a paraprofessional at the hourly rate of \$18.00 effective November 5, 2018 - June 30, 2019. Accept the resignation of Maty Sall effective November 6, 2018.
- 3m. Approved the revised medical leave of absence for Zaryjah Jones, paraprofessional from October 15, 2018 - November 7, 2018. Ms. Jones will be unpaid with benefits during this time (portion of benefits to be paid by employee). Ms. Jones' physician has confirmed her condition.
- 3n. Approved additional pay for Carmen Cajamarca, paraprofessional at the South Hackensack Campus for working at the PrimeTime East Rutherford campus on November 6 due to South Hackensack being closed.
- 3o. Approved the maternity/medical leave under the Family Leave Act for Sarah Bossio, Teacher, for the South Bergen Jointure Commission as follows:

March 1, 2019 - April 10, 2019	Medical leave with benefits 28 paid sick days (Due Date: 3/12/19) {Portion of benefits to be paid by employee}
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April 11, 2019 - June 26, 2019	Federal and/or State Family Leave, Unpaid with benefit {Portion of benefits to be paid by employee}
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- 3p. Approved the temporary employment of Dr. David Goldblatt as a medical leave replacement for Holly Ehle, Principal, for the period of November 1-November 30, 2018 at the daily rate of \$500.00 per diem for actual days worked.
- 3q. Approved the appointment of Lisa Minasian as a Paraprofessional at the hourly rate of \$18.00 effective December 15, 2018 - June 30, 2019.
- 3r. Approved the appointment of Taleen Ohannessian as a Paraprofessional at the hourly rate of \$18.00 effective December 1, 2018 - June 30, 2019.
- 3s. Motioned to authorize the superintendent to hire personnel on an emergent basis for the following positions\*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher

Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Supervisor of STEAM	Curriculum/Assessment Coordinator
Bookkeeper	Transportation Manager

\*Board to approve names as submitted by the Superintendent at the September meeting.

**4. POLICY:**

Motion: Mr. Nick Cipriano  
 Seconded: Dr. Matt Helfant

4a. Approved the donation of new books from KPMG as a community service event, Family for Literacy Program. KPMG will visit the Maywood Campus on December 20, 2018.

Action taken:

Ayes: Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Ponds, Mr. Quatrone, Dr. Sforza, Mr. Scarafale and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Mr. Albro, Mr. Hurley and Mr. Perrapato.

**5. TRANSPORTATION:**

Motion: Mr. Damian Kennedy  
 Seconded: Mr. Frank Quatrone

5a. Motioned to approve the attached 2018-2019 Quote Set 4 (Attachment 5a)

5b. Motioned to approve an agreement with the district of Elizabeth for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period 2018-2019 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

5c. Motioned to approve the addendum for a second vehicle on Contract #R080818-4, Route #IN416, K&S Transportation, effective October, 2018. Contract will read as New Route #IN416A. \$265.00 Vehicle/\$65.00 Aide. Total route cost \$330.00.

5d. Motioned to approve an agreement with the district of North Bergen for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period 2018-2019 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

5e. Motioned to approve the withholding of payment on Route #BT151 for First Student, Englewood due to non-performance. Penalty of two times the daily rate in the amount of \$342.46 will be deducted from the October payment.

5f. Motioned to approve the withholding of payment on Route #N1495 for John Leckie, due to non-performance. Penalty of two times the daily rate in the amount of \$159.52 will be deducted from the November payment.

5g. Motioned to approve the withholding of payment on Route #AT176 for Madison Invalid Coach, due to non-performance. Penalty of two times the daily rate for each day of the violation in the amount of \$1,168.00 will be deducted from the November payment.

Action Taken:

Ayes: Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant, Mr. Kennedy,  
Mr. Kollinok, Mr. Maceri, Dr. Ponds, Mr. Quatrone, Dr.  
Sforza,  
Mr. Scarafile and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Mr. Albro, Mr. Hurley and Mr. Perrapato.

## **6. FACILITIES AND PLANNING:**

Motion: Dr. Matt Helfant

Seconded: Mr. Frank Quatrone

6a. Motioned to approve the Linkage Agreement between the South Bergen Jointure Commission and Maywood Board of Education for the 2018-2019 school year. (Attachment 6a)

Action taken:

Ayes: Mr. Cipriano, Mr. Giancaspro, Mr. Grieco, Dr. Helfant, Mr. Kennedy,

Mr. Kollinok, Mr. Maceri, Dr. Ponds, Mr. Quatrone, Dr.

Sforza,

Mr. Scarafile and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Mr. Albro, Mr. Hurley and Mr. Perrapato.

**7. OLD BUSINESS**

None

**8. NEW BUSINESS:**

Mr. Nick Cipriano questioned whether any districts are using trailers for their office staff. The members responded that none of them were using trailers for that. Mr. Gregorio Maceri discussed QSAC scores and information that was recently sent out regarding that with the Board.

**9. DISCUSSION ITEMS:**

**10. FOOD SERVICE:**

None

**11. INFORMATION ITEMS:**

**ADJOURNMENT:**

Motion: Dr. Matt Helfant

Seconded: Mr. Anthony Grieco

BE IT RESOLVED, that this meeting is adjourned at 9:55 a.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello  
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**November 14<sup>th</sup>, 2018**

Motion:

Seconded:



BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on November 14, 2018 at 9:30 p.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated November 14, 2018. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING

November 14th, 2018

Meeting Opened at \_\_\_\_\_.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

**Adjournment**

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: