

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING MINUTES
January 22nd, 2020

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at 9:31 a.m.

ROLL CALL

Members Present: Mr. Albro, Mr. Cipriano, Mr. Grieco, Dr. Helfant, Mr. Hurley,
Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Ponds, and
Mr. Scarafile.

Members Absent: Mr. Giancaspro, Dr. Petty, Ms. Sciacca, Dr. Sforza and
Dr. Yurchak.

Also Present: Dr. Michael Kuchar, Superintendent of School, Ms. Susan
Cucciniello, Business Administrator/Board Secretary.

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on the current status of the No Barriers Summit, district growth, advancement and all SBJC initiatives. Committees were formed for a policy regarding district's joining SBJC and the request from Hackensack Board of Education to join.

APPROVAL OF MINUTES:

Motion: Mr. John Hurley

Seconded: Mr. James Albro

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of December 18, 2019 be approved.

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Grieco, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, and Mr. Scarafile.
Abstain: D. Ponds
Nays: None
Absent: Mr. Giancaspro, Dr. Petty, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.

MEETING OPEN TO THE PUBLIC

- Ms. Forte addressed the Board regarding, she is available if she can assist the Board at all.
- Ashley Vaughn said that the County was notifying the Districts of changes to the curriculum this year.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Anthony Grieco
Seconded: Mr. Damian Kennedy

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2d, 2e)
- 2b. The Board accepted the Board Secretary’s Report as of November 30th, 2019 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of November 30th, 2019 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of district’s officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of November 2019. (Attachment 2c)
- 2d. The Board approved the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of November 30th, 2019, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. The December and January bills list below are approved (list's attached):

Bills Payable	\$2,902,021.52
Payroll/Transfers	\$1,827,159.45
Cafeteria Checks	<u>\$ 15,933.56</u>
Total	\$4,745,114.53

2f. Motioned to approve the transfers for the month of November 2019.
(Attachment 2f)

2g. Approved the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2g)

2h. Approved the attached list of field trips with cost. (Attachment 2h)

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Grieco, Dr. Helfant, Mr. Hurley,
Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Ponds and
Mr. Scarafilo.

Abstain: None

Nays: None

Absent: Mr. Giancaspro, Dr. Petty, Ms. Sciacca, Dr. Sforza and
Dr. Yurchak.

3. PERSONNEL:

Motion: Mr. Anthony Grieco

Seconded: Mr. Damian Kennedy

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the

Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2020 through July 31, 2020. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Approved the appointment of Debra Winters, as a Paraprofessional at the hourly rate of \$20.00, which is based on the Teachers Aide Index B.A. effective February 3, 2020 - June 30, 2020.
- 3b. Approved the appointment of Diana Arce, as a Paraprofessional at the hourly rate of \$19.00, which is based on the Teachers Aide Index A.A. effective February 3, 2020 - June 30, 2020.
- 3c. Approved the adjusted annual salary of Samantha Blanco Galvin, Preschool Teacher of Students with Disabilities, to \$52,695.00 is based on Step 3 B.A. of the teacher guide effective January 15, 2020 - June 30, 2020 and will be prorated for the period worked
- 3d. Approved the adjusted annual salary of Kelsey Oates (.6), Speech Therapist, to \$34,137.00 is based on (.6) Step 1 MA of the guide, effective September 1, 2019 - June 30, 2020 and will be prorated for the period worked.
- 3e. Accepted the resignation of Maria Altizio-Reiner, Paraprofessional, effective January 17, 2020.
- 3f. Accepted the resignation of Mercedes Valentin, Paraprofessional, effective February 1, 2020.
- 3g. Approved the attached list of nursing students from Bergen Community College to complete classroom observation hours at the South Bergen Jointure Commission as a requirement of their college. (Attachment 3g).
- 3h. Approved the maternity/medical leave under the Family Leave Act for Carolyn Soto-Herrera, Teacher, as follows:

May 5, 2020 - June 2, 2020

Medical leave with benefits,
20 paid sick days.

(Due Date: 5/5/2020)
{Portion of benefits to be paid
by employee.}

June 3, 2020 - June 19, 2020

Federal and/or State Family leaves,
Unpaid with benefits. {Portion of
benefits to be paid by employee.}

- 3i. Motioned to approve the submission of the Superintendent's employment contract to the Bergen County Executive County Superintendent for approval.
- 3j. Approved the appointment of Jill Frangione as a Preschool Teacher of Students with Disabilities, effective February 10, 2020 - June 30, 2020. Annual salary of \$60,695.00 is based on Step 8 B.A.+15 of the teacher guide and will be prorated for the period worked.
- 3k. Approved a contract with Woodcliff Lake Board of Education for the Jointure to provide 1:1 aide services effective February 3, 2020 for student T. B. Full amount of salary, plus benefits and an administrative fee shall be charged to Woodcliff Lake Board of Education.
- 3l. Accepted the resignation of Tina Vaccaro, Business Office Assistant / Benefits Coordinator effective January 21, 2020.
- 3m. Motioned to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Supervisor of STEAM	Curriculum/Assessment Coordinator
Bookkeeper	Teacher of Performing Arts
Transportation Manager	

*Board to approve names as submitted by the Superintendent at the September meeting.

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Grieco, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Ponds and Mr. Scarafile.
Abstain: None
Nays: None
Absent: Mr. Giancaspro, Dr. Petty, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.

4. POLICY:

Motion: Mr. Anthony Grieco
Seconded: Mr. Damian Kennedy

4a. Approved the job description of Teacher of Supplemental Instruction Reading. (Attachment 4a)

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Grieco, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Ponds and Mr. Scarafile.
Abstain: None
Nays: None
Absent: Mr. Giancaspro, Dr. Petty, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.

5. TRANSPORTATION:

Motion: Mr. Anthony Grieco
Seconded: Mr. Damian Kennedy

5a. Motioned to approve the attached 2019-2020 Quote Set 5. (Attachment 5a)

5b. Motioned to approve the withholding of payment on Route #2367 for Jersey Kids Transportation, due to non-performance. Penalty of two times the daily rate in the amount of \$547.78 will be deducted from the January payment.

5c. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve agreements with the following districts for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2020-2021** school year. The services to be provided include, but are not limited to,

the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Alpine	Becton Regional	Bogota	Carlstadt	Cliffside Park	Dumont	East Rutherford	Edgewater
Emerson	Englewood	Englewood Cliffs	Elmwood Park	Fair Lawn	Fairview	Fort Lee	Garfield
Hackensack	Hasbrouck Heights	Ho Ho Kus	Leonia	Little Ferry	Lodi	Lyndhurst	Maywood
Moonachie	Midland Park	New Milford	North Arlington	Northern Highlands	Palisades Park	Paramus	Pascack Valley
Region 1	Region 2	Region 5	Ridgefield	Ridgefield Park	Ridgewood	River Dell	Rochelle Park
Rutherford	Saddle Brook	Saddle River	South Hackensack	Tenafly	Teaneck	Wallington	Wayne
Westwood Regional	West NY	Wood-Ridge					

Action taken:

Ayes: Mr. Albro, Mr. Cipriano, Mr. Grieco, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Kollinok, Mr. Maceri, Dr. Ponds and Mr. Scarafile.

Abstain: None

Nays: None

Absent: Mr. Giancaspro, Dr. Petty, Ms. Sciacca, Dr. Sforza and Dr. Yurchak.

6. FACILITIES AND PLANNING:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

None

9. DISCUSSION ITEMS:

None

10. FOOD SERVICE:

None

11. INFORMATION ITEMS:

None

ADJOURNMENT:

Motion: Mr. John Hurley

Seconded: Mr. James Albro

BE IT RESOLVED, that this meeting is adjourned at 10:00 a.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

January 22nd, 2020

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on January 22nd, 2020 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated January 22, 2020. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

January 22nd, 2020

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

III. Other

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: