

**SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING
September 23, 2015**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

- Report on acts of violence and vandalism that occurred during the 2014-2015 school year. Also to report the 2014-2015 annual Electronic Violence and Vandalism Report EVVRS for the 2014-2015 school year. (This is to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct public hearings on the report). (Attachment)

HIB Investigation

Special Order of Business

Awards and Recognition

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of August 21, 2015 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, & 2c)
- 2b. The Board accepts the financial report of the Treasurer of School Monies for the month of July 2015. (Attachment 2b)
- 2c. The September bill lists below are approved (lists attached):

| | |
|----------------------|-------------------------|
| | <u>September</u> |
| Bills Payable | \$1,467,218.11 |
| Payroll/Manual Check | \$ 828,956.62 |
| Cafeteria Checks | \$ 1,177.65 |
| Total | \$2,297,352.28 |

- 2d. Motion to appoint Brown and Brown Benefit Advisors as Broker for Medical Benefits for the 2015-2016 School year.
- 2e. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2e)
- 2f. Approve the attached list of field trips with cost. (Attachment 2f)

Action taken:

3. PERSONNEL:

Motion:
Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2016 through July 31, 2016. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

3a. Adjust the medical leave of absence for Kathleen Tennant, Behaviorist, from September 2, 2015 – September 15, 2015. Ms. Tennant will be paid sick days during this period. Ms. Tennant's physician has confirmed her condition.

3b. Rescind the appointment of the following Teacher Aides for the 2015-2016.

Robert Giarraffa
Sharyn Titus

3c. Approve the maternity/medical leave for Gina Servideo, teacher aide as follows.

September 2, 2015 – October 8, 2015

Medical leave with benefits, 4 paid sick days.

Date of birth: 9/8/15

(Portion of benefits to be paid by employee)

- 3d. Approve the medical leave of absence for Jean Desmond, Teacher Aide from September 2, 2015 through November 15, 2015. Ms. Desmond will be unpaid, without benefits during this period. Ms. Desmond's physician has confirmed her condition.
- 3e. Adjust the medical leave of absence for Susan Cucciniello, Business Administrator, from June 22, 2015 – September 29, 2015. Mrs. Cucciniello will be paid sick days during this period. Mrs. Cucciniello's physician has confirmed her condition.
- 3f. Adjust the medical leave of absence for Doreen Mondadori, Secretary to the Business Administrator, from July 20, 2015 – September 22, 2015. Mrs. Mondadori will be paid sick days during this period. Ms. Mondadori's physician has confirmed her condition.
- 3g. Approve a contract with each of the boards of education on the attached list for the Jointure to provide 1:1 aide services for the 2015-2016 school year. Full amount of salary, plus benefits and an administrative fee shall be charged to each of the boards of education. (Attachment 3g)
- 3h. Approve additional compensation for the office staff on an as-needed basis, not to exceed ten hours per week during the 2015-2016 school year. This is due to new computer programs and digital archiving. Salary will be based on the 2015-2016 rate.
- 3i. Approve the nursing staff to provide first aide for students and staff attending from another district to the South Bergen Jointure Campuses.
- 3j. Approve Shane Miller to provide robot and STEAM support to the STEAM Districts for the 2015-2016 at the rate of \$35.00 per hour.
- 3k. Approve Marie Bridge, school nurse to oversee the health aides and student health records at the Lodi and Moonachie campuses for the 2015 – 2016 school year.
- 3l. Approve Jackie Gerold, school nurse to oversee the health aides and student health records at the Maywood, Prime Time East Rutherford, Prime Time Paramus, South Hackensack, Little Ferry and Carlstadt Campuses for the 2015 – 2016 school year.
- 3m. Approve Hillary Sobol, School Psychologist, to provide services as needed from August 17, 2015 – August 31, 2015 at her 2015-2016 hourly rate for the Lodi Child Study Team. Full amount of salary plus fees shall be charged to the Lodi Board of Education for the actual hours worked.
- 3n. Approve the after school intra-mural program at the Lodi Campus and the Lyndhurst District School October 2015 through June 30, 2016.

- 3o. Approve Sarah Bossio, Teacher of Social Studies and Tiffany Hughes, Teacher of Math to conduct research in their classrooms as part of their course requirements to become Board Certified Behavior Analysts.
- 3p. Approve a contract with the Lodi Board of Education for the Jointure to provide home instruction services for the 2015-2016 school year to student (D. R.) on an as needed basis. Full amount of services plus and administrative fee will be charge to the Lodi Board of Education.
- 3q. Approve Donna Boyle to provide home instruction services to Lodi District student D. R. on an as needed basis at the 2015-2016 home instructions rate.
- 3r. Approve the appointment of the following Teacher Aides at the hourly rate listed, effective October 15, 2015 – June 30, 2016

| <u>Name</u> | <u>Rate</u> |
|-----------------|-------------|
| Khaled Issa | \$17.00 |
| Jason Markowski | \$17.00 |
| Michael Mowry | \$17.00 |
| Alana Smith | \$17.00 |
| Alexis Yotka | \$17.00 |

- 3s. Approve the following personnel to be added to the Substitute Teacher, Substitute Teacher's Aide and/or Heath Aide list for the 2015-2016 School Year.

Rebecca P. Malato

- 3t. Approve the following staff to work on the STEAM program and labs after hours during the 2015-2016 school year for up to 10 days each.

Shane Miller
 Rob Neilley
 Edwin Flores
 Ashley Vaughan

- 3u. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

| | |
|---------------------------------------|------------------------|
| Teacher Aides | School Social Worker |
| Teacher of the Handicapped | School Psychologist |
| Teacher of Students with Disabilities | Substitute Teacher |
| Teacher of Physical Education | Substitute Nurse |
| Teacher of Music | LDT-C |
| Behaviorist | World Language Teacher |
| Speech Therapist | School Nurse |
| Physical Therapist | Occupational Therapist |

District Technology Coordinator
Teacher of Social Studies
Teacher of English
Teacher of Reading
Substitute Teacher Aides
Assistant Business Administrator

School Health Aide
Teacher of Math
Principal
Reading Specialist
Teacher of Science
Clerk/Typist/Receptionist

*Board to approve names as submitted by the Superintendent at the October meeting.

Action taken:

4. POLICY:

Motion:

Seconded:

4a. Adopt the following Policies/Regulations/By Laws/Procedure (Second Reading):
(Attachment 4a)

Policy
#3322

Teaching Staff Member's Use of Personal Cellular
Telephones/Other Communication Devices

Policy
#4322

Support Staff Member's Use of Personal Cellular
Telephones/Other Communication Devices

Policy & Regulation
#5330

Administration of Medication

Policy
#5339

Screening for Dyslexia

Policy
#5615

Suspected Gang Activity

Policy
#5756

Transgender Students

Policy
#8540

School Nutrition Programs

Policy
#8550

Outstanding Food Service Charges

Policy
#8820

Opening Exercises/Ceremonies

- 4b. Approve October 5 - October 9, 2015 as a Week of Respect.
- 4c. Approve October 19 – October 23, 2015 as School Violence Awareness Week.
- 4d. Approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Official for the 2015-2016 School Year.

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

- 5a. Motion to approve the 2015-2016 quotes set 1 (Attachment 5a)
- 5b. Motion to approve the transfer of contracts from American 5 Star Inc. to American Five Stars Inc. American 5 Star is no longer in business. The following multi contracts are affected; SE1112-2, SE1112-8, SE1213-2, SE081914-2, SE111814-1, R82013-1, R062415-1, SE062415-2. (Attachment 5b.)
- 5c. Motion to approve the renewal of route # T1409 for the 2015-2016 school year. \$114.68 vehicle cost/ \$44.00 aide cost for a total of \$158.68 per diem.
- 5d. Motion to approve the addendum on route # N1738, John Leckie, Inc. Mileage increase due to an additional town that was added to the route before the start of school. 3.67 miles at \$1.97 per mile with a total increase of \$7.23 per diem. Total route cost is \$ 152.22 per diem.
- 5e. Motion to approve the addendum on route # G1403, N & Y Transportation. An aide was added to the vehicle effective September 2015. Aide cost \$9.00 per diem. Total route cost \$122.36.
- 5f. Motion to approve the addendum on route # IN189, John Leckie, Inc. An aide was added to the vehicle effective September 2015. Aide cost \$45.00 per diem. Total route cost \$215.00.
- 5g. Motion to approve the addendum on route #1759, Jaris Transportation. An aide was added to the vehicle effective September 2015. Aide cost \$30.00 per diem. Total route cost \$170.00 per diem.

- 5h. Motion to approve the addendum on route #PT151, D & M Transportation. An aide was added to the vehicle effective September 11, 2015. Aide cost \$50.00 per diem. Total route cost \$247.00 per diem.
- 5i. Motion to approve the addendum for a second vehicle on route # 1872, American Five Stars. Effective September 2015. Contract will read as 1872A. Total route cost \$62.00 per diem.
- 5j. Motion to approve the addendum for a second vehicle on route #1863, N & Y Transportation. Effective September 2015. Contract will read as 1863A. \$132.00 vehicle/ \$29.00 aide for a total route cost of \$161.00 per diem.
- 5k. Motion to approve the addendum for a second vehicle on route 1758, John Leckie, Inc. Effective September 2015. Contract will read as 1758A. \$201.77 vehicle/ \$45.00 aide for a total route cost of \$246.77 per diem.
- 5l. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve the agreement with the district of Passaic for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2015-16** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Action Taken:

6. **FACILITIES AND PLANNING:**

Motion:

Seconded:

- 6a. Approve the Linkage Agreement between the South Bergen Jointure Commission and the Little Ferry Board of Education for the Period September 1, 2015 through June 30, 2016. (Attachment 6a)

Action taken:

7. **OLD BUSINESS:**

Motion:

Seconded:

Action taken:

8. **NEW BUSINESS:**

Motion:
Seconded:

Action taken:

9. DISCUSSION ITEMS:

9a. Discuss School Closing Chain (Attachment 9a)

9b. Discuss STEAM VEX IQ Robot Competition

10. FOOD SERVICE:

Motion:
Seconded:

Action Taken:

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion:
Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

September 23, 2015

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on September 23, 2015 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated September 23, 2015. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING**

September 23, 2015

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: