

**SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING
October 21st, 2015**

PLEDGE OF ALLEGIANCE
NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:
Members Absent:
Also Present:

SUPERINTENDENT'S REPORT

HIB Investigation

Special Order of Business

APPROVAL OF MINUTES:

Motion:
Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of September 23, 2015 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2e)
- 2b. The Board accepts the Board Secretary’s Report as of July 31st, 2015 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of July 31st, 2015 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”. (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of July 2015(Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of July 31st, 2015, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The September and October bills list below are approved (lists attached):

Bills Payable	\$1,640,494.47
Payroll/Manual Check	\$1,448,138.65
Cafeteria Checks	\$ 15,474.17
Total	\$3,104,107.29

- 2f. Motion to approve additional appropriations for revenues and expenditures for the month of July 2015. These appropriations recognize anticipated revenues and include \$28,135.04 in encumbrances carried over from the prior year. (Attachment 2f)
- 2g. Approve the attached list of field trips with cost. (Attachment 2g)
- 2h. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2h)
- 2i. Motion to approve the attached Resolution to revise the medical plans offered under the School Employees’ Health Benefits Program effective January 1, 2016. The

revision is to add the additional option of the Horizon HMO 2035 to all employees. This additional option is required by the NJ SEHBP. Additionally, we will begin offering benefits to substitutes in either HMO, single rate only, effective January 1, 2016. (Attachment 2i)

- 2j. Motion to approve changing the SBJC prescription plan to the NJ State Health Benefit plan through Horizon BC/BS. This is due to the fact that the prescription increase for our current Benecard plan is projected to be much higher than the plan offered by the state. This change will take effect January 1, 2016.
- 2k. Accept the donation of \$500 from Our Lady of Fatima Council of the Knights of Columbus. (Attachment 2k)

Action Taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2016 through July 31, 2016. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, Office Support and Home Instruction on an as-needed basis.

- 3a. Accept the resignation of Kelly Martens as a teacher aide. Ms. Martens accepted a teaching position at the Jointure.
- 3b. Approve the appointment of Kelly Martens as a Teacher of Students with Disabilities, effective October 16, 2015 – June 30, 2015. Annual salary of \$46,228.00 is based on the Teacher’s Index, B.A. and will be prorated for the period worked.
- 3c. Accept the resignation of Rosaria Dominici as a teacher aide. Ms. Dominici accepted a teaching position at the Jointure.
- 3d. Approve the appointment of Rosaria Dominici as a Teacher of Students with Disabilities, effective October 16, 2015 – June 30, 2015. Annual salary of \$46,228.00 is based on the Teacher’s Index, B.A. and will be prorated for the period worked.
- 3e. Adjust Alana Smith, teacher aide, start date to October 5, 2015.
- 3f. Adjust Jason Markowski, teacher aide, start date to October 8, 2015.
- 3g. Adjust Michael Mowry, teacher aide, start date to October 14, 2015.
- 3h. Approve the appointment of the following Teacher Aides at the hourly rate listed, effective November 15, 2015 – June 30, 2016.

<u>Name</u>	<u>Rate</u>
Amanda Azar	\$17.00
Gabrielle Driscoll	\$17.00
Surayma Feliz-Medrano	\$17.00
Leah Kaufman	\$17.00
Sameerah Muttaqi	\$17.00
Rena Patel	\$17.00

- 3i. Accept the resignation of Gonul Lisa Tambi, teacher aide effective 11/14/15.
- 3j. Accept the resignation of Amanda De La Cruz, teacher aide effective November 5, 2015.
- 3k. Accept the resignation of Elena Otverchenko, teacher aide effective October 20, 2015.
- 3l. Approve the appointment of Julia Bollini, Speech Therapist, November 15, 2015 through June 30, 2016. Annual salary of \$62,700.00 is based on the Outreach Index, M.A. and will be prorated for the period worked.

3m. Approve the appointment of Jenai Carroll, Speech Therapist, November 15, 2015 through June 30, 2016. Annual salary of \$62,700.00 is based on the Outreach Index, M.A. and will be prorated for the period worked.

3n. Adjust the maternity/medical leave for Gina Servideo, teacher aide as follow.

September 2, 2015 – November 8, 2015	Medical leave with benefits, 4 paid sick days. Date of birth: 9/8/15 (Portion of benefits to be paid by employee)
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3o. Approve the following Clubs and Activities stipend positions, amounts and assignment of staff for the 2015-2016 school year.

	<u>Amount</u>	<u>Teacher</u>
Yearbook	\$2,000.00	Antoinette Tobia

3p. Accept the resignation of Charyse Rusin, Teacher of the Handicap, effective December 2, 2015.

3q. Accept the resignation of Min Joo, Teacher aide, effective October 17, 2015.

3r. Approve Cathy Cromelin, health aide, as a 1:1 aide for Wallington student M.H. for an estimated one hour in the morning before school. The rate of \$40.00 per hour plus applicable taxes and admin fees shall be charged to the Wallington Board of Education.

3s. Add to the list of approved various colleges to complete field placement, student teacher and/or internships at the Jointure for the 2015-2016 school year, Dominican College.

3t. Accept the resignation of Randi Schmidt at teacher aide. Ms. Schmdit has accepted a teaching position with the Jointure.

3u. Approve the appointment of Randi Schmidt as a STEAM Teacher, effective November 1, 2015 – June 30, 2015. Annual salary of \$46,228.00 is based on the Teacher's Index, B.A. and will be prorated for the period worked.

3v. Adjust Alexis Yotka, teacher aide, start date to October 19, 2015.

3w. Adjust Khaled Issa, teacher aide, start date to October 19, 2015.

- 3x. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Teacher of STEAM	

*Board to approve names as submitted by the Superintendent at the September meeting.

Action taken:

4. POLICY:

Motion:

Seconded:

- 4a. Approve the disposal of the attached list of outdated educational computers. (Attachment 4a)
- 4b. Report on activities for Violence Awareness Week. (Attachment 4b)

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

- 5a. Motion to approve the 2015-2016 quotes set 2 (Attachment 5a)
- 5b. Motion to approve the addendum on route # BC164, John Leckie, Inc. An aide was added to the vehicle effective October 14, 2015. Aide cost \$45.00 per diem. Total route cost \$258.97.

5c. Motion to approve the addendum on route # BC165, John Leckie, Inc. An aide was added to the vehicle effective October 14, 2015. Aide cost \$45.00 per diem. Total route cost \$258.97.

5d. Motion to approve the withholding of payment on route 1857, October 5, 2015 from Madison Coach due to non-performance. Penalty of two times the daily rate in the amount of \$610.00 will be deducted from October payment.

Action Taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

Action taken:

7. OLD BUSINESS:

8. NEW BUSINESS:

Motion:

Seconded:

8a. Approve the opening of two new Pre-K Autistic classes and teachers at the Maywood Campus to accommodate new, incoming students effective October 16, 2015.

Action taken:

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

Motion:

Seconded:

Action Taken:

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion:

Seconded:

10/22/2015 2:45:20 PM

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

October 21st, 2015

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on October 21st, 2015 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated October 21st, 2015. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING**

October 21st, 2015

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: