

November 19, 2015

**SOUTH BERGEN JOINTURE COMMISSION  
500 Route 17 South, Suite 307  
Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING  
November 18th, 2015**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks                      The Record and                      The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

Special Order of Business

Awards and Recognition

**APPROVAL OF MINUTES:**

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of October 21, 2015 be approved.

Action taken:

**MEETING OPEN TO THE PUBLIC**

**REGULAR ORDER OF BUSINESS**

**2. FINANCE REPORT:**

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary’s Report as of August 31st, 2015 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of August 31st, 2015 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”.  
(Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of August 2015. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of August 31st, 2015, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. Motion to approve additional appropriations for revenues and expenditures for the month of August 2015. These appropriations recognize anticipated revenues. (Attachment 2e)
- 2f. The October & November bills list below are approved (lists attached):

Bills Payable	\$2,831,333.28
Payroll/Manual Check	\$1,487,263.69
Cafeteria Checks	\$ 21,588.99
<b>Total</b>	<b>\$4,340,185.96</b>

- 2g. Approve the attached list of field trips with cost. (Attachment 2g)
- 2h. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2h)
- 2i. Motioned to approve acceptance of the NJEIF Grant in the amount of \$631.58. The said grant shall be used for the purposes described in the application filed with the NJEIF which was used as the basis for awarding the grant.
- 2j. Motioned to approve acceptance of the BCUA grant in the amount of \$1,000. The said grant shall be used for the purposes described in the application filed with the BCUA which was used as the basis for awarding the grant.

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- 2k. Motion to approve the following list of State Contract Vendors to be used during the 2015-2016 school year:

<u>VENDOR</u>	<u>CONTRACT #</u>	<u>ITEMS SOLD</u>	<u>CONTRACT EXP</u>
GovConnection	40116	Technology, Supplies	3/31/17
CDW Government	40116	Technology, Supplies	3/31/17

- 2l. The Board accepts the Board Secretary’s Report as of September 30th, 2015 and approves “Pursuant to NJAC 6:20-2A.10(E), certify that as of September 30th, 2015 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”.  
(Attachment 2l)
- 2m. The Board accepts the financial report of the Treasurer of School Monies for the month of September 2015. (Attachment 2m)
- 2n. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of September 30th, 2015, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2o. Motion to approve additional appropriations for revenues and expenditures for the month of September 2015. These appropriations recognize anticipated revenues. (Attachment 2o)
- 2p. Motion to approve the attached Agreement for Licensing and Maintenance for Supply purchasing in the Educational Data Cooperative Pricing System #26EDCP with assistance for bulk Purchase Order preparation thru June 30, 2016 at the cost of \$1,150.  
(Attachment 2p)

Action taken:

**3. PERSONNEL:**

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

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BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2016 through July 31, 2016. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Adjust the start dates for the following personnel:

<u>Name</u>	<u>Position</u>	<u>Start Date</u>
Amanda Azer	Teacher Aide	November 10, 2015
Julia Bollini	Speech Therapist	November 1, 2015
Surayma Feliz-Medrano	Teacher Aide	November 1, 2015
Gabrielle Driscoll	Teacher Aide	November 16, 2015
Rena Patel	Teacher Aide	November 18, 2015

3b. Approve Marissa Cole as the long-term substitute Teacher of the Handicapped from November 1, 2015 – March 4, 2016. Annual salary of \$46,228.00 is based on the Teacher’s Index, B.A. and will be prorated for the period worked. Ms. Cole will be providing family leave coverage for Lauren Hickey.

3c. Accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Amanda Azer	Teacher Aide	November 14, 2015
Allison Lane	Teacher Aide	November 26, 2015
Denise Mahanian	Teacher Aide	October 31, 2015
Laura Morgan	Teacher Aide	November 26, 2015.
Lisa Renzulli	Teacher Aide	October 31, 2015
Tara Waszut	Teacher Aide	November 14, 2015

3d. Rescind the appointment of Leah Kaufman, teacher aide.

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- 3e. Approve the appointment of Jacquelyn Gambassi, as a teacher aide, at the hourly rate of \$17.00 effective November 16, 2015 – June 30, 2016.
- 3f. Approve the appointment of Bryan Coronel, Speech Therapist, November 17, 2015 through June 30, 2016. Annual salary of \$62,700.00 is based on the Outreach Index, M.A. and will be prorated for the period worked.
- 3g. Approve the appointment of Rejane Kellen as a teacher aide, at the hourly rate of \$17.00 effective November 16, 2015 – June 30, 2016.
- 3h. Adjust the resignation date of Charyse Rusin, teacher, effective December 1, 2015.
- 3i. Approve Bhamini Shah to do Home Instruction at the rate of \$25.00 for Carlstadt School District student J.W.
- 3j. Approve Megan Goodwin, LDT-C to change her status to part time, only working two days per week as an Outreach employee in Moonachie, effective November 23, 2015. In addition, accept the resignation of Megan Goodwin effective January 1, 2016.
- 3k. Approve the appointment of Rebecca Malato as a Health Aide, at the hourly rate of \$33.00 per hour effective January 1, 2016 – June 30, 2016.

**4. POLICY:**

Motion:

Seconded:

Action taken:

**5. TRANSPORTATION:**

Motion:

Seconded:

5a. Motion to approve the 2015-2016 quotes set 3 (Attachment 5a.)

5b. Motion to approve the addendum on route # E1400, Durham. An aide was added to the vehicle effective November 9, 2015. Aide cost \$60.00 per diem. Total route cost \$302.17.

5c. Motion to approve the addendum for a second vehicle on route 1707, John Leckie, Inc. Effective November 16, 2015. Contract will read as 1707A. \$192.77 vehicle/ \$45.00 aide for a total route cost of \$237.77 per diem.

5d. Motion to approve the withholding of payment on November 3, 2015 from John Leckie, Inc., route # IN198 due to non-performance. Penalty in the amount of \$467.96 will be deducted from November payment.

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Action Taken:

**6. FACILITIES AND PLANNING:**

Motion:

Seconded:

- 6a. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and Maywood Board of Education for the 2015-2016 school year. (Attachment 6a)

Action taken:

**7. OLD BUSINESS**

Motion:

Seconded:

Action taken:

**8. NEW BUSINESS:**

Motion:

Seconded:

Action taken:

**9. DISCUSSION ITEMS:**

**10. FOOD SERVICE:**

Motion:

Seconded:

Action Taken:

**11. INFORMATION ITEMS:**

- 11a. Approve the after school intra-mural program between the Lodi Campus and the Lyndhurst and Hasbrouck Heights School Districts November 1, 2015 through June 20, 2016.

**ADJOURNMENT:**

Motion:

Seconded:

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BE IT RESOLVED, that this meeting is adjourned at \_\_\_\_\_.

Action Taken:

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**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**November 18<sup>th</sup>, 2015**

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on November 18, 2015 at 9:30 p.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated November 18, 2015. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING**

November 18th, 2015

Meeting Opened at \_\_\_\_\_.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

**Adjournment**

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: