

**SOUTH BERGEN JOINTURE COMMISSION**  
**500 Route 17 South, Suite 307**  
**Hasbrouck Heights, New Jersey**

**EMERGENCY MEETING AGENDA**  
**July 9, 2015**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks                      The Record and                      The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at \_\_\_\_\_.

ROLL CALL

Members Present:  
Members Absent:  
Also Present:

SUPERINTENDENT'S REPORT

**APPROVAL OF MINUTES:**

Motion:  
Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Regular Meeting of June 17, 2015 be approved.

Action taken:

**MEETING OPEN TO THE PUBLIC**

**REGULAR ORDER OF BUSINESS**

**2. FINANCE REPORT:**

Motion:

Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)

2b. Motion to approve the following State Contract Vendors to be used during the 2015-2016 school year.

<u>Vendor</u>	<u>Contract#</u>	<u>Supplies Sold</u>	<u>Contract Expires</u>
Atlantic Tomorrow Office	A51464	Copies	9/2015
Infinisource	0400158293	Time/Attendance	5/2016

2c. Approve the Five year lease agreement with Atlantic Tomorrow Office for the lease of seven replacement copiers in the SBJC Board Office, Maywood, Lodi and Moonachie. As per the attached agreement. This copier is being leased through state contract. (Attachment 2c)

2d. The June and July bills list below are approved (lists attached):

2e. Approve the attached list of field trips with cost. (Attachment 2e)

2f. Approve the new hourly rates for the law firm of Fogarty & Hara, Esqs. for the 2015-2016 school year.

\$175.00 Partner  
\$155.00 Associate

2g. Motion to approve the following vendor Middlesex Regional Education Services Commission, Cooperative Pricing System, for the 2015-2016 school year.

<u>Vendor</u>	<u>Co-op#</u>	<u>Service</u>	<u>Contract Expires</u>
AccuScan	65MCESCCPS	Record and Document Scanning	June 30, 2017

2h. Approve the agreement with Infinisource for the software, hardware and installation of the Timeforce Employee Time and Attendance System as per the attached agreement. (Attachment 2h)

Action taken:

### **3. PERSONNEL:**

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2016 through July 31, 2016. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming, Home Instruction and Parent Training Home Program on an as-needed basis.

- 3a. Approve the payment of \$1,450.00 to Kathy Tennant for longevity for the 2014 – 2015 school year.
- 3b. Accept the resignation of Alexandra Hunter, Teacher Aide, effective July 25, 2015.
- 3c. Approve Andrea Odian, Occupational Therapist for the 2015 July Extended School Year program at the per diem rate of \$211.25.
- 3d. Approve Megan Goodwin, LDT-C to provide services as needed from July 1, 2015 – July 29, 2015 at her 2015-2016 hourly rate for the North Arlington Child Study Team. Full amount of salary plus fees shall be charged to the North Arlington Board of Education for the actual hours worked.

- 3e. Approve the appointment of Corey Kroll as Clerk/Typist/Receptionist, for the Maywood Campus, effective August 1, 2015 - June 30, 2016, at the annual salary of \$42,000. Ms. Kroll will be a 12-month employee and she will follow the calendar for office staff. In addition approve Ms. Kroll to work up to ten working days during July 2015 for training.
- 3f. Approve a stipend in the amount of \$2,500.00 for Ashley Valentin, Supervisor of Curriculum, for Supervisory Coverage for all Campuses for the 2015-2016 School Year.
- 3g. Adjust the maternity/medical leave under the Family Leave Act for Zoe Makofske, Music Teacher, as follows:

June 1, 2015 – June 26, 2015	Medical leave with benefits, 2 paid sick and 2 paid personal days (Birth Date: June 15, 2015) (Portion of benefits to be paid by employee)
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- 3h. Approve the appointment of Janinne Kelly as Clerk/Typist/Receptionist for the PrimeTime Campuses, effective August 1, 2015 - June 30, 2016, at the annual salary of \$45,500. Ms. Kelly will be a 12-month employee and she will follow the calendar for office staff. In addition approve Ms. Kelly to work up to ten working days during July 2015 for training.
- 3i. Approve the medical leave of absence for Jean Desmond, Teacher Aide, from January 8, 2015 – June 26, 2015. Ms. Desmond was paid 104 sick days during this period. Ms. Desmond’s physician has confirmed her condition.
- 3j. Approve the appointment of the following additional Teacher Aides and/or Health Aides at the hourly rate listed, effective September 1, 2015 – June 30, 2016.

<u>Name</u>	<u>2015-2016 Rate</u>
Ashley Crow	\$17.00
Georgina Jiries	\$17.00
Jennifer Montoya	\$17.00
Jamie Villegas	\$17.00
Rita Catania	\$17.00
Amanda De La Cruz	\$17.00
Michael Fenner	\$17.00
Elena Otverchenko (Health Aide)	\$33.00

- 3k. Approve the following employee to receive the retirement benefit for accumulated sick leave, per contract.

<u>Name</u>	(As of 6/26/15) <u># of Remaining Sick Days</u>	(As of 6/26/15) <u>Payout Amount</u>
Joyce Gerstein	18.5	\$1,110.00

- 3l. Rescind the appointment of Jeana Reczkowski as a teacher assistant for the 2015 – 2016 school year. Ms. Reczkowski accepted a teaching position.

- 3m. Approve the medical leave of absence for Susan Cucciniello, Business Administrator, from June 22, 2015 – July 15, 2015. Mrs. Cucciniello will be paid sick days during this period. Mrs. Cucciniello’s physician has confirmed her condition.

- 3n. Motion to appoint Kenneth Sheldon as Acting Business Administrator in the absence of the current Business Administrator at a per diem rate of \$75.00 per day effective from June 22, 2015 through June 30, 2016

- 3o. Approve the attached list of substitutes teachers, teacher aides, clerk, secretary, receptionist on an as needed basis not to exceed 29 hours per week from July 1, 2015 – June 30, 2016. (Attachment 3o)

- 3p. Approve the following staff to provide District Home Programming Coordination for the 2015-2016 school year at the 2015-2016 Home Programming Coordinator rate, not to exceed 10 hours each per month.

Robin (Junko) Johnson  
Kathleen Tennant

- 3q. Approve the following staff to provide District Home Programming Coordination for July and August 2015 at the 2014-2015 Home Programming Coordinator rate, not to exceed 7 ½ hours each per month:

Robin (Junko) Johnson  
Kathleen Tennant

- 3r. Approve the maternity/medical leave under the Family Leave Act for Gina Servideo, teacher aide, as follows:

September 11, 2015 – October 16, 2015	Medical leave with benefits, 3 paid sick days. (Due Date: September 17, 2015) {Portion of benefits to be paid by employee}
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October 19, 2015 – January 4, 2016

Federal and/or State Family leave,  
Unpaid with benefits.  
{Portion of benefits to be paid by  
employee}

- 3s. Approve a contract with each of the boards of education on the attached list for the Jointure to provide 1:1 aide services for the 2015-2016 school year. Full amount of salary, plus benefits and an administrative fee shall be charged to each of the boards of education. (Attachment 3s).
- 3t. Approve Eva Pietras, Physical Therapist, for the 2015 Summer Program up to 8 Hours at the per diem rate of \$246.90.
- 3u. Approve Danielle Trancucci, Teacher of Students with Disabilities, from September 1, 2015 – June 30, 2016. Annual salary of \$50,956.00 is based on the Teacher's Index MA.
- 3v. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions\*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Secretary/Receptionist
Teacher of STEM	

\*Board to approve names as submitted by the Superintendent at the July meeting.

Action taken:

#### **4. POLICY:**

Motion:

Seconded:

- 4a. Approve the disposal of the attached list of outdated educational hardware (Attachment 4a)

Action taken:

**5. TRANSPORTATION:**

Motion:

Seconded:

RESOLUTION

WHEREAS, on June 24, 2015, a request was made by the South Bergen Jointure Commission (hereinafter referred to as "SBJC") to the executive county superintendent of schools (hereinafter referred to as "ECS") that she conduct a hearing in accordance with N.J.S.A. 18A:39-11.3(b)(1) to determine whether or not Morgan Educational Services (hereinafter referred to as "Morgan") was "nonperforming" under the pupil transportation contract with the SBJC;

WHEREAS, a hearing on the SBJC's request was conducted by the ECS on June 26, 2015; and

WHEREAS, by letter, dated July 7, 2015, the ECS rendered a decision which determined that Morgan was nonperforming under a pupil transportation contact with the SBJC during the 2014-2015 school year;

BE IT RESOLVED that the SBJC hereby disqualifies Morgan as a bidder on all transportation contracts with the SBJC for a period of three (3) years.

BE IT FURTHER RESOLVED that all bids submitted by Morgan for transportation contracts with the SBJC for the 2015-2016 school year are hereby rejected.

Action taken:

Motion:

Seconded:

5a. Motion to approve the attached Non-Public bid results from the June 12, 2015 bid opening. (Attachment 5a.)

5b. Motion to approve the attached 2015-2016 summer quotes set 4 (Attachment 5b)

5c. Motion to approve the attached 2015-2016 summer quotes set 5 (Attachment 5c)

5d. Motion to approve Special Ed route renewals for the 2015-2016 school year. (Attachment 5d.)

5e. Motion to approve Regular Ed route renewals for the 2015-2016 school year. (Attachment 5e.)

5f. Motion to approve Field Trips and Athletic renewals for the 2015-2016 school year. (Attachment 5f.)

5g. Motion to approve the aide cost on route # G1500 Assist Medical Services effective July 1, 2015. Vehicle cost \$131.74/ **Aide cost \$25.00** for a total route cost of \$ 156.74 per diem.

5h. Motion to approve the aide cost on route # 1490 K & H Transportation effective July 1, 2015. Vehicle cost \$176.14/ **Aide cost \$45.00** for a total route cost of \$219.16 per diem.

Action taken:

## **6.FACILITIES AND PLANNING:**

Motion:

Seconded:

6a. Approve the Linkage Agreement between the South Bergen Jointure Commission and the Prime Time Learning Center for the period July 1, 2015 through June 30, 2018. (Attachment 6a)

Action taken:

## **7. OLD BUSINESS:**

## **8. NEW BUSINESS:**

Motion:

Seconded:

Action taken:



**9. DISCUSSION ITEMS:**

**10. FOOD SERVICE:**

Motion:

Seconded:

Action taken:

**11. INFORMATION ITEMS:**

Motion:

Seconded:

11a. Letter from State of New Jersey, Department of Education, Superintendent Ms. Nora Beck regarding Non Performance by Morgan Educational Services. (Attachment 11a)

11b. Letter from Fogarty and Hara, Counsellors at Law, regarding the South Bergen Jointure Commission and Morgan Educational Services. (Attachment 11b)

Action Taken:

**ADJOURNMENT:**

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at \_\_\_\_\_.

Action Taken:

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**July 9, 2015**

Motion:  
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on July 9th, 2015 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated July 9th, 2015. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING**

July 9th, 2015

Meeting Opened at \_\_\_\_\_.

Members Present:  
Members Absent:  
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

**Adjournment**

Motion:  
Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: