

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING MINUTES
September 29, 2022

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:32 am.

ROLL CALL

Members Present: Mr. Albro, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Cipriano (for Dr. Petty), Ms. Shanley, Dr. Yurchak
Members Absent: Dr. J Albro, Mr. Chirichella, Ms. Sciacca, Mr. Scarafile, Dr. Sforza
Also Present: Dr. Kuchar, Ms. Cucciniello

- Mr. Chirichella and Ms. Sciacca arrived at 9:40 am during the Superintendent's Report

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on current enrollment and programs, as well as member districts' accomplishments. Mr. Rota updated the Board on the status of the Teterboro building application and agreements.

APPROVAL OF MINUTES:

Motion: Dr. Matthew Helfant
Seconded: Mr. Damian Kennedy

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of August 23, 2022 be approved.

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Kennedy, Mr. Knipper
Abstain: Dr. DeNobile, Mr. Hurley, Mr. Cipriano (designee for Dr. Petty), Ms. Sciacca, Ms. Shanley, Dr. Yurchak
Nays: None
Absent: Dr. J. Albro, Mr. Scarafilo, Dr. Sforza

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Dr. Matthew Helfant
Seconded: Mr. James Knipper

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c 2d, 2e)
- 2b. The Board accepts the Board Secretary's Report as of July 31, 2022 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of July 31, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of July 2022. (Attachment 2c)
- 2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of July 31, 2019, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2e. The Board accepts the *revised* Board Secretary's Report as of June 30, 2022 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of June 30, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the

appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2e)

- 2f. The Board accepts the *revised* financial report of the Treasurer of School Monies for the month of June 30, 2022. (Attachment 2f)
- 2g. The August and September bill lists below are approved (lists attached):

<u>August & September</u>	
Bills Payable	\$1,011,513.25
Payroll/Manual Check	\$1,170,380.62
Cafeteria Checks	\$ <u> 0</u>
Total	\$2,181,893.87

- 2h. Motion to approve additional appropriations for revenues and expenditures for the month of July 2022. These appropriations recognize anticipated revenues. (Attachment 2h)
- 2i. Motion to approve the following Professional Day and reimbursement costs of the workshop:

<u>Employee</u>	<u>Workshop</u>	<u>Provider</u>	<u>Date</u>	<u>Cost</u>
Nirenberg, Sharon	Reading & Writing The Casualties of the Pandemic	NJ Association of Learning Consultants	10/21/2022	\$165

- 2j. Motion to approve the agreement between the South Bergen Jointure Commission and Lodi Lanes for practice and competition at the Lodi Lanes located at 58 Terhune Avenue, Lodi, NJ 07644. (Attachment 2j)
- 2k. Motion to approve the partnership with A Stable Life at Bergen Equestrian Center. This will provide prevention education to our students. (Attachment 2k)
- 2l. Motion to approve the following field trip with cost:

<u>Date</u>	<u>Destination</u>	<u>Teachers</u>	<u>Cost</u>	<u>Cost Paid by</u>	<u>Estimated Transportation</u>	<u>Cost of transportation paid by</u>	<u>Total Cost of Trip</u>
10/17/22	YMCA Camp Bernie	Barton/ McCormick	\$350	Parents	\$1,000	SBJC	\$1,000

- 2m. Motion to approve the Sarnoff Group LLC, to provide Executive Coaching for SBJC Administrators as per the attached proposal. (Attachment 2m)
- 2n. Motion to approve the Administrative Retreat Agreement with Loeb Leadership for a Professional Development Training program at the cost of \$5,500. (Attachment 2n)
- 2o. Motion to approve the Administrative Leadership Training Agreement with Dr. Richard Bozza at the cost of \$3,650. (Attachment 2o)

Action taken:

- Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Dr. DeNobile, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak
- Abstain: Mr. Cipriano (designee for Dr. Petty)
- Nays: None
- Absent: Dr. J. Albro, Mr. Scarafilo, Dr. Sforza

3. PERSONNEL

- Motion: Mr. Anthony Albro
- Seconded: Ms. Danielle Shanley

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee

being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

- 3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Motion to approve the Head Teacher positions and amounts for the 2022-2023 school year, as per the attached list. (Attachment 3b)
- 3c. Motion to approve Ellen Kriley, Occupational Therapist, to be paid a stipend of \$2,500.00 for the Head Therapist for the 2022-2023 school year.
- 3d. Motion to approve Marie Bridge to be paid an additional \$10,000.00 as the Nursing Coordinator for the 2022-2023 school year.
- 3e. Motion to approve the following staff to be added to the substitute list for the 2022 - 2023 school year.

Marildo Mera

3f. Motion to approve Marie Bridge, School Nurse to be paid an additional \$600.00 per month for Nurse Supervisor for South Hackensack from September 7, 2022 - December 31, 2022.

3g. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary/Step</u>
Nina Albonico	Paraprofessional	10/1/22	*\$21.60/hour or \$23.60 w/cert.
Angela Spiroski	Paraprofessional	10/1/22	*\$21.60/hour or \$23.60 w/cert.
Kristen Deradorian-Delia	School Social Worker	9/1/22	\$62,820.00
Regina Malz	Teacher	9/1/22	\$74,995.00 /MA+30- step 10
Andrew Scrudato	Paraprofessional	10/5/22	*\$21.60/hour or \$23.60 w/cert.
Amanda Diaz	Health Aide	9/1/22	\$48.88 / hour

Thomas Forte	Tech. Support	10/1/22	\$20.00 / hour
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**Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

- 3h. Motion to approve the campus transfers for the following staff for the 2022-2023 school year based on the teacher’s contract.

Randi Schmidt
 Laura Sgalia

- 3i. Motion to approve Marie Bridge to provide nursing support for student intakes and transition to Garfield Campus for August 2022 at her hourly rate .

- 3j. Motion to accept the resignation of the following personnel:

Name	Position	Effective Date	Purpose
Sidorela Cela	Paraprofessional	08/01/2022	resignation
Gina Charris	Paraprofessional	7/1/2022	resignation
Josette Schneider	Paraprofessional	10/1/2022	retirement
Julia Haviland	Music Teacher	7/1/2022	resignation
Julian Alvarez	Paraprofessional	7/1/2022	resignation
Olivia Conti	Paraprofessional	7/1/2022	resignation
Elizabeth Beck	Paraprofessional	10/29/22	resignation
Colette Rake	Paraprofessional	10/1/2022	resignation

- 3k. Motion to approve Janinne Kelly, School Secretary to work additional hours on an as needed basis at her hourly rate of \$35.30 for secretarial support for Central Registration not to exceed 20 hours per month.

- 3l. Motion to approve, Shane Miller to go from Supervisor to Principal effective October 1, 2022 at the annual salary of \$114,048.16.

- 3m. Motion to approve Dennis Smith, to work additional hours on an as needed basis at the hourly rate of \$50.00 as a consultant of District Student Outreach Partnerships not to exceed 20 hours per month.

- 3n. Motion to approve Kathy Tennant, Behaviorist to be paid her per diem rate for CPI Training on August 24 and 25, 2022.

- 3o. Motion to approve Mr. James Fasano, NJPSA Mentor for two Administrator at \$2, 500.00 for a total of \$5,000.00
- 3p. Motion to approve the following staff to be paid their per diem / hourly rate for new hire orientation and CPI training on August 24 & 25, 2022 from 8:30 a.m. - 2:30 p.m. per day.

<u>Name</u>	<u>Position</u>	<u>Dates</u>
Noelle Annunziato	Paraprofessional	8/24/22 & 8/25/22
Barbara Catanzaro	Occupational Therapist	8/24/22 & 8/25/22
Marioly Miranda Madera	Paraprofessional	8/24/22 & 8/25/22
Victoria Obelle	Nurse	8/24/22 & 8/25/22
Daniel Pobutkiewicz	Paraprofessional	8/24/22 & 8/25/22
Gabriel Whittemore	Teacher	8/24/22

- 3q. Motion to approve the attached Clubs and Activities stipend positions, amounts and assignment of staff for the 2022-2023 school year. (Attachment 3q)
- 3r. Motion to approve the salary adjustment for the following staff who have completed the requirements of the Teacher Salary / Paraprofessional guide, effective September 1, 2022.

All documents have been provided.

<u>Name</u>	<u>Position</u>	<u>Degree/Certification</u>	<u>Adjusted Salary</u>
Sarah Marini	Para	AS to BA w/sub cert.	\$27.27 / hour
Nayeli Mendoza	Para	AS w/ sub cert.	\$25.93 / hour

- 3s. Motion to approve the leave of absence for the following, using days in according to the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

<u>Employee ID#</u>	<u>Position</u>	<u>Effective Dates</u>
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0590	Occupational Therapist	9/21/22-10/20/22
1087	Paraprofessional	adjust date to 9/1/22 - 4/2/23
1180	Paraprofessional	9/6/22 - 9/23/22
0637	Paraprofessional	10/15/22 - 2/12/23
1016	Paraprofessional	10/27/22-3/7/23
0903	Paraprofessional	10/3/22-2/5/23

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Dr. DeNobile, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak
 Abstain: Mr. Cipriano (designee for Dr. Petty), Mr. Chirichella 3f, Ms. Sciacca 3l
 Nays: None
 Absent: Dr. J. Albro, Mr. Scarafile, Dr. Sforza

4. POLICY:

Motion: Ms. Anna Sciacca
 Seconded: Mr. Damian Kennedy

4a. Motion to approve the second reading of the following abolished/revised/new bylaws, policies and regulations of the South Bergen Jointure Commission Board of Education: (Attachment 4a)

<u>Policy/Regulation</u>	<u>Description</u>
P 0143.2	High School Student Representative to the Board of Education (M)
P 0163	Quorum (Revised)
P 1511	Board of Education Website Accessibility (M) (Revised)
P 3216	Dress and Grooming (Revised)
P 3270	Professional Responsibilities (Revised)
R 3270	Lesson Plans and Plan Books (Revised)

P 4216	Dress and Grooming (New)
P & R 5513	Care of School Property (M) (Revised)
P 5517	School District Issued Student Identification Cards (M) (Revised)
P 5722	Student Journalism (M) (New)
P & R 2432	School Sponsored Publications (Abolished)

4b. Motion to approve the updated SBJC Field Trip List (Attachment 4b)

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Dr. DeNobile, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yuchak

Abstain: Mr. Cipriano (designee for Dr. Petty)

Nays: None

Absent: Dr. J. Albro, Mr. Scarafile, Dr. Sforza

5. TRANSPORTATION:

Motion: Mr. John Hurley

Seconded: Mr. Anthony Albro

- 5a. Motion to approve the attached 2022-2023 Quote Results Set 3 (Attachment 5a)
- 5b. Motion to approve the bid results for August 18, 2022, Special Education/Regular Student Transportation Services (Attachment 5b)
- 5c. Motion to approve the addendum for a second vehicle on Contract #TC23A, Route #5130A Town & Country Bus Company was added effective September 1, 2022. Vehicle cost is \$344.00 per diem and aide \$50.00 per diem. Total route cost \$394.00.
- 5d. Motion to approve the addendum for a second vehicle on Contract #SBJC, Route # 5040A, Route John Leckie Bus Company was added effective September 1, 2022. Vehicle cost is \$292.99 per diem and aide \$45.00 per diem. Total route cost \$337.99.
- 5e. Motion to approve the addendum for a second vehicle in the AM for Contract #JNP22, Route N3111-1, Joshua Tours was added effective September 16, 2022 at no cost.

- 5f. Motion to approve the addendum for a second vehicle on Contract #M23A, Route #IN283A, Mayor Bus Company was added effective September 16, 2022. Vehicle cost is \$219.00 per diem and aide \$80.00 per diem. Total route cost \$299.99.
- 5g. Motion to approve the addendum for a bus aide on Contract #M23A, Route #IN283, Mayor Bus Company was added effective September 7, 2022. Vehicle cost is \$219.00 per diem and aide \$80.00 per diem. Total route cost \$299.00.
- 5h. Motion to approve the withholding of payment on Route #IN277C for John Leckie Bus Company, due to non-performance, breach of contract. Penalty of two times the daily rate in the amount of \$561.98 and will be deducted from the September payment.
- 5i. Motion to approve the withholding of payment on Routes #5209 and 5114 for York Transportation, due to non-performance, breach of contract. Penalty of two times the daily rate for each vehicle in the amount of \$2,768.00 and will be deducted from the September payment.
- 5j. Motion to approve the withholding of payment on Routes #AT204, BA201, BA203, BA204, BA206, BA207, and N3118B for Joshua Tours, due to non-performance, breach of contract. Penalty of two times the daily rate for each vehicle in the amount of \$2,590.00 and will be deducted from the September payment.

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Dr. DeNobile, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

Abstain: Mr. Cipriano (designee for Dr. Petty)

Nays: None

Absent: Dr. J. Albro, Mr. Scarafilo, Dr. Sforza

6. FACILITIES AND PLANNING:

Motion: Ms. Danielle Shanley

Seconded: Mr. John Hurley

- 6a. Motion to approve the Memorandum of Understanding with Our Lady Queen of Peace Church for the use of their facility for after school/weekend activities. (Attachment 6a)

6b.

RESOLUTION

WHEREAS, on June 23, 2022, the South Bergen Jointure Commission ("SBJC") entered into an agreement of sale with FREBL, LLC for the purchase of property located at 696 Route 46 West, Teterboro, New Jersey;

WHEREAS, after inspection were conducted in accordance with the due diligence provisions of the parties' contract, the parties negotiated a reduction in the purchase price; and

WHEREAS, the parties desire to enter into an amendment to the agreement of sale which reflects the new purchase price and present status of the due diligence period and its impact on the closing date;

BE IT RESOLVED that the SBJC approves the amount of the agreement of sale for the purchase of property with FREBL, LLC to reflect the purchase price of \$2,675,000 and revisions to the due diligence period approval contingency and closing date. (Attachment 6b)

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Dr. DeNobile, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak
Abstain: Mr. Cipriano (designee for Dr. Petty)
Nays: None
Absent: Dr. J. Albro, Mr. Scarafile, Dr. Sforza

7. OLD BUSINESS:

None

8. NEW BUSINESS:

None

9. DISCUSSION ITEMS:

None

10. FOOD SERVICE:

None

11. CURRICULUM

Motion: Ms. Anna Sciacca
Seconded: Dr. Matthew Helfant

- 11a. Motion to approve October 3 - October 8, 2022 as a Week of Respect.
- 11b. Motion to approve October 17 - October 21, 2022 as School Violence Awareness Week.
- 11c. Motion to approve the attached Emergency Virtual or Remote Instruction Program for the 2022-2023 school year. (Attachment 11c)
- 11d. Motion to approve September 15 - October 15 as National Hispanic Heritage Month.

Action Taken:

- Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Dr. DeNobile, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak
- Abstain: Mr. Cipriano (designee for Dr. Petty)
- Nayes: None
- Absent: Dr. J. Albro, Mr. Scarafile, Dr. Sforza

12. INFORMATION ITEMS:

None

ADJOURNMENT:

- Motion: Mr. John Hurley
- Seconded: Ms. Danielle Shanley

BE IT RESOLVED, that this meeting is adjourned at 10:16 am.

Action Taken: Unanimous approval by voice vote

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

September 29, 2022

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on September 29, 2022 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated September 29, 2022. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

September 29, 2022

Meeting Opened at _____

Members Present:

Members Absent:

Also Present:

Special Order of Business

I.

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: