

**SOUTH BERGEN JOINTURE COMMISSION**  
**500 Route 17 South, Suite 307**  
**Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING MINUTES**  
**October 19, 2022**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:37 am.

ROLL CALL

Members Present: Mr. A. Albro, Mr. J. Chirichella, Ms. A. Evans, Mr. G. Giancaspro, Dr. Helfant, Mr. D. Kennedy, Mr. J. Knipper, Ms. A. Sciacca, Mr. . Scarfile, Dr. S. Yurchak

Members Absent: Dr. J. Albro, Dr. S. DeNobile, Mr. J. DeCorso, Mr. J. Hurley, Dr. D. Sforza, Ms. D. Shanley

Also Present: Dr. M. Kuchar, Mr. K. Sheldon

SUPERINTENDENT'S REPORT

- Dr. Kuchar updated the Board on the current student enrollment as well as welcoming Frank D'Amico as acting superintendent in the Lodi School District. Dr. Kuchar addressed the concerns of shortages in staffing of teachers, paraprofessionals and bus drivers and gave reminders of important upcoming events. Mr. Roda updated the Board on the status of the Teterboro application and use variation and site plan.

**APPROVAL OF MINUTES:**

Motion: Dr. Matthew Helfant  
Seconded: Mr. Anthony Albro

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of September 29, 2022 be approved.

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Ms. Sciacca, Dr. Yurchak  
Abstain: Mr. Scarafile  
Nays: None  
Absent: Dr. J. Albro, Mr. D'Amico, Mr. DeCorso, Dr. DeNobile, Mr. Hurley, Dr. Sforza, Ms. Shanley

**MEETING OPEN TO THE PUBLIC - None**

**REGULAR ORDER OF BUSINESS**

**2. FINANCE REPORT:**

Motion: Mr. Damien Kennedy  
Seconded: Mr. James Knipper

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2e)
- 2b. The Board accepts the Board Secretary's Report as of August 31st, 2022 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of August 31<sup>st</sup>, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year". (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of August 2022. (Attachment 2c)
- 2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of August 31st, 20122, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."

2e. The September and October bills list below are approved. (Attachment 2e)

Bills Payable	\$4,012,666.29
Payroll/Manual Check	\$1,897,444.60
Cafeteria Checks	<u>\$ 13,326.88</u>
<b>Total</b>	<b>\$5,923,437.77</b>

2f. Motion to approve the transfers for the month of August 2022. (Attachment 2f)

2g. Motion to approve the following Professional Days with cost:

<u>Employee</u>	<u>Workshop</u>	<u>Provider</u>	<u>Dates</u>	<u>Cost</u>
Weiss, Kelie	Yoga for Children with Autism	Asanas for Autism	10/22/2022 10/23/2022 10/29/2022 10/30/2022	\$606.39
Grassi, Lyzzette	Yoga for Children with Autism	Asanas for Autism	10/22/2022 10/23/2022 10/29/2022 10/30/2022	\$606.39
George, Reji	Principal Leadership Program	Kean University	10/12/2022 10/26/2022 11/30/2022 12/14/2022	\$650.00
Tobia, Nardine	Summit Professional Education	Summit Professional Education	various	\$260.00

2h. Motion to approve the following field trips with cost:

<u>Date</u>	<u>Destination</u>	<u>Teacher</u>	<u>Trip Cost</u>	<u>Cost Paid by:</u>	<u>Estimated Transportation Cost</u>	<u>Transportation cost paid by</u>	<u>Total Cost of Trip for SBJC</u>
10/4,13, 19,27/22	SBJC Maywood	Kavanagh	\$0		\$38.40	SBJC	\$38.40
10/6,12, 18,20, 26/22	Retro Fitness	Kavanagh	\$0		\$22.00	SBJC	\$22.00
10/11, 22,25/22	Lodi Lanes	Kavanagh	\$0		\$6.00	SBJC	\$6.00

10/12/22	Fiddlers Elbow Country Club	Payoczkowski	\$0	SBJC	\$417.26	SBJC	\$667.26
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Action Taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Ms. Sciacca, Dr. Yurchak, Mr. Scarafile

Abstain: None

Nayes: None

Absent: Dr. J. Albro, Mr. D’Amico, Mr. DeCorso, Dr. DeNobile, Mr. Hurley, Dr. Sforza, Ms. Shanley

**3. PERSONNEL:**

Motion: Ms. Anna Sciacca

Seconded: Dr. Matthew Helfant

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2023. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, Office Support and Home Instruction on an as-needed basis.

- 3a. Motioned to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary/Step</u>
Goss, Tara	Teacher	12/06/2022	\$69,195 / MA Step 10
Ilkovski, Diana	Paraprofessional	11/01/2022	\$17.28
Mensah, Lauren	Paraprofessional	11/02/2022	\$21.60 or \$23.60 w/ sub cert.

- 3c. Motion to accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Purpose</u>
Severino, Gloria	Para	10/15/2022	Resignation

- 3d. Motion to adjust the start date of the following personnel:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To:</u>
Albonico, Nina	Para	10/01/2022	10/11/2022
Scrudato, Andrew	Para	10/05/2022	10/06/2022

- 3e. Motion to approve the following students to complete clinical / student teaching /classroom observation hours at the South Bergen Jointure Commission as a requirement of their college.

<u>Name</u>	<u>College</u>
Grulon, Angelica	Felician University

- 3f. Motion to approve the adjusted leave of absence for the following, using days in according to the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

<u>Employee ID#</u>	<u>Position</u>	<u>Effective Dates</u>
0590	Occupational Therapist	9/21/2022-10/14/2022

3g. Motion to approve Ms. Dana McKnight to be added to the substitute list for the 2022-2023 school year.

*\*Board to approve names as submitted by the Superintendent at the September meeting.*

3h. **RESOLUTION**

WHEREAS, the Board and Union are parties to a collective negotiations agreement governing the terms and conditions of employment for all regularly employed non-teaching certificated employees of the South Bergen Jointure Commission (hereinafter referred to as "Outreach Employees") for the period beginning July 1, 2022 and ending June 30, 2025 (hereinafter referred to as the "Agreement");

WHEREAS, Article XIV of the Agreement provides that:

B. All eligible Employees hired prior to July 1, 2020 shall be eligible to participate in any of the plans offered in the SEHBP. If an eligible Employee enrolls in Direct 10, he/she shall pay the difference in premiums between Direct 10 and Direct 15.

WHEREAS, the Union has requested that Article XIV, Section B be deferred for a period of time; and

WHEREAS, although there is not an obligation to grant the Union's request, the Board is willing to defer the implementation of Article XIV, Section B until January 1, 2023;

BE IT RESOLVED that the Board approves the Side Bar Agreement which memorializes the parties' agreement to defer the implementation of Article XIV, Section B until January 1, 2023.

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Ms. Sciacca, Dr. Yurchak, Mr. Scarafile

Abstain: None

Nays: None

Absent: Dr. J. Albro, Mr. D'Amico, Mr. DeCorso, Dr. DeNobile, Mr. Hurley, Dr. Sforza, Ms. Shanley

**4. POLICY:**

Motion: Mr. Frank Scarafile  
Seconded: Mr. Damian Kennedy

4a. Motion to adopt the following Policies/Regulations/By Laws/Procedure (*First Reading*) (Attachment 4a)

<u>Policies</u>	<u>Title</u>
2425	Emergency Virtual or Remote Instruction Program
<u>Regulations</u>	<u>Title</u>
2425	Emergency Virtual or Remote Instruction Program

4b. Motion to approve the revised 2022-2023 School Calendar (Attachment 4b).

4c. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2022-2023 School Year.

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Ms. Sciacca, Dr. Yurchak, Mr. Scarafile  
Abstain: None  
Nays: None  
Absent: Dr. J. Albro, Mr. D’Amico, Mr. DeCorso, Dr. DeNobile, Mr. Hurley, Dr. Sforza, Ms. Shanley

**5. TRANSPORTATION:**

Motion: Mr. Anthony Albro  
Seconded: Mr. Damian Kennedy

5a. Motion to approve the attached 2022-2023 Quote Results Set 4. (Attachment 5a)

5b. Motion to approve the withholding of payment on Route #IN277C, for failure to provide the proper vehicle, for John Leckie Bus Company, due to non-performance, breach of contract. Penalty of two times the daily rate in the amount of \$561.98 and will be deducted from the September payment.

5c. Motion to approve the withholding of payment on Route #5080, for John Leckie Bus Company, due to non-performance, breach of contract. Penalty of two times the daily rate in the amount of \$719.98 and will be deducted from the October payment.

5d. Motion to approve the bid results for October 13, 2022, Special Education/Regular Student Transportation Services. (Attachment 5d)

Action Taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Ms. Sciacca, Dr. Yurchak, Mr. Scarafile  
Abstain: None  
Nays: None  
Absent: Dr. J. Albro, Mr. D'Amico, Mr. DeCorso, Dr. DeNobile, Mr. Hurley, Dr. Sforza, Ms. Shanley

**6. FACILITIES AND PLANNING:**

Motion: Mr. Frank Scarafile  
Seconded: Ms. Anna Sciacca

6a. Motion to accept the Health and Safety Evaluation of School Buildings Checklists. (Attachment 6a)

Action taken:

Ayes: Mr. A. Albro, Mr. Chirichella, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Kennedy, Mr. Knipper, Ms. Sciacca, Dr. Yurchak, Mr. Scarafile  
Abstain: None  
Nays: None  
Absent: Dr. J. Albro, Mr. D'Amico, Mr. DeCorso, Dr. DeNobile, Mr. Hurley, Dr. Sforza, Ms. Shanley

**7. OLD BUSINESS:**

None

**8. NEW BUSINESS:**

None

**9. DISCUSSION ITEMS:**

None

**10. FOOD SERVICE:**

None



**11. CURRICULUM:**

None

**12. INFORMATION ITEMS:**

None

**ADJOURNMENT:**

Motion: Dr. Matthew Helfant  
Seconded: Mr. Damian Kennedy

BE IT RESOLVED, that this meeting is adjourned at 10:12 a.m.

Action Taken: Unanimous approval by voice vote

A handwritten signature in black ink, appearing to read 'Ken Sheldon', with a long horizontal flourish extending to the right.

Mr. Ken Sheldon  
Asst. Business Administrator

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**October 19, 2022**

Motion:  
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on October 19th, 2022 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated October 16th, 2022. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING

**October 19, 2022**

Meeting Opened at \_\_\_\_\_.

Members Present:  
Members Absent:  
Also Present:

Special Order of Business

**Adjournment**

Motion:  
Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: