

**SOUTH BERGEN JOINTURE COMMISSION**  
**500 Route 17, Suite 307**  
**Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING MINUTES**  
**August 23, 2022**

**PLEDGE OF ALLEGIANCE**

**NJ OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at 9:31 a.m.

**ROLL CALL**

Members Present: Mr. Albro, Dr. Albro, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza

Members Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

Also Present: Dr. Kuchar, Ms. Cucciniello

**SUPERINTENDENT'S REPORT**

Dr. Kuchar updated the Board on our programs and projections for the upcoming school year. He also went over Professional Development opportunities that will be available for all.

- Motioned to go into closed session to discuss the Outreach CBA at 9:58 am.
- Came out of closed Session at 10:10 am.

**APPROVAL OF MINUTES:**

Motion: Mr. Frank Scarafile

Seconded: Mr. Damian Kennedy

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Meeting of July 26, 2022 be approved.

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. DeCorso, Ms. Evans, Mr. Giancaspro, Mr. Kennedy  
Abstain: Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza  
Nays: None  
Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

## **MEETING OPEN TO THE PUBLIC**

Ms. Forte wished the Board good luck with their school opening, and said she would be staying on to help facilitate the Parent group for the SBJC.

## **REGULAR ORDER OF BUSINESS**

### **2. FINANCE REPORT:**

Motion: Mr. Anthony Albro  
Seconded: Mr. Frank Scarafile

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e, 2f, 2g, 2h, 2i)
- 2b. The Board accepts the Board Secretary's Report as of June 30, 2022 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of June 30, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of June 2022. (Attachment 2c)
- 2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of June 30, 2022, no budgetary line item has been over-expended in violation of NJAC 6:20-2A.10(a)."
- 2e. Motion to approve additional appropriations for revenues and expenditures for the month of June 2022. These appropriations recognize anticipated revenues. (Attachment 2e)

2f. Motion to approve the August bills list below (Attachment 2f)

Bills Payable	\$667,555.30
Payroll/Transfers	\$644,818.60
Cafeteria Checks	<u>0.00</u>
<b>Total</b>	<b>\$1,312,373.90</b>

2g. Motion to approve the list of decommissioned equipment. (Attachment 2g)

2h. Motion to approve the Agreement with the Stepping Stones Group to provide staffing services to the SBJC for Related Services. (Attachment 2h)

2i. Motion to approve, upon the recommendation of the Superintendent of Schools, the proposal prepared by the Felician University School of Education - International Center for Autism disabilities Research in Education (I-CAdRE) titled A Faculty in Residence Trainer of Trainers Approach: Using Behavioral Skills Training and Fidelity of Implementation. Dr. John Burke, Executive Director of I-CAdRE, will work directly with and train cohorts of our SBJC faculty staff throughout the course of the 2022-2023 school year on the use of the Behavioral Skills Training approach as well as Fidelity of Implementation to maximize the successes of interventions. The cost for this program is \$40,000. (Attachment 2i)

2j. Motion to approve the Pool Use of Space and Transportation Agreement with the Boys and Girls Clubs of Lower Bergen County, Inc for the 2022-23 school year. (Attachment 2j)

2k. Motion to approve the Consulting Agreement with E-Rate Consulting, Inc for Erate Services for the period August 24, 2022 - June 30, 2025 in accordance with NJSBA Procurement Number E-8801-ACES-CPS. (Attachment 2k)

2l. Motion to approve the attached list of Professional Days with cost. (Attachment 2l)

2m. Motion to approve the appointment of the firm Lerch, Vinci & Bliss, LLP as the public school accountant of record. Services include the completion of the annual school audit for the 2021-2022 fiscal school year at the cost of \$26,000 plus any additional services at the following rates:

Partners	\$160.00 to \$190.00 per hour
Managers	\$135.00 to \$150.00 per hour
Supervisors/ Senior Acct.	\$100.00 to \$125.00 per hour
Staff Accounts	\$80.00 to \$95.00 per hour
Other Personnel	\$50.00 per hour

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. DeCorso, Ms. Evans, Mr. Giancaspro, Mr. Kennedy  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza  
Abstain: Mr. Giancaspro - 2i only  
Nays: None  
Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley,  
Dr. Yurchak

**3. PERSONNEL:**

Motion: Dr. James Albro  
Seconded: Ms. Allison Evans

- 3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Motion to approve the appointment of Mr. Dylan Thiemann, to go from a Paraprofessional to a Teacher, effective September 1, 2022 - June 30, 2023. Annual salary of \$61,320.00 is based on Step 2, MA of the Teacher’s Guide.
- 3c. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>	<b><u>Salary/Step</u></b>
Alana Smith	Paraprofessional	9/1/2022	\$23.60 / hour
Jennifer Rodrigues	Paraprofessional	9/26/2022	*\$20.52/hour or \$21.52 w/cert.
Jayne Miller	Paraprofessional	9/1/2022	\$17.28/hour
Ceira Smith	Paraprofessional	9/1/2022	\$17.28 / hour

*\*Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

- 3d. Motion to approve the attached list of staff for after school home programming, services and evaluations. (Attachment 3d)
- 3e. Motion to approve the attached list of substitute teachers, teacher aides, clerk, secretary, receptionist on an as needed basis from September 1, 2022 - June 30, 2023. (Attachment 3e)

3f. Motion to accept the resignation of the following personnel:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>	<b><u>Purpose</u></b>
John Picini	Custodial Para	9/1/2022	Resignation
Jennifer Coffin	Para	7/1/2022	Resignation
Julia Haviland	Music Teacher	9/27/2022	Resignation
Carolyn Soto-Herrera	Teacher	10/9/2022	Resignation
Joisy Quintanilla	Para	8/1/2022	Resignation
Nicole Cordeiro	Teacher	10/17/2022	Resignation
Leslie Lang	Teacher	10/1/2022	Resignation
Mirla Brito	Para	7/1/2022	Resignation
Tetyana Duggan	Nurse	10/20/2022	Resignation

3g. Motion to rescind the appointment of Stefanie Heslin, as a BCBA Behaviorist which was effective September 1, 2022.

3h. Motion to approve the salary adjustment for the following staff who have completed the requirements of the Teacher Salary / Paraprofessional guide, effective September 1, 2022. All documents have been provided.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Degree/Certification</u></b>	<b><u>Adjusted Salary</u></b>
Marioly Miranda Madera	Para	A.S. w/ Sub. Cert.	\$21.52
Marianna Horkava	Para	B.A. w/ Sub. Cert.	\$27.19
Jose Ozuna	Para	A.S. w/ Sub. Cert.	\$25.93
Noelle Annunziato	Para	B.A. w/ Sub. Cert.	\$23.60
Paige Cassetta	Para	B.A. w/ Sub. Cert.	\$23.60
David Johansen	Para	B.A. w/ Sub. Cert.	\$23.60

3i. Motion to adjust the start date of Kelsey Tully, Transition Teacher from September 12, 2022 to September 1, 2022.

3j.

**MEMORANDUM**

**BE IT RESOLVED** that the Board of Education approves the memorandum of agreement for a collective negotiations agreement between the South Bergen Jointure Commission and DISTRICT 1199J, NUHHCE, AFSCME, AFL-CIO for the 2022-2023, 2023-2024 and 2024 - 2025 school years;

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the Board President and the Board Secretary to sign the collective negotiations agreement, which will reflect the terms of the memorandum of agreement, on behalf of the Board of Education. (Attachment 3j)

3k. Motion to reappoint the Outreach Personnel for the 2022-2023 school year with salaries as per attached. (Attachment 3k)

3l. Motion to approve the attached Outreach Charges for Services for the 2022-2023 School Year. (Attachment 3l)

3m. Motion to approve the Teacher and Paraprofessional Home Programming rates effective July 1, 2022 through June 30, 2023 (Attachment 3m)

3n. Motion to approve the campus transfers for staff members for the 2022-2023 school year, per the attached list, based on the teacher’s contract. (Attachment 3n)

3o. Motion to approve the adjusted leave of absence for Employee ID#0265 from April 4, 2022 through September 30, 2022 using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

3p. Motion to approve the a contract with each of the boards of education on the attached list for the Jointure to provide 1:1 aide services for the 2022-2023 school year. Full amount of the annual prorated fee shall be charged to each of the boards of education. (Attachment 3p)

3q. Motion to approve the appointment of the following personnel to coaching / assistant coaching positions for the 2022-2023 School year.

<u>Name</u>	<u>Position</u>	<u>Sport / Season</u>	<u>Stipend</u>
Alessandra Balestrieri	Gym Teacher	Head Coach Cross Country - Fall	\$4,500.00 for season
Gandhi Desrosiers	Para	Assistant Cross Country Coach - Fall  Assistant Bowling Coach - Winter	\$2,000.00 per season

		Assistant Track Coach - Spring	
Joseph Marszalek	Teacher	Head Bowling Coach - Winter	\$4,500.00 for season
Jason Markowski	Gym Teacher	Head Track Coach - Spring	\$4,500.00 for season

- 3r. Motion to approve the leave of absence for Employee ID#0903 from October 3, 2022 through February 5, 2023 using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3s. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions\*:

Teacher Aides	Teacher of STEAM
Teacher of the Handicapped	World Language Teacher
Teacher of Students with Disabilities	Teacher of Math
Teacher of Physical Education	Teacher of Science
Teacher of Music	School Nurse
Behaviorist	LDT-C
Speech Therapist	School Social Worker
Physical Therapist	School Psychologist
District Technology Coordinator	Occupational Therapist
Teacher of Social Studies	School Health Aide
Teacher of English	Reading Specialist
Teacher of Reading	Principal
Assistant Business Administrator	Curriculum/Assessment Coordinator
Supervisor	Technical Performing Arts

Bookkeeper	Substitute Nurse
Business Office Assistant	Substitute Teacher
Clerk/Typist/Receptionist	Substitute Teacher Aides

*\*Board to approve names as submitted by the Superintendent at the September meeting.*

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. DeCorso, Ms. Evans, Mr. Giancaspro, Mr. Kennedy  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza

Abstain: None

Nays: None

Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley,  
Dr. Yurchak

#### **4. POLICY:**

Motion: Mr. Anthony Albro

Seconded: Mr. Damian Kennedy

4a. Motion to approve the first reading of the following abolished/revised/new bylaws, policies and regulations of the South Bergen Jointure Commission Board of Education:

<b><u>Policy/Regulation</u></b>	<b><u>Description</u></b>
P 0143.2	High School Student Representative to the Board of Education (M)
P 0163	Quorum (Revised)
P 1511	Board of Education Website Accessibility (M) (Revised)
P 3216	Dress and Grooming (Revised)
P 3270	Professional Responsibilities (Revised)
R 3270	Lesson Plans and Plan Books (Revised)
P 4216	Dress and Grooming (New)
P & R 5513	Care of School Property (M) (Revised)
P 5517	School District Issued Student Identification Cards (M) (Revised)
P 5722	Student Journalism (M) (New)
P & R 2432	School Sponsored Publications (Abolished)



4b. Motion to approve the updated SBJC Field Trip List (Attachment 4b)

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. DeCorso, Ms. Evans, Mr. Giancaspro, Mr. Kennedy  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza  
Abstain: None  
Nays: None  
Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley,  
Dr. Yurchak

**5. TRANSPORTATION:**

Motion: Mr. Frank Scarafile  
Seconded: Dr. Dario Sforza

- 5a. Motion to approve the attached 2022-2023 Quote Results for Summer Set 2. (Attachment 5a)
- 5b. Motion to approve the bid results for July 28, 2022, Special Education/Regular Student Transportation Services. (Attachment 5b)
- 5c. Motion to approve the addendum for a second vehicle on Contract #SBJC, Route #5010A John Leckie Bus Company was added effective September 1, 2022. Vehicle cost is \$342.99 per diem and aide \$45.00 per diem. Total route cost \$387.99.
- 5d. Motion to approve the award of 5191 from Bid #040622 to the second lowest bidder AKA Transportation effective September 1, 2022. Vehicle cost is \$283.00 per diem and aide \$49.00 per diem. Total route cost \$332.00. Original lowest bidder rescinded.
- 5e. Motion to approve the addendum on Multi Contract #NJ23C, Route #5134, NJ Transportation, an aide was removed from the vehicle effective September 1, 2022. Aide cost was \$59.00 per diem. Total route cost \$389.00.
- 5f. Motion to approve the award of 5235 from Bid #072822 to the second lowest bidder John Leckie Bus Company effective September 1, 2022. Vehicle cost is \$400.00 per diem and aide \$93.99 per diem. Total route cost \$493.99. Original lowest bidder rescinded.

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. DeCorso, Ms. Evans, Mr. Giancaspro, Mr. Kennedy  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza  
Abstain: None  
Nays: None

Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

**6. FACILITIES AND PLANNING:**

Motion: Mr. Anthony Albro  
Seconded: Dr. Douglas Petty

- 6a. Motion to approve the revised Linkage Agreements (2) between the South Bergen Jointure Commission and the Garfield Board of Education for the 2022-2023 school year. (Attachment 6a)
- 6b. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Teaneck Board of Education for the 2022-2023 school year. (Attachment 6b)

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. DeCorso, Ms. Evans, Mr. Giancaspro, Mr. Kennedy  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza

Abstain: None

Nays: None

Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

**7. OLD BUSINESS:**

None

**8. NEW BUSINESS:**

None

**9. DISCUSSION ITEMS:**

None

**10. FOOD SERVICE:**

Motion: Dr. James Albro  
Seconded: Mr. Frank Scarafile

- 10a. Motion to approve the vended meals agreement between the Garfield School District and the SBJC for vended meals for the 2022-2023 school year at the following cost:

<b><u>Breakfast</u></b>	<b><u>Lunch</u></b>
\$1.50	\$3.20

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. DeCorso, Ms. Evans, Mr. Giancaspro, Mr. Kennedy  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza  
Abstain: None  
Nays: None  
Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley,  
Dr. Yurchak

## **11. CURRICULUM:**

Motion: Dr. Douglas Petty  
Seconded Mr. Anthony Albro

11a. Motion to approve the adoption of the 2022-2023 South Bergen Jointure Commission Curriculum (aligned with the 2020 NJSLs).

11b. Motion to approve the continuation of the existing curriculum, textbooks, policies and bylaws for the 2022-2023 school year. (Attachment 11b)

11c. Motion to approve the South Bergen Jointure Commission District Professional Development Plan for the 2022-2023 school year. (Attachment 11c)

11d. Motion to approve the submission of the District Professional Development Plan Statement of Assurance for the 2022-2023 school year via NJ Homeroom by September 1, 2022.

11e. Motion to approve the South Bergen Jointure Commission Teacher Mentoring Plan for the 2022-2023 school year. (Attachment 11e)

11f. Motion to approve the submission of the District Mentoring Plan Statement of Assurance for the 2022-2023 school year via NJ Homeroom by September 1, 2022.

Action taken:

Ayes: Mr. A Albro, Dr. J. Albro, Mr. DeCorso, Ms. Evans, Mr. Giancaspro, Mr. Kennedy  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza  
Abstain: None  
Nays: None  
Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley,  
Dr. Yurchak

## **12. INFORMATION ITEMS**

**ADJOURNMENT:**

Motion: Mr. Frank Scarafile  
Seconded: Mr. Damian Kennedy

BE IT RESOLVED, that this meeting is adjourned at 10:20 a.m.

Action Taken: Unanimous approval by voice vote.

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**August 23, 2022**

Motion: Mr. Anthony Albro  
Seconded: Mr. Damian Kennedy

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on August 23, 2022 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated August 23, 2022. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING**

Meeting Opened at 9:58 a.m.

Members Present: Mr. Albro, Dr. Albro, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Dr. Sforza

Members Absent: Mr. Chirichella, Dr. DeNobile, Dr. Helfant, Mr. Hurley, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

Also Present: Dr. Kuchar, Ms. Cucciniello

**Special Order of Business**

Negotiations - Discussed CBA with Outreach Group

**Adjournment**

Motion: Dr. James Albro  
Seconded: Mr. Frank Scarafile

BE IT RESOLVED, that this closed session is adjourned at 10:10 a.m.

Action taken: Unanimous approval by voice vote.