

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING
October 18th, 2017

PLEDGE OF ALLEGIANCE
NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:
Members Absent:
Also Present:

SUPERINTENDENT'S REPORT

HIB Investigation

Special Order of Business

APPROVAL OF MINUTES:

Motion:
Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of September 20, 2017 be approved.

2. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Special Meeting of October 4, 2017 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2e)
- 2b. The Board accepts the Board Secretary’s Report as of August 31st, 2017 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of August 31st, 2017 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”. (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of August 2017. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of August 31st, 2017, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The September and October bills list below are approved (lists attached):

Bills Payable	\$2,352,604.31
Payroll/Manual Check	\$ 755,984.49
Cafeteria Checks	<u> </u>
Total	\$3,108,588.80

- 2f. Motion to approve the transfers for the month of August 2017. (Attachment 2f)
- 2g. Approve the attached list of field trips with cost. (Attachment 2g)

2h Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2h)

- 2i. Approve and accept E-Rate reimbursements from the Universal Service Administrative Company-Schools & Libraries Division Program for the 2016-2017 school year as follows:

216.00	Verizon	\$
		AT&T
	\$ 101.12	
	Cablevision Lightpath	\$22,555.84
	<hr/> Verizon Wireless	<hr/> \$ 134.30
	Total	
\$23,007.26		

Note: E-Rate is a federal program which offers schools & libraries a partial refund on their telecommunications and internet charges. The South Bergen Jointure Commission received a refund of 20-60% of their costs for last year.

- 2j. Motion to approve the decommission list for the 2017-2018 school year. (Attachment 2j)

Action Taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated

that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2018 through July 31, 2018. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, Office Support and Home Instruction on an as-needed basis.

- 3a. Adjust the start date for Melissa Taveras, Music Teacher from October 1, 2017 to September 26, 2017.
- 3b. Rescind the appointment of Kerry Boswell, Teacher Aide for October 1, 2017 - June 30, 2018.
- 3c. Approve the appointment of Stanton Sheridan, Occupational Therapist, October 10, 2017 - June 30, 2018. Annual salary of \$62,700.00 is based on the Outreach Index MA and will be prorated for the period worked.
- 3d. Approve the appointment of Cassidy Marks, as a Teacher Aide at the hourly rate of \$16.00 effective November 1, 2017 - June 30, 2018.
- 3e. Approve the following personnel to be added to the substitute list for the 2017-2018 school year.

Adrienne DelRosso
Camelle Hanniford
- 3f. Accept the resignation, for the purpose of retirement of Joanne Sontag, School Secretary, effective January 1, 2018. The South Bergen Jointure Commission extends its deepest thanks to Ms. Sontag for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.
- 3g. Approve a contract with Bogota Board of Education for the Jointure to provide 1:1 aide services effective October 10, 2017 for student T.F.. Full amount of salary, plus benefits and an administrative fee shall be charged to Bogota Board of Education.
- 3h. Accept the resignation of Jennifer Conforth, Teacher Aide effective October 28, 2017.

- 3i. Approve the family medical leave for Nastia Imperatore, Teacher, from October 16, 2017 - October 23, 2017. Ms. Imperatore will be unpaid with benefits during this time.
- 3j. Approve the appointment of Lauren Basso as Acting Principal of the Lodi Campus effective October 23, 2017.
- 3l. Accept the resignation, for the purpose of retirement of Elizabeth Sorrentino, School Nurse, effective January 1, 2018. The South Bergen Jointure Commission extends its deepest thanks to Ms. Sorrentino for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.
- 3m. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

- | | |
|---------------------------------------|-----------------------------------|
| Teacher Aides | School Social Worker |
| Teacher of the Handicapped | School Psychologist |
| Teacher of Students with Disabilities | Substitute Teacher |
| Teacher of Physical Education | Substitute Nurse |
| Teacher of Music | LDT-C |
| Behaviorist | World Language Teacher |
| Speech Therapist | School Nurse |
| Physical Therapist | Occupational Therapist |
| District Technology Coordinator | School Health Aide |
| Teacher of Social Studies | Teacher of Math |
| Teacher of English | Principal |
| Teacher of Reading | Reading Specialist |
| Substitute Teacher Aides | Teacher of Science |
| Assistant Business Administrator | Clerk/Typist/Receptionist |
| Supervisor of STEAM | Curriculum/Assessment Coordinator |
| Bookkeeper | Teacher of Performing Arts |

*Board to approve names as submitted by the Superintendent at the September meeting.

RESOLUTION

3n. **BE IT RESOLVED** that the South Bergen Jointure Commission grants a medical leave of absence for Dr. Dawn Fidanza for the period beginning October 16, 2017 and ending December 31, 2017, during which time she shall be permitted to utilize her accumulated sick days.

3o. Motion to approve the position of Assistant Superintendent and the corresponding job description. (Attachment 3o)

Action taken:

4. POLICY:

Motion:

Seconded:

4a. Report on activities for Violence Awareness Week. (Attachment 4a)

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

5a. Motioned to approve the attached 2017-2018 Quotes Set #3 (Attachment 5a)

5b. Motioned to approve the addendum on route #Q121, N & Y Transportation. An aide was added to the vehicle effective September 28, 2017. Aide cost was \$25.00 per diem. Total route cost \$155.00.

5c. Motioned to approve the addendum for a second vehicle on route #IN370, John Leckie, Inc., effective October 4, 2017. Contract will read as IN370A. \$213.99 vehicle/\$45.00 aide. Total route cost \$258.99.

5d. Motioned to approve the Bid Results from the October 3, 2017 bid opening (Attachment 5d)

Action Taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

Action taken:

7. OLD BUSINESS:

8. NEW BUSINESS:

Motion:

Seconded:

- 8a. Discuss with the SBJC Board the newly formed Administrator and Supervisor Association (SBJC-ASA) letter requesting to be recognized. (Attachment 8a)

Action taken:

9. DISCUSSION ITEMS:

- 9a. Discuss with the board 6 inoperable 3D printers that are available for any district that may be interested in trying to get them repaired for use.

10. FOOD SERVICE:

Motion:

Seconded:

Action Taken:

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

October 18th, 2017

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on October 18th, 2017 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated October 18th, 2017. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING**

October 18th, 2017

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Personnel - Interim Superintendent Search

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: