

**SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING
November 15th, 2017**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

Special Order of Business

Awards and Recognition

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of October 18, 2017 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary’s Report as of September 30th, 2017 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of September 30th, 2017 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”.
(Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of September 2017. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of September 30th, 2017, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. Motion to approve the transfers for the month of September 2017. (Attachment 2e)
- 2f. The October & November bills list below are approved (lists attached):

Bills Payable	\$2,407,627.50
Payroll/Manual Check	\$1,524,894.63
Cafeteria Checks	<u>\$ 24,431.35</u>
Total	\$3,956,953.48
- 2g. Approve the attached list of field trips with cost. (Attachment 2g)
- 2h. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2h)
- 2i. Motion to approve the attached Agreement for Licensing and Maintenance for Supply purchasing in the Educational Data Cooperative Pricing System with assistance for bulk Purchase Order preparation for the 2018-19 school year at the cost of \$1,150.
(Attachment 2i)

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2018 through July 31, 2018. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

RESOLUTION

- 3a. WHEREAS, on October 18, 2017, the South Bergen Jointure Commission passed a resolution appointing David Goldblatt to the position of assistant superintendent of schools for the period between October 19, 2017 and ending December 31, 2017 and approving the contract of employment;

WHEREAS, the parties are desirous of revising the appointment of David Goldblatt to the position of interim assistant superintendent of schools;

BE IT RESOLVED that the South Bergen Jointure Commission revises the foregoing resolutions to reflect the appointment of David Goldblatt to the position of interim assistant superintendent of schools and approves the contract for the position of interim assistant superintendent of schools with David Goldblatt for the period beginning October 19, 2017 and ending December 31, 2017. (Attachment 3a)

- 3b. Rescind the appointment of Melissa Taveras, Music Teacher and approve her to be added to the substitute list for the 2017-2018 school year.
- 3c. Adjust the start date Cassidy Marks, Teacher Aide from November 1, 2017 to October 24, 2017.
- 3d. Adjust the medical leave of absence for Pamela Kraeft, Teacher Aide, from September 1, 2017 - November 14, 2017. Ms. Kraeft will be paid sick days with benefits during this time. Ms. Kraeft's physician has confirmed her condition.
- 3e. Approve Lauren Basso, Assistant Principal, to be paid a stipend of \$1,000.00 per month effective October 23, 2017-June 30, 2018 for the Acting Principal position at the Lodi Campus.
- 3f. Approve the appointment of Mercedes Valentin, as a Teacher Aide at the hourly rate of \$16.00 effective November 20, 2017 - June 30, 2018.
- 3g. Approve the appointment of Suzanne Ciok, Physical Therapist, December 15, 2017 - June 30, 2018. Annual salary of \$62,700.00 is based on the Outreach Index MA and will be prorated for the period worked
- 3h. Approve the following staff from the Lodi MS/HS Campus to serve as transition coaches for the 2017-2018 school year. Each of these staff members will supervise students when at job locations.

Matthew O'Toole
Sameerah Muttaqi
Luisa Rodriguez
William Shue
Dylan Gerard

- 3i. Approve Alondra Hansen and Steven Demnicki, Montclair State University Students, to observe up to four (4) hours classroom observation.
- 3j. Approve a contract with Hackensack Board of Education for the Jointure to provide an additional 1:1 aide effective October 24, 2017 for student V.D. Full amount of salary, plus benefits and an administrative fee shall be charged to Hackensack Board of Education.

- 3k. Adjust the start date of Jaclyn Lynyak, Teacher Aide from September 1, 2017 - to December 1, 2017.
- 3l. Accept the resignation of Janine Smith, Speech Therapist, effective November 27, 2017.
- 3m. Approve the appointment of Kristen Aversa, as a Teacher Aide at the hourly rate of \$17.00 effective December 1, 2017 - June 30, 2018.

3n. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

- | | |
|---------------------------------------|-----------------------------------|
| Teacher Aides | School Social Worker |
| Teacher of the Handicapped | School Psychologist |
| Teacher of Students with Disabilities | Substitute Teacher |
| Teacher of Physical Education | Substitute Nurse |
| Teacher of Music | LDT-C |
| Behaviorist | World Language Teacher |
| Speech Therapist | School Nurse |
| Physical Therapist | Occupational Therapist |
| District Technology Coordinator | School Health Aide |
| Teacher of Social Studies | Teacher of Math |
| Teacher of English | Principal |
| Teacher of Reading | Reading Specialist |
| Substitute Teacher Aides | Teacher of Science |
| Assistant Business Administrator | Clerk/Typist/Receptionist |
| Supervisor of STEAM | Curriculum/Assessment Coordinator |
| Bookkeeper | Transportation Manager |

*Board to approve names as submitted by the Superintendent at the September meeting.

4. POLICY:

Motion:
Seconded:

- 4a. Approve the donation of new books from KPMG as a community service event, Family for Literacy Program. KPMG will visit the Maywood Campus in December 19, 2017.

4b. Approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Official for the 2017-2018 School Year.

4c. Approve the following walking destinations to be added to the Field Trip list for the Lodi campus:

Aldi - 4 Memorial Drive, Lodi
7-Eleven - 170 Main Street, Lodi
Family Dollar - 150 Main Street, Lodi
Lodi Little League - 72 Church Street, Lodi

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

5a. Motion to approve the attached 2017-2018 Quote Set 4. (Attachment 5a)

5b. Motion to approve the addendum for a second vehicle on route #1758, John Leckie Bus Company, effective October 26, 2017. Contract will read as New Route #1758A. \$201.77 vehicle/\$45.00 aide. Total route cost \$246.77.

5c. Motion to approve removal of second bus aide on route #1724, First Student, effective October 31, 2017. Aide \$50.00. Total route cost \$247.23.

5d. Motion to approve the withholding of payment on route #2084, Prestige Xpress, LLC due to non-performance. Penalty of two times the daily rate in the amount of \$280.82 will be deducted from September payment.

5e. Motion to approve the withholding of payment on route #2133 and #1965, Valley Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$622.72 will be deducted from September payment.

5f. Motion to approve the withholding of payment on route #2112, K&H Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$357.04 will be deducted from September payment.

- 5g. Motion to approve the withholding of payment on route #1713, Jaris due to non-performance. Penalty of two times the daily rate in the amount of \$677.72 will be deducted from September payment.
- 5h. Motion to approve the withholding of payment on route #1997, Castro Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$418.00 will be deducted from September payment
- 5i. Motion to approve the withholding of payment on route #2189, #1509 and #2156, Mayor Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$877.78 will be deducted from October payment.
- 5j. Motion to approve the withholding of payment on route #2170, #1753, and #2127, Jaris Transportation due to non-performance. Penalty of two times the daily rate in the amount of \$2,091.04 will be deducted from October payment.
- 5k. Motion to approve the withholding of payment on route #1843 and #2032, A-1 Elegant Tours due to non-performance. Penalty of two times the daily rate in the amount of \$1,278.92 will be deducted from October payment.

Action Taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

- 6a. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and Maywood Board of Education for the 2017-2018 school year. (Attachment 6a)

Action taken:

7. OLD BUSINESS

Motion:

Seconded:

Action taken:

8. NEW BUSINESS:

Motion:
Seconded:

Action taken:

9. DISCUSSION ITEMS:

A

- 9a.** Discuss the proposed process for hiring a new Superintendent with Matt Lee from the NJSBA. Additionally, Dr. Goldblatt will address the board regarding the current financial status of the district and the locations that we currently have.

10. FOOD SERVICE:

Motion:
Seconded:

Action Taken:

11. INFORMATION ITEMS:

- 11a. Approve the after school intra-mural program between the Lodi Campus and the Lyndhurst, Wallington, Immaculate Conception and Lodi School Districts November 1, 2017 through June 20, 2018.

ADJOURNMENT:

Motion:
Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

November 15th, 2017

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on November 15, 2017 at 9:30 p.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated November 15, 2017. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

November 15th, 2017

Meeting Opened at _____.
Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: