

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING MINUTES
May 24, 2022

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:35 am.

ROLL CALL

Members Present: Dr. Albro, Dr. DeNobile, Ms. Evans, Mr. DeCorso, Dr. Helfant,
Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Dr. Sforza,
Ms. Shanley, Dr. Yurchak

Members Absent: Mr. Albro, Mr. Chirichella, Mr. Giancaspro, Dr. Petty, Ms. Sciacca

Also Present: Dr. Kuchar, Ms. Sue Cucciniello

SUPERINTENDENT'S REPORT

- Mr. Giancaspro joined the meeting at 9:41 am during the Superintendent's Report.

Dr. Kuchar discussed the Board Retreat that the district had, the Middle States accreditation process and the presentation at NJASA with Erik Weihenmayer as the keynote speaker. Dr. Kuchar said the presentation was well received, and there was interest from some districts in the No Barrier's message and framework.

APPROVAL OF MINUTES:

Motion: Dr. James Albro

Seconded: Mr. John Hurley

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session, Regular Meeting and Reorganization of April 26, 2022 be approved as amended.

Action taken:

Ayes: Dr. Albro, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Shanley, Dr. Yurshack
Abstain: Dr. Sforza
Nays: None
Absent: Mr. Albro, Mr. Chirichella, Dr. Petty, Ms. Sciacca

MEETING OPEN TO THE PUBLIC

Mrs. Liz Forte congratulated the SBJC on the accomplishments of the past year and was appreciative of our praise regarding her contributions to our district and students.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Frank Scarafile
Seconded: Mr. Damian Kennedy

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c)

2b. The Board accepts the Board Secretary's Report as of March 31, 2022 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of March 31st, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of March 2022. (Attachment 2c)

2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of March 31, 2022, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."

2e. The April and May bills list below are approved (lists attached):

Bills Payable	\$ 4,032,454.26
Payroll/Manual Check	\$ 1,956,543.30
Cafeteria Checks	<u>\$ 23,017.91</u>
Total	\$ 6,012,015.47

2f. Motion to approve the transfers for the month of March 2022. (Attachment 2f)

2g. The Superintendent of Schools is authorized to pay bills for June, July and August and any time there is not a quorum at a regular monthly meeting, to be approved at the next regular board meeting. The bill list is to be provided to Board Members five days before they are paid.

2h. Motion to approve the attached list of field trips with cost. (Attachment 2h)

2i. Motion to approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2i)

2j. Motion to approve the Sensory Gym Installation Agreement with Fun Factory Sensory Gym to be installed at the Maywood Campus. (Attachment 2j)

Action taken:

Ayes: Dr. Albro, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Dr. Sforza
Ms. Shanley, Dr. Yurshack

Abstain: None

Nays: None

Absent: Mr. Albro, Mr. Chirichella, Dr. Petty, Ms. Sciacca

3. PERSONNEL:

Motion: Mr. John Hurley

Seconded: Mr. James Knipper

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional

compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Adjust the hourly rate of Ms. Mirla Brito, Paraprofessional, from \$20.00 to \$22.00 per hour which is based on the Paraprofessional Index B.A. with substitute certificate effective April 25, 2022 - June 30, 2022.
- 3c. Approve the appointment of Ms. Teodora Gjergjeska, as a Paraprofessional, at \$16.00 per hour which is based on the Paraprofessional Non-Degree with Praxis effective May 23, 2022 - June 30, 2022.
- 3d. Approved the change of status for Tiffany Hughes, Behaviorist, from school based to Outreach, and her release from the Teacher's Association.
- 3e. Accept the resignation of Krizia Gonzalez, Paraprofessional effective May 7, 2022.
- 3f. Accept the resignation of Debra Winters, Paraprofessional effective May 25, 2022.
- 3g. Accept the resignation of William Shue, Paraprofessional effective May 28, 2022.
- 3h. Approve the leave of absence for Employee ID#0791 from June 2, 2022 through June 30, 2022 using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3i. Accept the resignation of Marildo Mera, Paraprofessional effective June 23, 2022.
- 3j. Accept the resignation of Penina Onyango, Paraprofessional effective May 28, 2022.
- 3k. Approve the appointment of Ms. Brankica Lazoroska, as a Paraprofessional, at \$22.00 per hour which is based on the Paraprofessional Index B.A. with substitute certificate effective May 16, 2022 - June 30, 2022. This is contingent upon receipt of proof of certification. If this proof is not provided, the rate of pay will be \$20.00 per hour.
- 3l. Approve the appointment of Ms. Marioly Madera, as a Paraprofessional, at \$20.00 per hour which is based on the Paraprofessional Index A.A. with substitute certificate effective June 1, 2022 - June 30, 2022. This is contingent upon receipt of proof of certification. If this proof is not provided, the rate of pay will be \$19.00 per hour.
- 3m. Approve Nicole Wirth to complete observation hours with South Bergen Jointure Commission Outreach staff as a requirement for the University of Scranton.
- 3n. Appoint Paraprofessionals to the 2022 Extended School Year Program, as per the attached. (Attachment 3n)

- 3o. Appoint Teachers to the 2022 Extended School Year Program, as per attached. (Attachment 3o)
- 3p. Appoint Outreach Personnel to the 2022 Extended School Year Program, as per attached. (Attachment 3p)
- 3q. Approve the attached substitutes for the 2021 Extended School Year As per the attached. (Attachment 3q)
- 3r. Approve the following staff for after school home programming, services and evaluations.
Sara Knepper - Paraprofessional
[Melissa Betyeman](#)- Teacher
Barbara Catanzaro - Occupational Therapist
Kristen Lombardi - Speech Therapist
- 3s. Approve the leave of absence for Employee ID#0231 from May 16, 2022 through June 30, 2022 using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3t. Approve the appointment of Ms. Kristen Kajiwara, Teacher, September 1, 2022 - June 30, 2023. Annual salary of \$69,195.00 is based on Step 10, M.A. of the Teacher's Guide.
- 3u. Accept the resignation of Lauren Klein, Paraprofessional, effective June 24, 2022.
- 3v. Adjust the start date of Courtney Kurtz, Paraprofessional from April 25, 2022 to May 23, 2022.
- 3w. Approve the following staff to be added to the substitute list for the 2021 - 2022 school year and the extended school year program:
Erin Owens
Lisa Kim
- 3x. Approve Lisa Kim to complete observation/field experience hours with South Bergen Jointure Commission Outreach staff as a requirement for Walden University.
- 3y. Approve Dinalee Rodriguez permission to pursue Master's in Educational Leadership as she has already completed her Master's in Applied Behavior Analysis.
- 3z. Approve the following District Affirmative Action Officers for 2022-2023.

Lorraine

Rake

Ashley Vaughan - Alternate

- 3aa. Approve the following Affirmative Action Team for the 2022-2023 school year.

Lorraine Rake: Affirmative Action Officer
Ashley Vaughan: Affirmative Action Officer
Lyzette Grassi: Head Teacher - Lodi Campus
Sean Voorhis: Head Teacher - Maywood Campus
Leslie Lang: Head Teacher - South Hackensack Campus

Action taken:

Ayes: Dr. Albro, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Shanley, Dr. Sforza, Dr. Yurshack
Abstain: None
Nays: None
Absent: Mr. Albro, Mr. Chirichella, Dr. Petty, Ms. Sciacca

4. POLICY:

Motion: Mr. Damian Kennedy
Seconded: Dr. Sue DeNobile

- 4a. Approve the Statement of Assurance for High School Voter Registration for the 2021-2022 school year to be submitted to the Executive County Superintendent by June 30, 2022. (Attachment 4a)
- 4b. Approve the Comprehensive Equity Plan Statement of Assurance for the 2022-2023 school year to be submitted to the Executive County Superintendent by 6-30-2022. (Attachment 4b)
- 4c. Approve the updated SBJC Field Trip List (Attachment 4c.)

4d. Adopt/Abolish the following Policies/Regulations (First Reading)
(Attachment 4d)

Adopt:

P1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19
P 2461	Special Education/Receiving Schools
R 2461.06	Special Education/Receiving Schools – Appropriately Certified and Licensed Staff
2461.09	Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs
R 2461.10	Special Education/Receiving Schools – Full Educational Opportunity
R 2461.12	Special Education/Receiving Schools – Length of School Day and Academic Year
R 2461.14	Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities
R 2461.15	Special Education/Receiving Schools – Operation of an Extended Academic Year Program
R 2461.19	Special Education/Receiving Schools – Behavior Modification Program
P 3161	Examination for Cause
P 4161	Examination for Cause
P 5512	Harassment, Intimidation, and Bullying

P 7410	Maintenance and Repair
R 7410	Maintenance and Repair
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting
P 8420	Emergency and Crisis Situations
P 9320	Cooperation with Law Enforcement Agencies
R 9320	Cooperation with Law Enforcement Agencies

Abolish:

P1648.14 Safety Plan For Healthcare Settings in School Buildings – COVID-19

Action taken:

Ayes: Dr. Albro, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Shanley, Dr. Sforza, Dr. Yurshack

Abstain: None

Nays: None

Absent: Mr. Albro, Mr. Chirichella, Dr. Petty, Ms. Sciacca

5. TRANSPORTATION:

Motion: Mr. Frank Scarafile

Seconded: Mr. James Knipper

5a. Motion to approve the attached 2021-2022 Quote Results Set 9. (Attachment 5a)

5b. Motion to approve the bid result for May 11, 2022, Non-Public Transportation Services. (Attachment 5b)

5c. Motion to approve the renewal of In District special education Transportation Services. (Attachment 5c)

5d. Motion to approve the addendum for a bus aide on Route #4397, Kids Choice, effective September 1, 2022. Vehicle cost is \$237.32 per diem and mileage is \$51.00 per diem. Total route cost is \$288.32.

Action taken:

Ayes: Dr. Albro, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Shanley, Dr. Sforza Dr. Yurshack,

Abstain: None

Nays: None

Absent: Mr. Albro, Mr. Chirichella, Dr. Petty, Ms. Sciacca

6. FACILITIES AND PLANNING:

Motion: Mr. Damian Kennedy

Seconded: Ms. Danielle Shanley

- 6a. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Moonachie Board of Education for the 2022-2023 school year. (Attachment 6a)
- 6b. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2022-2023 School Year. (Attachment 6b)
- 6c. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Carlstadt Board of Education for the 2022-2023 school year. (Attachment 6c)
- 6d. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Nutley Board of Education for the 2022-2023 school year. (Attachment 6d)
- 6e. Motion to approve the License and Use Agreement with the Boys and Girls Club of Lower Bergen County to facilitate an After School Program for the SBJC students. (Attachment 6e)
- 6f. Motion to approve the Lease Extension and Modification Agreement between the South Bergen Jointure Commission and Our Lady Queen of Peace in Maywood from September 1, 2022 through August 31, 2027. (Attachment 6f)

6e. **RESOLUTION**

WHEREAS, on May 9, 2022, CBRE submitted an offer on behalf of the SBJC to purchase property located at 696 Route 46 West, Teterboro, New Jersey;

WHEREAS, CBRE has notified the SBJC that the offer has been accepted by the seller; and

WHEREAS the offer gives the parties thirty business days to negotiate the purchase and sale agreement;

BE IT RESOLVED that the Board of Education ratifies the offer submitted to the seller by CBRE on its behalf;

BE IT FURTHER RESOLVED that the Board of Education authorizes its attorney to negotiate the purchase and sale agreement with seller's attorney, subject to approval by the Board of Education.

Action Taken:

- Ayes: Dr. Albro, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Shanley, Dr. Yurshack, Dr. Sforza
- Abstain: Ms. Evans (6c only), Mr. Knipper (6a only)
- Nays: None

Absent: Mr. Albro, Mr. Chirichella, Dr. Petty, Ms. Sciacca

7. **OLD BUSINESS:**

None

8. **NEW BUSINESS:**

None

9. **DISCUSSION ITEMS:** a.) Contract to purchase new facility; b) Fall Board retreat at West Point (dates); Interview Auditing firms

10. **FOOD SERVICE:**

Motion: Dr. James Albro

Seconded: Dr. Matt Helfant

10a. Motion to approve the vended meals agreement between the Moonachie School District and the SBJC for vended meals for the 2022-2023 school year at the following cost:

Breakfast - \$2.76

Lunch - \$3.90

10b. Motion to approve the vended meals agreement between the Carlstadt School District and the SBJC for vended meals for the 2021-2022 school year at the following cost:

Breakfast - \$2.25

Lunch - \$3.75

10c. Motion to approve the vended meals agreement between the Lyndhurst School District and the SBJC for vended meals for the 2022-2023 school year at the following cost:

Breakfast - \$2.25

Lunch - \$3.75

Action taken:

Ayes: Dr. Albro, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Mr. DeCorso, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Mr. Scarafile, Ms. Shanley, Dr. Yurshack, Dr. Sforza

Abstain: Ms. Evans (10b only), Mr. DeCorso (10c only), Mr. Knipper (10a only)

Nayes: None

Absent: Mr. Albro, Mr. Chirichella, Dr. Petty, Ms. Sciacca

11. **INFORMATION ITEMS:**

None

12. **CURRICULUM:**

None

13. INFORMATION ITEMS:

None

ADJOURNMENT:

Motion: Mr. Frank Scarafile

Seconded: Dr. Matt Helfant

BE IT RESOLVED, that this meeting is adjourned at 10:12 am.

Action Taken: Unanimous approval by voice vote

Ms. Susan Cucciniello

Business Administrator/Board Secretary

**SOUTH BERGEN JOINTURE COMMISSION
SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

May 24th, 2022

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on May 24, 2022 to review personnel matters and other confidential concerns as listed on the Closed Agenda dated May 24, 2022. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: