

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING MINUTES (Virtual)
March 22nd, 2022

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:35 a.m.

ROLL CALL

Members Present: Mr. Albro, Dr. Albro, Mr. DeCorso, Ms. DeNobile, Ms. Evans, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Ms. Shanley, Dr. Yuchak

Members Absent: Mr. Chirichella, Mr. Giancaspro, Ms. Sciacca, Mr. Scarafile, Dr. Sforza

Also Present: Ms. Cucciniello, Dr. Kuchar, Mr. Lerch

- Mr. Scarafile and Ms. Sciacca joined the meeting at 9:40 am during the Superintendent's Report.

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on the status of the district, including PD, student enrollment and future initiatives. The audit was presented by Mr. Dieter Lerch, and he went over the financial status of the district.

APPROVAL OF MINUTES:

Motion: Mr. Damian Kennedy

Seconded: Dr. Matthew Helfant

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of March 1, 2022 be approved.

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Shanley, Dr. Yurchak

Abstain: Ms. Sciacca

Nays: None

Absent: Mr. Chirichella, Mr. Giancaspro, Dr. Sforza

MEETING OPEN TO THE PUBLIC

None

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. Frank Scarafile

Seconded: Mr. Anthony Albro

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2e. 2f)
- 2b. The Board accepts the Board Secretary's Report as of January 31st, 2022 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of January 31st, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of January 2022. (Attachment 2c)
- 2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of January 31st, 2022, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2e. The February and March bills list below are approved (lists attached):

Bills Payable	\$ 3,480,988.63
Payroll/Manual Check	\$ 1,987,694.03
Cafeteria Checks	<u>\$ 26,048.82</u>
Total	\$ 5,494,731.48

- 2f. Motion to approve the transfers for the month of January 2022. (Attachment 2f)
- 2g. Motion to accept the 2020-2021 Audit Report after report presentation by Mr. Dieter Lerch.

WHEREAS, the 2020-2021 annual district audit as prepared by the firm of Lerch, Vinci and Higgins, LLP, Certified Public Accountants, had been submitted to the Board of Education in accordance with New Jersey Statute and Administrative Code and

WHEREAS a synopsis of the audit has been made available for public distribution a copy of which should be attached to the minutes of this meeting.

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby accept the 2020-2021 Annual Audit Report and the Corrective Action Plan. (Attachment 2g)

- 2h. Motion to approve the following tuition rates for the 2022-2023 school year. The rates are proposed at a 1.5% increase and will be reevaluated after the close of the 2021-22 school year.

South Bergen Jointure Commission
2022-2023 Tuitions

<i>Autism</i>	<i>\$ 70,990</i>
<i>Autism ½ Day Program</i>	<i>\$ 35,490</i>
<i>Preschool Disabled-½ Day</i>	<i>\$ 24,050</i>
<i>Pre-School Autism Full Day</i>	<i>\$ 70,990</i>
<i>Pre-School Disabled</i>	<i>\$ 45,650</i>
<i>Pre-School Intensive BD</i>	<i>\$ 70,990</i>
<i>Cognitive Impairment Severe</i>	<i>\$ 70,990</i>
<i>Multiply Disabled (MD)</i>	<i>\$ 45,650</i>
<i>Emotionally Disabled (BD)</i>	<i>\$ 60,600</i>
<i>Middle/High School Program</i>	<i>\$ 58,790</i>
<i>Severely Impaired</i>	<i>\$ 76,900</i>
<i>Shared Time Students</i>	<i>\$ 30,630</i>
<i>Annual Rate 1:1 aide</i>	<i>\$ 47,000</i>
<i>Daily Rate 1:1 aide</i>	<i>\$ 260</i>

- 2i. Motion to approve the 2022 Summer Extended School Year tuitions:

2022 Summer Extended School Year Tuitions:

<i>Autistic, BD, MD, & Preschool</i>	<i>\$ 4,050</i>
<i>Preschool (½ Day Program)</i>	<i>\$ 2,025</i>
<i>Severely Disabled</i>	<i>\$ 5,400</i>
<i>Monthly Rate (Summer) 1:1 Aide</i>	<i>\$ 2,750</i>

- 2j. Motion to approve the attached list of Professional Days with cost. (Attachment 2j)
- 2k. Motion to approve the attached Field Trips with cost. (Attachment 2k)
- 2l. Motion to accept the donation from Kathy Graef for supplying our district with a visit from her and her associates' Therapy dogs, which our students enjoyed immensely. As part of this acceptance, the South Bergen Jointure Commission will send a thank you letter on behalf of the Board.

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

Abstain: None

Nays: None

Absent: Mr. Chirichella, Mr. Giancaspro, Dr. Sforza

3. PERSONNEL:

Motion: Dr. Douglas Petty

Seconded: Mr. John Hurley

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Accept the resignation, for the purpose of retirement, of Mrs. Angela Cucinello, Paraprofessional effective July 1, 2022. The South Bergen Jointure Commission extends its deepest thanks to Mrs. Cucinello for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.
- 3c. Approve the leave of absence for Employee ID#0065 from May 12, 2022 through June 23, 2022 using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3d. Approve the following personnel to serve as moderator/advisor for the clubs/councils list along with their stipend amounts for the 2021-2022 school year.

<u>Name</u>	<u>Advisor</u>	<u>Stipend</u>
Joseph Marszalek	Senior Class Advisor	\$1,000.00

- 3e. Accept the resignation of Victoria Geerlof, Paraprofessional effective March 12, 2022.
- 3f. Approve the following staff for after school home programming, services and evaluations.
 - Nancy Imperatore - Teacher
 - Eleonora Shtajner Jovanovska - Paraprofessional
- 3g. Accept the resignation of Katharine Carlock, Paraprofessional effective March 17, 2022.
- 3h. Accept the resignation of Cecilia Peraza, School Social worker, effective May 6, 2022.
- 3i. Approve the appointment of Ms. Danielle Reo, as a Paraprofessional, at \$22.00 which is based on the Paraprofessional Index B.A. with substitute certificate effective March 29, 2022 - June 30, 2022. This is contingent upon

receipt of proof of certification. If this proof is not provided, the rate of pay will be \$20.00 per hour.

- 3j. Approve the appointment of Ms. Ajfera Hodzic, as a Paraprofessional, at \$20.00 which is based on the Paraprofessional Index A.A. with substitute certificate effective March 21, 2022 - June 30, 2022. This is contingent upon receipt of proof of certification. If this proof is not provided, the rate of pay will be \$19.00 per hour.
- 3k. Approve the appointment of Mr. Matthew Sedita, as a Paraprofessional, at \$22.00 which is based on the Paraprofessional Index B.A. with substitute certificate effective March 21, 2022 - June 30, 2022. This is contingent upon receipt of proof of certification. If this proof is not provided, the rate of pay will be \$20.00 per hour.
- 3l. Approve the change in position of Steven Brunck, Paraprofessional to Teacher of Social Skills effective March 1, 2022 - June 30, 2022. Annual salary of \$54,860.00 is based on Step 2 B.A. of the teacher guide and will be prorated for the period worked. Also, approve the additional pay of \$1,118.23 for the period from February 18, 2022 - February 28, 2022 for teacher duty performance.
- 3m. Accept the resignation of Marisa Whelan, School Social Worker, effective March 12, 2022.
- 3n. Approve the appointment of Mrs. Barbara Catanzaro, an Occupational Therapist effective March 28, 2022 - June 30, 2022. Annual salary of \$56,960.00 will be prorated for the period worked.
- 3o. Approve the following staff to be added to the substitute list for the 2021 - 2022 school year.
 - Ms. Mirla Brito
- 3p. Adjust the leave of absence for Employee ID#0822 from January 25, 2022 through June 5, 2022, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3q. Approved the attached three year March 1, 2022 - March 1, 2025 agreement with Bergen Community College for nursing student placement at SBJC. (Attachment 3q)
- 3r. Approve the implementation of the Physical Therapy internship program with the following Universities.

- Seton Hall
- Rutgers

Dominican

- 3s. Approve a contract with Little Ferry Board of Education for the Jointure to provide 1:1 aide services effective January 18, 2022 for student J. F. Full amount of the annual prorated fee shall be charged to the Little Ferry Board of Education.
- 3t. Approve the appointment of Mr. Jason Markowski, Gym Teacher, as head track coach for the Spring 2022 season at the rate of \$4,500.00 for the season.
- 3u. Approve the appointment of Mr. Gandhi Desrosiers, as assistant track coach for the Spring 2022 season at the rate of \$2,000.00 for the season.
- 3v. Adjust the start date of Ms. Krizia Gonzalez, Paraprofessional from March 15, 2022 to March 21, 2022.
- 3w. Accept the resignation, for the purpose of retirement, of Ms. Alison Bullaro, Teacher effective July 1, 2022. The South Bergen Jointure Commission extends its deepest thanks to Ms. Bullaro for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.

Action Taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Ms. Shanley, Dr. Yurchak
- Abstain: None
- Nayes: None
- Absent: Mr. Chirichella, Mr. Giancaspro, Dr. Sforza

4. POLICY:

- Motion: Mr. Damian Kennedy
- Seconded: Ms. Sue DeNobile

- 4a. Adopt the following Policies/Regulations/By Laws/Procedure (Second Reading): (Attachment 4a).

- P 2110 Philosophy of Education/District Mission Statement
- P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) Revised
- P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

P 2622	Student Assessment (M) (Revised)
R 2622	Student Assessment (M) (New)
P 3233	Political Activities (Revised)
P 5460	High School Graduation (M) (Revised)
P 8465	Bias Crimes and Bias-Related Acts (M) (Revised)
R 8465	Bias Crimes and Bias-Related Acts (M)
P 9560	Administration of School Surveys (M) (Revised)

4b. Motion to adopt the 2022-2023 School calendar. (Attachment 4b)

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafite, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

Abstain: None

Nays: None

Absent: Mr. Chirichella, Mr. Giancaspro, Dr. Sforza

5. TRANSPORTATION:

Motion: Ms. Sue DeNobile

Seconded: Dr. Douglas Petty

5a. Motion to approve the attached 2021-2022 Quote Results Set 7 (Attachment 5a)

5b. Motion to approve the withholding of payment on Route #4033 for John Leckie Bus Company, due to non-compliance of the contract. Penalty of two times the daily rate for chronic lateness in the amount of \$649.28 will be deducted from the February payment.

5c. Motion to approve the addendum for a second vehicle on Contract #IN222, Mayor Transportation, Route #IN222B, was added effective March 1, 2022. Vehicle cost is \$199.00 per diem and aide \$80.00 per diem. Total route cost is \$279.00.

5d. Motion to approve the bid results for February 23, 2022, Special Education/Regular Student Transportation Services (Attachment 5d)

5e. Motion to approve the bid results for March 8, 2022, Special Education/Regular Student Transportation Services (Attachment 5e)

5f. Motion to approve the renewal of Summer Special Education and Regular Ed Routes (Attachment 5f).

- 5g. Motion to approve the renewal of Regular Ed Routes (attachment 5g)
- 5h. Motion to approve the renewal of Special Education Routes (attachment 5h)
- 5i. Motion to approve the renewal of Athletics and Field Trips (attachment 5i)
- 5j. Motion to approve the withholding of payment on Route #4789 for Valley Transportation, due to non-compliance of the contract. Penalty of two times the daily rate for chronic lateness in the amount of \$430.00 will be deducted from the February payment

Action Taken:

- Ayes: Mr. Albro, Dr. Albro, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Ms. Shanley, Dr. Yurchak
- Abstain: None
- Nays: None
- Absent: Mr. Chirichella, Mr. Giancaspro, Dr. Sforza

6. DISCUSSION ITEMS:

None

7. FACILITIES AND PLANNING:

None

8. OLD BUSINESS:

None

9. NEW BUSINESS:

None

10. FOOD SERVICE:

- Motion: Mr. Frank Scarafile
- Seconded: Ms. Allison Evans

- 10a. Be it resolved that the South Bergen Jointure Commission Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2022-2023.

The FSMC shall receive, in addition to the costs of operation, an administrative / management fee of \$10,382.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of

\$1,038.20 per month as a cost of operation. The SFA guarantees the payment of such costs and fees to the FSMC.

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr. DeCorso, Dr. DeNobile, Ms. Evans, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca, Ms. Shanley, Dr. Yurchak

Abstain: None

Nays: None

Absent: Mr. Chirichella, Mr. Giancaspro, Dr. Sforza

11. CURRICULUM:

None

12. INFORMATION ITEMS:

ADJOURNMENT:

Motion: Dr. Matthew Helfant

Seconded: Mr. Damian Kennedy

BE IT RESOLVED, that this meeting is adjourned at 10:11 am.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

March 22, 2022

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on March 22nd, 2022 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated March 22nd, 2022. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

March 22nd, 2022

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Action taken:

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action Taken: