

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING MINUTES
January 24th, 2023

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at 9:33 am.

Members Present: Mr. A. Albro, Dr. J. Albro, Mr. J. DeCorso Dr. S. DeNobile, Ms. A Evans, Mr. G. Giancaspro, Dr. M. Helfant, Mr. D. Kennedy, F. D’Amico, Mr. J. Knipper, Mr. F. Scarafile, Dr. D. Sforza, Dr. S. Yurchak

Members Absent: Mr. J. Chirichella, Mr. J. Hurley, Ms. A. Sciacca, Ms. D. Shanley
Also Present: Dr. M. Kuchar, Ms. S. Cucciniello

SUPERINTENDENT'S REPORT

Dr. Kuchar told of some of the Board members' speaking engagements, current enrollment and plans for the district. He also went over the Finance Committee meeting items and some upcoming events.

APPROVAL OF MINUTES:

Motion: Dr. Matthew Helfant
Seconded: Mr. Damian Kennedy

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of December 20, 2022 be approved.

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. DeCorso Ms. A Evans, Mr. G. Giancaspro, Dr. M. Helfant, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Dr. D. Sforza, Dr. S. Yurchak
Abstain: Dr. S. DeNobile, Mr. F. D'Amico
Nays: None
Absent: Mr. J. Chirichella, Mr. J. Hurley, Ms. A. Sciacca, Ms. D. Shanley

Motion: Mr. Frank Scarafile
Seconded: Mr. James Knipper

2. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Special Meeting of January 12, 2023 be approved.

Action taken:

Ayes: Dr. J. Albro, Dr. S. DeNobile, Ms. A Evans, Dr. M. Helfant, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Dr. D. Sforza, Dr. S. Yurchak
Abstain: Mr. A. Albro, Mr. G. Giancaspro, Mr. J. DeCorso,, Mr. F. D'Amico
Nays: None
Absent: Mr. J. Chirichella, Mr. J. Hurley, Ms. A. Sciacca, Ms. D. Shanley

MEETING OPEN TO THE PUBLIC

Ms. Liz Forte went over some upcoming events with the Board and mentioned she was glad to see the student teachers we were having work at the South Bergen Jointure Commission.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Dr. James Albro
Seconded: Mr. Damian Kennedy

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary's Report as of November 30th, 2022 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of November 30th, 2022 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials,

we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)

- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of November 2022. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of November 30th, 2022, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The December and January bills list below are approved (lists attached):

Bills Payable	\$4,161,486.49
Payroll/Transfers	\$1,998,323.83
Cafeteria Checks	<u>\$ 26,648.40</u>
Total	\$6,186,458.72

- 2f. Motion to approve the transfers for the month of November 2022. (Attachment 2f)
- 2g. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

<u>Employee</u>	<u>Workshop</u>	<u>Provider</u>	<u>Dates</u>	<u>Cost</u>
Flores, Edwin	TechSpo23	NJASA	1/25/23 - 1/27/23	565.00 plus travel, hotel

- 2h. Motion to approve the following list of field trips.

Date of Field Trip	Destination	Teachers	Cost of Trip	Cost Paid By	Estimated Cost of Transportation	Cost of Transportation paid by	Total Cost of Trip for SBJC
5/31/23	Philadelphia	Barton/McCormick		8th grade parents		8th grade parents	
3/31/23	Lodi Lanes	Diamond/Lembo/Kacperowski/Villegas	\$300.00	SBJC	\$300.00	SBJC	\$600.00
3/31/23	Lodi Lanes	Barton/Winand/Rossmell/Panebianco/Brigliador/McCormick	\$637.00	SBJC	\$600.00	SBJC	\$1,237.00

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. DeCorso, Dr. S. DeNobile, Ms. A Evans, Mr. G. Giancaspro, Dr. M. Helfant, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Dr. D. Sforza, Dr. S. Yurchak
Abstain: Mr. F. D'Amico
Nayes: None
Absent: Mr. J. Chirichella, Mr. J. Hurley, Ms. A. Sciacca, Ms. D. Shanley

3. PERSONNEL:

Motion: Dr. Matthew Helfant
Seconded: Mr. Damian Kennedy

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>	<u>Salary/Step</u>
McNight, Dana	Paraprofessional	1/3/23	\$20.52 / hour
DiMaggio, Christine	Paraprofessional	1/24/23	*\$21.60/hour or \$23.60 w/cert.
DeSousa, Jussaria	Paraprofessional	2/15/23	\$17.28 / hour
Diaz, Govinda	Paraprofessional	2/15/23	*\$21.60/hour or \$23.60 w/cert.
Koka, Matilda	Paraprofessional	2/15/23	\$17.28 / hour
Auerbach, Heather	Transportation Manager	3/1/23 - 6/30/23	\$90,000.00 / year

**Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

3c. Motion to adjust the start date of the following personnel:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To:</u>
Moore, Kate	Para	1/3/23	1/17/23
Forte, Thomas	Tech. Support	10/1/22	1/3/23
Ramos, Ravin	Para	1/3/23	1/9/23
Latimer, Khay'la	Para	1/3/23	1/9/23

3d. Motion to approve the salary adjustment for the following staff who have completed the requirements of the Teacher Salary / Paraprofessional guide, effective January 9, 2023. All documents have been provided.

<u>Name</u>	<u>Position</u>	<u>Degree/Certification</u>	<u>Adjusted Salary</u>
Latimer, Khay'la	Para	Non-Degree to BA	\$23.60 / hour

3e. Motion to rescind the appointment of Adrian Acakios, Paraprofessional.

3f. Motion to approve the change in position of Allison Pombo, Part-Time Paraprofessional to Teacher of Students with Disabilities effective January 17, 2023 - June 30, 2023. Annual salary of \$58,220.00 is based on Step 5 B.A. of the teacher's guide and will be prorated for the period worked.

3g. Motion to accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Purpose</u>
Mensah, Lauren	Paraprofessional	12/24/22	Resigned
Medina, Jessica	Paraprofessional	2/1/23	Resigned
Scala, Kelly	Paraprofessional	2/6/23	Resigned
Abdelhaq, Maram	Part-Time Paraprofessional	1/10/23	Resigned

3h. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

<u>Employee ID#</u>	<u>Position</u>	<u>Effective Dates</u>
0934	Paraprofessional	12/15/22 - 1/30/23
1138	Paraprofessional	12/19/22 - 1/31/23
0132	Teacher	12/13/22 - 1/20/23

3i. Motion to approve the list of staff for after school home programming, services and evaluations.

<u>Name</u>	<u>Position</u>
Gambassi, Jacquelyn	Paraprofessional
Pavlova, Anna	Paraprofessional

3j. Motion to approve the following students to complete clinical / student teaching /classroom observation hours at the South Bergen Jointure Commission as a requirement of their college.

<u>Name</u>	<u>College</u>
Bakreski, Adrianna	Felician University
Hernandez, Erika	Felician University

Gucciardo, Gabrielle	Felician University
Ellerbe, Destiny	Felician University
Lama, Jamling	Felician University
Alves, Francisco	Felician University
Bulger, Gabrielle	Felician University
Correia, Filipe	Felician University
Salley, Amber	Felician University
Argueta, Denise	Felician University

- 3k. Motion to approve the appointment of the following personnel as Retired Teacher (long term Substitute) to cover open classrooms for the remainder of the 2022-2023 school year at a per diem rate of \$400.00.

Joseph Arata
Mary Kattine
Kathy Sutphin

- 3l. Motion to accept the resignation of Shalonda Straughan, Paraprofessional effective February 13, 2023.

- 3m. Motion to approve the appointment of the following personnel to Club and Activities positions for the 2022-2023 School Year.

<u>Name</u>	<u>Position</u>	<u>Sport / Season</u>	<u>Stipend</u>
Joseph Marszalek	Teacher	Student Council Advisor	\$2,000.00 for year

Action taken:

- Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. DeCorso, Dr. S. DeNobile, Ms. A Evans, Mr. G. Giancaspro, Dr. M. Helfant, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Dr. D. Sforza, Dr. S. Yurchak
 Abstain: Mr. F. D'Amico, Dr. S. DeNobile (3j only)
 Nays: None
 Absent: Mr. J. Chirichella, Mr. J. Hurley, Ms. A. Sciacca, Ms. D. Shanley

4. POLICY:

Motion: Mr. Anthony Albro
Seconded: Dr. Sue DeNobile

4a. Motion to approve the second reading for following Policies/Regulations/By Laws/Procedures (Attachment 4a)

Policies	Title
5512	Harassment, Intimidation, or Bullying

4b. Motion to approve the first reading for following Policies/Regulations/By Laws/Procedures (Attachment 4b)

Policies	Title
P 0152	Board Officers (Revised)
P 0161	Call, Adjournment, and Cancellation (Revised)
P 0162	Notice of Board Meetings (Revised)
P 2423	Bilingual and ESL Education (Revised)
R 2423	Bilingual and ESL Education (Revised)
P 8140	Student Enrollments (M) (Revised)
R 8140	Enrollment Accounting (M) (Revised)
P 8330	Student Records (M) (Revised)
R 8330	Student Records (M) (Revised)
R 8420.2	Bomb Threats (M) (Revised)
R 8420.7	Lockdown Procedures (M) (Revised)
R 8420.10	Active Shooter (M) (Revised)

4c. Motion to approve the abolishment of the following Policies/Regulations/By Laws/Procedures:

Policies	Title
P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (Abolished)

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. DeCorso, Dr. S. DeNobile, Ms. A Evans, Mr. G. Giancaspro, Dr. M. Helfant, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Dr. D. Sforza, Dr. S. Yurchak

Abstain: Mr. F. D'Amico

Nayes: None

Absent: Mr. J. Chirichella, Mr. J. Hurley, Ms. A. Sciacca, Ms. D. Shanley

5. TRANSPORTATION:

Motion: Dr. Matthew Helfant

Seconded: Mr. Frank Scarafile

- 5a. Motion to approve the attached 2022-2023 Quote Results Set 7 (Attachment 5a)
- 5b. Motion to approve the addendum for the addition of bus aide on Contract #JW22, Route #5204, John Leckie Bus Company effective November 15 2022. Vehicle cost is \$295.00 per diem and aide \$50.00 per diem. Total route cost \$345.00.
- 5c. Motion to approve an agreement with Ringwood Board of Education for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 or the time period 2022-2023 school year in which SBJC is the host district, as needed. The services to be provided include, but are not limited to, the Coordinated Transportation of out of district, special education, and summer programs.
- 5d. Motion to approve the addendum for the removal of a bus aide on Contract #SBJC, Route #5093, John Leckie Bus Company effective December 12, 2023. Vehicle cost is \$300.00 per diem and aide \$89.99 per diem. Total route cost \$300.00.
- 5e. Motion to approve the addendum for a second vehicle on Contract #R080521-1, Route #IN224, Mayor Transportation was added effective January 3, 2023. Vehicle cost is \$141.65 per diem and aide \$80.00 per diem. Total route cost \$221.65.
- 5f. Motion to approve the withholding of payment on Route #5335 for J.Carpiolin Transport, LLC, due to failure to provide a CDL licensed school bus driver as contracted. Penalty of two times the daily rate in the amount of \$696.00 will be deducted from the January payment. The contracted route was canceled on January 18, 2023.
- 5g. Motion to approve the withholding of payment on Route #5335 for J.CarpiolinTransport, LLC, failure to provide a replacement driver to transport a student in the afternoon. Penalty of two times the daily rate in the amount of \$696.00

will be deducted from the January payment. The contracted route was canceled as of January 18, 2023.

5h. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve agreements with the following districts for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period 2023-2024 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Alpine	Becton Regional	Bogota	Carlstadt	Cliffside Park	Dumont	East Rutherford	Edgewater
Emerson	Englewood	Englewood Cliffs	Elmwood Park	Fair Lawn	Fairview	Fort Lee	Garfield
Hackensack	Hasbrouck Heights	Ho Ho Kus	Leonia	Little Ferry	Lodi	Lyndhurst	Maywood
Moonachie	Midland Park	New Milford	North Arlington	Northern Highlands	Palisades Park	Paramus	Pascack Valley
Region 1	Region 2	Region 5	Ridgefield	Ridgefield Park	Ridgewood	River Dell	Rochelle Park
Rutherford	Saddle Brook	Saddle River	South Hackensack	Tenafly	Teaneck	Wallington	Wayne
Westwood Regional	Wood-Ridge	State of NJ - Division of Child Family Services	Ringwood	Highland Park	Nutley		

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. DeCorso, Dr. S. DeNobile, Ms. A Evans, Mr. G. Giancaspro, Dr. M. Helfant, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Dr. D. Sforza, Dr. S. Yurchak

Abstain: Mr. F. D'Amico (5a-h), Mr. A. Albro (5h:Wood-Ridge only), Dr. J. Albro (5h:Wallington only), Mr. J. DeCorso (5h:Lyndhurst only), Dr. S. DeNobile (5h:Rochelle Park only), Ms. A Evans (5h:Carlstadt only), Mr. G. Giancaspro (5h:East Rutherford only), Dr. M. Helfant (5h:Hasbrouck Heights only), Mr. D. Kennedy (5h: Bogota only), Mr. J. Knipper (5h:Moonachie only), Mr. F. Scarafile (5h:Little Ferry only), Dr. D. Sforza (5h: Becton Regional only), Dr. S. Yurchak (5h: North Arlington only)

Nayes: None

Absent: Mr. J. Chirichella, Mr. J. Hurley, Ms. A. Sciacca, Ms. D. Shanley

6. FACILITIES AND PLANNING:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

None

9. DISCUSSION ITEMS:

None

10. FOOD SERVICE:

None

11. CURRICULUM:

None

12. INFORMATION ITEMS:

None

ADJOURNMENT:

Motion: Dr. Matthew Helfant

Seconded: Mr. Frank Scarafilo

BE IT RESOLVED, that this meeting is adjourned at 10:00 am.

Action Taken: Unanimous approval by voice vote.

Ms. Susan Cucciniello
School Business Secretary
Board Secretary

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

January 24th, 2023

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on January 24th, 2023 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated January 24, 2023. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

January 24th, 2023

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: