

**SOUTH BERGEN JOINTURE COMMISSION
636 ROUTE 46 WEST
TETERBORO, NJ 07608**

**REGULAR MEETING
February 27, 2024**

PLEDGE OF ALLEGIANCE
NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

The North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT:

District update

HIB (1 not committed)

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of January 23, 2024 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2d, 2e, 2f)
- 2b. The Board accepts the Board Secretary’s Report as of December 31st, 2023 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of December 31st, 2023 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of December 2023. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of December 31, 2023, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The January and February bills list below are approved (lists attached):

Bills Payable	\$4,580,061.99
Payroll/Transfers	\$2,162,307.32
Cafeteria Checks	\$ <u>27,866.13</u>
Total	\$6,770,235.44

- 2f. Motion to approve the transfers for the month of December 2023. (Attachment 2f)
- 2g. BE IT RESOLVED that the the South Bergen Jointure Commission hereby approves the final 2024-2025 budget as follows: (Attachment 2g)

Current General Expense (Fund 11)	\$69,292,558
Total Expenditures/Appropriations	\$69,292,558

- 2h. Motion to approve the decommission list for the 2023-2024 school year. (Attachment 2h)
- 2i. Motion to approve \$123,050 as the maximum travel budget for the 2024-2025 school year. This amount includes reimbursements for conferences, professional development workshops, regular school travel, meals and mileage for conferences / workshops, as well as any other associated costs for school related travel events. The year to date (to January 2024) travel expenditures for the 2023-2024 school year are \$35,551.
- 2j. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

Name	Workshop	Workshop Provider	Date(s)	Cost
Balestier, Claudia	CPI Training	Crisis Prevention Institute	3/21/24	\$1,849.49
Desrosiers, Gandhi	CPI Training	Crisis Prevention Institute	3/21/24	\$1,849.00
Estevez, Frances	Personnel Admin/Labor Relations	NJASBO	3/9, 16, 23 & 4/6/24	\$550.00
Fenner, Michael	CPI Training	Crisis Prevention Institute	3/28/24 & 3/29/24	\$2,249.00
Flores, Edwin	Google Cloud Professional Google Workspace	MOESC	2/27/24	\$199.00
Hughes, Tiffany	CPI Training	Crisis Prevention Institute	3/21/24	\$1,849.00
Rossig, Scott	CPI Training	Crisis Prevention Institute	3/19/24 - 3/21/24	\$4,349.00
McGowan, Stephanie	CPI Training	Crisis Prevention Institute	3/19/24 - 3/21/24	\$4,349.00

Kuchar, Mike	CPI Training	Crisis Prevention Institute	3/19/24 - 3/21/24	\$4,349.00
Joe Marszalek	CPI Training	Crisis Prevention Institute	3/19/24 - 3/21/24	\$4,349.00
Baeza, Arielle	CPI Training	Crisis Prevention Institute	3/19/24 - 3/21/24	\$4,349.00
Sotiroska, Angelina	CPI Training	Crisis Prevention Institute	3/19/24 - 3/21/24	\$4,349.00
Doran, Amber	CPI Training	Crisis Prevention Institute	3/19/24 - 3/21/24	\$4,349.00
Rota, Ken	CPI Training	Crisis Prevention Institute	3/19/24 - 3/21/24	\$4,349.00
Spadavecchia, Kristina	Therapeutic Evaluations and Treatment of Toe Walking	Education Resources	2/27/24 & 2/28/24	\$389.00
Thariath, Elizabeth	3 R's of learning	Therapeutic Services Inc.	5/8/24	\$275.00
Wegorek, Barbara	Personnel Admin/Labor Relations	NJASBO	3/9, 16, 23 & 4/6/24	\$550.00
Wiinn, Christopher	CPI Training	Crisis Prevention Institute	3/28/24 & 3/29/24	\$2,249.00

2k. Motion to approve the following list of field trips

Date of Field Trip	Destination	Teachers	Cost of Trip	Estimated Cost of Transportation	Total Cost of Trip for SBJC
2/15/24, 2/8/24, 2/21/24, 2/28/24	Ridgewood	Kavanagh		\$28.00	\$28.00

2/1/24, 2/7/24, 2/14/24, 2/20/24	Retro Fitness	Kavanagh		\$15.00	\$15.00
2/6/24, 2/22/24, 2/29/24	Garden State Plaza	Kavanagh		\$16.50	\$16.50
3/1/24	Bowlero Wallington	Noriega / Brunck	\$754.00	\$207.26	\$961.26
3/1/24	Urban Air Adventure Park	Noriega / Brunck	\$1,599.20	\$207.26	\$1,806.46
2/23/24	Urban Air Adventure Park	Noriega / Brunck	\$1,159.42	\$204.26	\$1,363.68
2/23/24	Bowlero Wallington	Noriega / Brunck	\$1,040.00	\$207.26	\$1,247.26
2/2/24 2/9/24	Bergen Town Center	Noriega / Brunck		\$414.52	\$414.52
2/2/24 2/9/24	Paramus Park Mall	Noriega / Brunck		\$414.52	\$414.52
2/29/24	Garden State Plaza	Barton	\$424.00	\$384.00	\$808.00
3/20/24 4/24/24	Lodi Public Library	Tocci		\$414.52	\$414.52
5/15/24	NJ Jackals Game	Balestier	\$1,638.00	\$1,936.30	\$3,574.30
3/27/24	Catch Air	Trancucci / Voorhis / Oliveras / Lachik	\$412.50	\$739.52	\$1,152.02
3/1/24	Bowler City	SH & Moonachie Campus	\$781.00	\$975.00	\$1,756.00
5/9/24	Field Station Dinosaur	Kacperowski & Diamond	\$84.00		\$84.00
5/17/24	Field Experience in Philadelphia	McCormick & Barton	\$3,000.00		\$3,000.00
4/12/24	Statue of Liberty	Rossmell & Panebianco	\$212.30		\$212.30
2/13/24	Garden State Plaza	Kavanagh		\$282.26	\$282.26
3/15/24	Teaneck Cinemas	Brunck & Noreiga	\$1,380.00	\$829.04	\$2,209.04
2/29/24 & 3/28/24	Rutherford Public Library	Serrano / Colombini / Campillo		\$600.00	\$600.00
2/27/24	Wayne PAL	Malz		\$207.26	\$207.26
5/9/24	Garden State Plaza	Barton	\$40.00	\$343.82	\$383.82
3/28/24	Garden State Plaza	Barton	\$40.00	\$343.82	\$383.82

					\$21,334.54
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- 2l. Motion to approve the agreement with Barbara Maurer, Licensed Professional Counselor to provide trauma related support and education to SBJC staff at the Lodi Campus for a one hour session at the cost of \$300. (Attachment 2l)
- 2m. Motion to approve the attached Agreement for Licensing and Maintenance for purchasing through the Educational Data Cooperative Pricing System for the 2024-25 school year at the cost of \$1,205. (Attachment 2m)

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2023. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Motion to approve the attached additional pay for services rendered as indicated.

(Attachment 3a).

- 3b. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>	<u>Salary/Step</u>
Matthew Sedita	Paraprofessional	1/24/24	\$25.49 / hour
Jennifer Coffin	Behavior Specialist	4/1/24	\$52.79 / hour
Maria Doslakoska	Paraprofessional	2/26/24	\$22.16 or \$23.24 w/ sub. certificate

**Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

- 3c. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

<u>Employee ID#</u>	<u>Position</u>	<u>Effective Dates</u>
1162	Paraprofessional	3/2/24 - 3/15/24
0808	Behavior Specialist	1/17/24 - 4/29/24 (revised)
0291	Occupational Therapist	2/12/24 - 2/25/24
0376	Teacher	5/13/24 - 11/24/24
0658	Physical Therapist	9/1/24 - 11/24/24
0824	Occupational Therapist	9/1/2024 - 11/24/24

- 3d. Motion to approve the following paraprofessional staff to be paid their hourly rate for a field trip after school hours on May 17, 2024.

<u>Name</u>
Inna Pavlovska

- 3e. Motion to approve the following students to complete clinical / student teaching

/classroom observation hours at the South Bergen Jointure Commission as a requirement of their college.

<u>Name</u>	<u>College</u>
Darla Kertesz	Felician University
Jasmine Rahman	Ramapo College
Meg Baoas	TCNJ University

- 3f. Motion to approve the payment of \$500.00 stipend to the attached list of Paraprofessionals for obtaining their 40 hour RBT certificate. (Attachment 3f)

Action taken:

4. POLICY:

Motion:

Seconded:

- 4a. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2023-2024 School Year.

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

- 5a. Motion to approve the attached 2023-2024 Quote Results School Year Set 6 (Attachment 5a).

- 5b. Motion to approve the addendum for the addition of a second vehicle on Contract #AG060623, route 6218, Alpha Generation, LLC. Second vehicle was added February 1, 2024. Vehicle cost is \$212.00 per diem and aide cost is \$50.00 per diem. Total additional route cost is \$262.00 per diem.

- 5c. Motion to approve an agreement with Ridgefield Board of Education for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2023-2024** school year in which SBJC is the host district, as needed. The services to be provided include, but are not limited to, the Coordinated Transportation of out of district, special education, and summer programs.

- 5d. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve agreements with the following districts for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2024-2025** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Alpine	Becton Regional	Bogota	Carlstadt	Cliffside Park	Collingswood	DCF
East Rutherford	Edgewater	Elmwood Park	Emerson	Englewood	Englewood Cliffs	Fair Lawn
Fairview	Fort Lee	Garfield	Hackensack	Hasbrouck Heights	Highland Park	Ho-Ho-Kus
Leonia	Little Ferry	Lodi	Lyndhurst	Maywood	Moonachie	New Milford
North Arlington	Nutley	Palisades Park	Paramus	Region III	Region V	Ridgefield
Ridgefield Park	Ridgewood	Ringwood	Riverdell Regional	Rochelle Park	Rutherford	Saddle Brook
Saddle River	South Hackensack	Wallington	Wayne	Wood Ridge		

Action taken:

6. FACILITIES AND PLANNING:

- 6a. Motion to approve the Community Use Application agreement between Bergen County Community College (BCCC) and South Bergen Jointure Commission for the use of the BCCC Meadowlands Conference Center on March 8, 2024 for professional development purposes. All fees have been waived by BCCC as part of their Friends of Bergen policy. (Attachment 6a)

Motion:

Seconded:

Action taken:

7. OLD BUSINESS:

8. NEW BUSINESS:

Motion:
Seconded:

Action taken:

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

11. CURRICULUM:

Motion:
Seconded:

- 11a. Motion to approve the Report of Harassment, Intimidation and Bullying Investigations, Trainings and Programs Data Collection for the period July 1, 2023 - December 31, 2023 (Attachment 11a)

Action Taken:

12. INFORMATION ITEMS:

ADJOURNMENT:

Motion:
Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

February 27, 2024

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on February 28, 2023 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated February 27, 2024. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: