

**SOUTH BERGEN JOINTURE COMMISSION  
500 Route 17 South, Suite 307  
Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING MINUTES (Virtual)  
December 14th, 2021**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:34 a.m.

ROLL CALL

Members Present: Dr. J Albro, Mr Chirachella, Dr. DeNobile, Ms. Evans,  
Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy,  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.  
Members Absent: Mr. A Albro, Mr. DeCorso, Ms. Shanley and Dr. Sforza.  
Also Present: Dr. Kuchar, Superintendent of Schools and Ms. Susan Cucciniello,  
Business Administrator/Board Secretary.

- Mr. A Albro joined the meeting @ 9:38 during the Superintendent's Report

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on current programs, enrollment, student achievements and the current status of the South Bergen Jointure Commission.

APPROVAL OF MINUTES:

Motion: Mr. Frank Scarafile  
Seconded: Mr. Damian Kennedy

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of November 23, 2021 be approved.

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr Chirachella, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Mr. DeCorso, Ms. Shanley and Dr. Sforza

**MEETING OPEN TO THE PUBLIC**

Ms. Liz Forte spoke to the Board regarding the Equine Program and how much her child enjoyed it. She also mentioned a recent school shooting and how it's important that mental illness is addressed in the schools. Ms. Forte also congratulated Doreen Mondadori on her upcoming retirement.

**REGULAR ORDER OF BUSINESS**

**2. FINANCE REPORT:**

Motion: Mr. John Hurley  
Seconded: Mr. Anthony Albro

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e, 2f)
- 2b. The Board accepted the Board Secretary’s Report as of October 31st, 2021 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of October 31st, 2021 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”.  
(Attachment 2b)
- 2c. The Board accepted the financial report of the Treasurer of School Monies for the month of October 2021 (Attachment 2c)
- 2d. The Board approved the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of October 31st, 2021, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. The November and December bills list below are approved (lists attached):

Bills Payable	\$3,509,068.48
Payroll/Manual Check	\$ 956,793.83
Cafeteria Checks	<u>\$ 21,717.75</u>
<b>Total</b>	<b>\$4,487,580.06</b>

2f. Motioned to approve the transfers for the month of October 2021. (Attachment 2f)

2g. Motioned to approve the decommission list for the 2021-2022 school year. (Attachment 2g)

2h. Motioned to approve the use of Dr. Chris Tienken of Go Teach Consultants, LLC at a daily rate of \$1,500 per day to provide Professional Development and support for the strategic planning for the Middle States Accreditation process. This is not to exceed 8 full day sessions at \$1,500 or \$12,000.

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr Chirachella, Dr. DeNobile, Ms. Evans,  
Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy,  
Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None

Nayes: None

Absent: Mr. DeCorso, Ms. Shanley and Dr. Sforza

### **3. PERSONNEL:**

Motion: Ms. Anna Sciacca

Seconded: Mr. Frank Scarafile

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the

Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Motioned to approve the attached additional pay for services rendered as indicated. (Attachment 3a)
- 3b. Approved the following staff for after school home programming, services and evaluations.  
Jacqueline Rossmell - Teacher
- 3c. Approved the appointment of Maria Torres Cinto, as a Paraprofessional, at the hour rate of \$16.00 which is based on the Paraprofessional Index Non-Degree with Praxis effective December 15, 2021 - June 30, 2022.
- 3d. Accepted the resignation of Kenneth Ayello, Paraprofessional effective November 17, 2021.
- 3e. Adjusted the leave of absence for Employee ID#0376 from November 29, 2021 - April 12, 2022, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3f. Adjusted the start date of Tynique Robins, Paraprofessional from December 1, 2021 to December 6, 2021.
- 3g. Approved the attached updated Paraprofessional/Health Aide Salary Index 2021-2022. (Attachment 3g.)
- 3h. Accepted the resignation, for the purpose of retirement, of Mrs. Doreen Mondadori, Administrative Assistant to B.A., effective March 1, 2022. The South Bergen Jointure Commission extends its deepest thanks to Mrs. Mondadori for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement.
- 3i. Accepted the resignation of Carrie Logerfo, Paraprofessional, effective December 11, 2021.

- 3j. Approved the leave of absence for Employee ID#0234 from December 23, 2021 through January 23, 2022 using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3k. Rescinded the appointment of Ms. Cira Avecillas as a Paraprofessional.
- 3l. Accepted the resignation of Nancy Fox, School Nurse, effective December 21, 2021.
- 3m. Approved a pilot program for BCBA Interns with Felician College.
- 3n. Adjusted the start date of Jeanette Molina from November 1, 2021 to January 10, 2022.
- 3o. Approved the appointment of Mr. Marildo Mera, as a Paraprofessional, at the hour rate of \$22.00 which is based on the Paraprofessional Index B.A. with substitute certificate effective January 3, 2022 - June 30, 2022.
- 3p. Approved the leave of absence for Employee ID#0223 from December 6, 2021 through June 30, 2022 using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.
- 3q. Approved Rita Lisciandrello to be added to the substitute list for the 2021 - 2022 school year.

Action taken:

- Ayes: Mr. Albro, Dr. Albro, Mr Chirachella, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.
- Abstain: None
- Nayes: None
- Absent: Mr. DeCorso, Ms. Shanley and Dr. Sforza

**4. POLICY:**

None

**5. TRANSPORTATION:**

Motion: Mr. Damian Kennedy

Seconded: Dr. James Albro

- 5a. Motioned to approve the attached 2021-2022 Quote Results Set 4 (Attachment 5a)
- 5b. Motioned to approve an addendum for motion #5b. From the August 24, 2021 Board Meeting to correct the vehicle cost for Route #4629 from \$229.00 to

\$299.00. RE: The winner's summary page incorrectly listed this route's vehicle cost.

- 5c. Motioned to approve the withholding of payment on Route #IN214 for John Leckie Bus Company, due to non-compliance of the contract. Penalty of two times the daily rate for co-mingling students without approval in the amount of \$415.98 will be deducted from the November payment.

Action taken:

Ayes: Mr. Albro, Dr. Albro, Mr Chirachella, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.  
Abstain: None  
Nays: None  
Absent: Mr. DeCorso, Ms. Shanley and Dr. Sforza

**6. FACILITIES AND PLANNING:**

None

**7. OLD BUSINESS:**

None

**8. NEW BUSINESS:**

Dr. Petty suggested a shared google drive for SBJC documents that the board needs to access for meetings. Dr. Kuchar asked Sue C to check with the lawyer and the technology department for the feasibility of this and she said will do so.

**9. DISCUSSION ITEMS:**

**10. FOOD SERVICE:**

**11. CURRICULUM:**

Motion: Mr. John Hurley  
Seconded: Mr. Frank Scarafile

- 11a . Report of Harassment, Intimidation and Bullying Investigations, Trainings and Programs Data Collection for the period July 1, 2020 – June 30, 2021. (Attachment 11a)

Action Taken:

Ayes: Mr. Albro, Dr. Albro, Mr Chirachella, Dr. DeNobile, Ms. Evans, Mr. Giancaspro, Dr. Helfant, Mr. Hurley, Mr. Kennedy, Mr. Knipper, Dr. Petty, Mr. Scarafile, Ms. Sciacca and Dr. Yurchak.

Abstain: None  
Nayes: None  
Absent: Mr. DeCorso, Ms. Shanley and Dr. Sforza

**12. INFORMATION ITEMS:**

**ADJOURNMENT:**

Motion: Dr. Matt Helfant  
Seconded: Mr. Frank Scarafile

BE IT RESOLVED, that this meeting is adjourned at 10:05 a.m.

Action Taken: Unanimously approved by voice vote.

Ms. Susan Cucciniello  
Business Administrator/Board Secretary

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**December 14<sup>th</sup>, 2021**

Motion:  
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on December 14, 2021 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated December 14, 2021. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING**

December 14th, 2021

Meeting Opened at \_\_\_\_\_.

Members Present:  
Members Absent:  
Also Present:

Special Order of Business

I. Personnel

**Adjournment**

Motion:  
Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: