

**SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING
December 13th, 2017**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

HIB Investigation

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of November 15, 2017 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2c, 2d, 2e,)

2b. The Board accepts the Board Secretary’s Report as of October 31st, 2017 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of October 31st, 2017 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”.

(Attachment 2b)

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of October 2017. (Attachment 2c)

2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of October 31st, 2017, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. Motion to approve the transfers for the month of October 2017.

(Attachment 2e)

2f. The November and December bills list below are approved (lists attached):

Bills Payable	\$2,388,361.25
Payroll/Manual Check	\$1,549,153.37
Cafeteria Checks	<u>\$ 37,182.63</u>
Total	\$3,974,697.25

2g. Approve the attached list of field trips with cost (Attachment 2g)

2h. Motion to accept the 2016-2017 Audit Report after report presentation by Mr. Dieter Lerch and Board Secretary, Ms. Susan Cucciniello.

WHEREAS, the 2016-2017 annual district audit as prepared by the firm of Lerch, Vinci and Higgins, LLP, Certified Public Accountants, had been submitted to the

Board of Education in accordance with New Jersey Statute and Administrative Code and

WHEREAS a synopsis of the audit has been made available for public distribution, a copy of which should be attached to the minutes of this meeting.

NOW THEREFORE BE IT RESOLVED, that the Board of Education does hereby accept the 2016-2017 Annual Audit Report. (Attachment 2h)

- 2i. Motion to approve the Superintendent Search Agreement with New Jersey School Boards Association for the purpose of conducting the Superintendent search for the vacancy effective July 1, 2018. (Attachment 2i)

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2018 through July 31, 2018. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Approve the appointment of Leshawn Perry, as a Teacher Aide at the hourly rate of \$16.00 effective November 20, 2017 - June 30, 2018.
- 3b. Approve the adjusted maternity/medical leave under the Family Leave Act for Nicole Cordeiro, Teacher, as follows:
- | | |
|-------------------------------------|--|
| October 16, 2017 - December 4, 2017 | Medical leave with benefits
22 paid sick days
(Birth: 11/3/17 c-section)
{Portion of benefits to be paid by employee} |
| December 5, 2017 - January 15, 2018 | Federal and/or State Family leave,
Unpaid with benefits.
{Portion of benefits to be paid by employee} |
- 3c. Adjust the start date Kristen Averna, as a Teacher Aide from December 1, 2017 to December 4, 2017.
- 3d. Approve the medical leave of absence for Sheryl Duren, Speech Therapist, from November 13, 2017 - November 29, 2017. Ms. Duren will be paid sick days with benefits during this time. Ms. Duren's physician has confirmed her condition.
- 3e. Approve a contract with Wallington Board of Education for the Jointure to provide 1:1 aide services effective December 15, 2017 for student K.B.. Full amount of salary, plus benefits and an administrative fee shall be charged to Wallington Board of Education.
- 3f. Approve the change of position for Ariana Bray, Teacher of Students with Disabilities to Behaviorist effective December 4, 2017 - June 30, 2018. with no change in salary.
- 3g. Approve the change in position of Melissa Fontana from Teacher Aide to Teacher of Students with Disabilities effective December 4, 2017 - June 30, 2018. Annual salary of \$51,837.00 is based on the Teacher Index BA+15 and will be prorated for the period worked.
- 3h. Approve the appointment of Melissa Taveras, Music Teacher, November 14, 2017 - June 30, 2018. Annual salary of \$58,000.00 is based on the Teacher's Index B.A. and will be prorated for the period worked.
- 3i. Approve the appointment of Janet Quagliero as Clerk/Typist/Receptionist, for the East Rutherford Campus, effective January 2, 2018 - June 30, 2018, at the annual

salary of \$42,000. Ms. Quagliero will be a 12-month employee and she will follow the calendar for office staff.

- 3j. Approve the change in campus of Janinne Kelly, school secretary from East Rutherford Campus to the Lodi Campus effective January 2, 2018.
- 3k. Approve the change in campus of Marie Bridge, school nurse from East Rutherford Campus to the Lodi Campus effective January 2, 2018.
- 3l. Approve Lauren Brigliadoro to serve as mentor for Melissa Fontana.
- 3m. Approve the recognition of the newly formed Administrator and Supervisor Association (SBJC-ASA).
- 3n. Approve the appointment of Elizabeth Racas, as a Teacher Aide at the hourly rate of \$17.00 effective December 18, 2017 - June 30, 2018.

3o. **RESOLUTION**

BE IT RESOLVED that the South Bergen Jointure Commission Board of Education (hereinafter referred to as the "Board") appoints David Goldblatt (hereinafter referred to as "Goldblatt") as the Interim Superintendent of Schools for the South Bergen Jointure Commission School District for the period beginning on January 1, 2018 and ending on June 30, 2018.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Goldblatt for the position of Interim Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator to execute, on behalf of the Board, the Employment Agreement by and between the Board and Goldblatt. (Attachment 3o)

- 3p. Motion to approve the revised Job descriptions to reflect updated duties of the positions. (Attachment 3p)
- 3q. Approve the appointment of Marisol Campillo, teacher aide to a Teacher of Students with Disabilities, as long-term substitute/maternity leave replacement for Nicole Cordeiro, effective October 16, 2017 - January 15, 2018. Salary of \$49,684.00 is based on the Teacher's Guide, B.A. and will be prorated.

- 3r. Approve Maya Kaplan, Katelyn Hattem and Celeste Hampton, Ramapo College students, to complete classroom observation hours at the Jointure as a requirement of the college.
- 3s. Approve the appointment of Stephanie Hakimian, as a Teacher Aide at the hourly rate of \$17.00 effective January 3, 2018 - June 30, 2018
- 3t. Approve Jennifer Flores, Western Governors University student, to complete practicum hours at the Jointure as a requirement of the college.
- 3u. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

- | | |
|---------------------------------------|-----------------------------------|
| Teacher Aides | School Social Worker |
| Teacher of the Handicapped | School Psychologist |
| Teacher of Students with Disabilities | Substitute Teacher |
| Teacher of Physical Education | Substitute Nurse |
| Teacher of Music | LDT-C |
| Behaviorist | World Language Teacher |
| Speech Therapist | School Nurse |
| Physical Therapist | Occupational Therapist |
| District Technology Coordinator | School Health Aide |
| Teacher of Social Studies | Teacher of Math |
| Teacher of English | Principal |
| Teacher of Reading | Reading Specialist |
| Substitute Teacher Aides | Teacher of Science |
| Assistant Business Administrator | Clerk/Typist/Receptionist |
| Supervisor of STEAM | Curriculum/Assessment Coordinator |
| Bookkeeper | Transportation Manager |

*Board to approve names as submitted by the Superintendent at the December meeting.

Action taken:

4. POLICY:

Motion:

Seconded:

4a.

Action Taken:

5. TRANSPORTATION:

Motion:

Seconded:

5a. Motioned to approve the attached 2017-2018 Quote Set 5. (Attachment 5a)

5b. Motioned to approve the attached bid results for November 28, 2017 (Attachment 5b)

5c. Motioned to approve the agreement with the District of Toms River for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the 2017-2018 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Action taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

Action taken:

7. OLD BUSINESS:

Motion:

Seconded:

Action taken:

8. NEW BUSINESS:

Motion:

Seconded:

Action taken:

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

11. INFORMATION ITEMS:

Mr. Scott Rossig, Principal of the Maywood Campus will make a presentation regarding SBJC Behavioral Disorder Program.

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

December 13th, 2017

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on December 13, 2017 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated December 13, 2017. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING**

December 13th, 2017

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Personnel

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: