

**SOUTH BERGEN JOINTURE COMMISSION
696 Route 46 West
Teterboro, NJ 07608**

**REGULAR MEETING
April 30, 2024**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

Enrollment report

HIB Report

Motion:

Seconded:

Resolution honoring Administrative Professionals and proclaiming April 21 - 27, 2024 as National Administrative Professionals' Week

WHEREAS, the South Bergen Jointure Commission School District's Administrative Professionals have successfully served the South Bergen Jointure Commission Public Schools, its administration, faculty, and student body in the daily performance of their duties; and

WHEREAS, the South Bergen Jointure Commission School District's Administrative Professionals have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

WHEREAS, the South Bergen Jointure Commission Board of Education wishes to formally recognize and honor every Administrative Professional staff member for their personal dedication;

NOW, THEREFORE, BE IT RESOLVED, that the week of **April 21 - 27, 2024** is hereby proclaimed "National Administrative Professionals' Week" for the purpose of providing public recognition and appreciation for the contributions that the Administrative Professional staff members to the South Bergen Jointure Commission School District in the performance of their duties.

NOW, THEREFORE, BE IT RESOLVED, that the South Bergen Jointure Commission by this resolution does hereby formally recognize and commend these Administrative Professionals for their personal dedication and outstanding professional achievements.

Action taken:

Motion:

Seconded:

Resolution proclaiming the week of May 6 -10, 2024 as Teacher Appreciation Week

WHEREAS, America's greatest strength has always been an educated citizenry, and

WHEREAS, that educated citizenry is directly attributable to our system of free and universal public education that provides an educational opportunity for all students, and

WHEREAS, the foundation upon which that system of public schooling rests is the classroom teacher, and

WHEREAS, the classroom teacher is challenged daily to reach out to every student – regardless of ability, interest in learning, social or economic background, physical, mental, or emotional handicap, race, religion, creed, or ethnic origin – to provide assistance and guidance necessary for full intellectual development; and

WHEREAS, the classroom teacher is a key to the intellectual and occupational preparation of individual citizens, who collectively determine the quality of life in America and in our communities; and

WHEREAS, the work of the classroom teacher immeasurably affects the future lives of all students; and

WHEREAS, the classroom teacher deserves the deepest respect and admiration of the citizens of our communities;

NOW, THEREFORE, BE IT RESOLVED, that the South Bergen Jointure Commission hereby proclaims “Teacher Appreciation Week” May 6 - 10, 2024 for the purpose of providing public recognition and appreciation for the dedication and contributions of the classroom teacher, not only to our communities as a whole, but to each of us individually as citizens. Additionally, May 8th is proclaimed as “School Nurse Day”.

Action taken:

Motion:

Seconded:

Resolution declaring the week of May 12-18, 2024 as Special Education Week.

WHEREAS, the week of May 12-18, 2024 has been designated as Special Education Week by the New Jersey School Boards Association and the Association of Schools and Agencies for the Handicapped; and

WHEREAS, in the South Bergen Jointure Commission we have a tradition of excellence in our special education programs and a superb and dedicated staff.

NOW, THEREFORE, BE IT RESOLVED, that the South Bergen Jointure Commission does hereby declare May 12-18, 2024 as Special Education Week in the South Bergen Jointure Commission. The Commission, furthermore, is proud to provide exceptional programs that assist every child in reaching his or her potential.

Action taken:

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the

minutes of the Executive Session and Regular Meeting of March 28, 2023 be approved as amended.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c)
- 2b. The Board accepts the Board Secretary’s Report as of February 28, 2024 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of February 28, 2024 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of February 2024. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of February 29, 2024, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The March, April and May bills list below are approved (lists attached):

Bills Payable	\$ 4,865,904.39
Payroll/Manual Check	\$ 2,159,626.05
Cafeteria Checks	<u>\$ 24,663.02</u>
Total	\$ 7,050,193.46
- 2f. Motion to approve additional appropriations for revenues and expenditures for the month of February 2024. These appropriations recognize anticipated revenues. (Attachment 2f)
- 2g. Motion to approve the Agreement with Procure Therapy doing business as New Direction Solutions, LLC to provide staffing services to the SBJC for Related Services. (Attachment 2g)

2h. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

Name	Workshop	Workshop Provider	Date(s)	Cost
Bindiger, Miriam	Using Motor Learning Development Strategies to Increase School Success	BER	5/16/24	\$279.00
Cucciniello, Susan	BCASBO Meetings	BCASBO	1/25, 3/28, 4/25, 5/22 & 6/14/24	\$250.00
Kuchar, Michael	NJASA Conference	NJASA	5/15/24 - 5/17/24	+ meals, tolls, mileage
Izzo, Patricia	Dyslexia, dyscalculia, dysgraphia:	PESI	5/2 & 5/3/24	\$318.86

2i. Motion to approve the following list of Field Trips.

Date of Field Trip	Destination	Teachers	Cost of Trip	Estimated Cost of Transportation	Total Cost of Trip for SBJC
4/9/24	Teaneck Cinema	Kavanagh	\$247.26	\$152.74	\$400.00
4/10/24	Lodi Library	McGowan/Galvin		\$207.26	\$207.26
4/11/24	Lodi Library	Pombo / Dabbagh		\$207.26	\$207.26
4/12/24	Garfield ECLC	Hallahan / Frangione		\$207.26	\$207.26
4/26/24	Carlstadt Public Library	Bonilla		\$259.28	\$259.28
5/6/24	Bergen County Equine Center	Oliveras / Lorfink / Voorhis / Lachcik	\$1,200.00	\$414.52	\$1,614.52
5/10/24	Van Saun Park	Potter & Domingues	\$102.00	\$237.26	\$339.26
5/13/24	Bergen County Equine Center	Volpe / Licata /	\$1,200.00	\$414.52	\$1,614.52
5/15/24	Van Saun Park	Malz	\$267.00	\$654.52	\$921.52
5/20/24	Bergen County Equine Center	Hickey / Palmieri / Trancucci	\$1,200.00	\$414.52	\$1,614.52

5/29/24	Shoprite	Rossmell / Brigliadoro		\$204.00	\$204.00
5/29/24	9/11 Memorial Museum	Barton / McCormick	160.00	644.00	\$804.00
6/3/24	Bergen County Equine Center	Aversa / Diamond	\$600.00	\$204.00	\$804.00
6/3/24	Bergen County Equine Center	Crowe / Kacperowski	\$600.00	\$204.00	\$804.00
6/10/24	Bergen County Equine Center	Rossmell / Brigliadoro	\$600.00	\$204.00	\$804.00
6/10/24	Bergen County Equine Center	Panebianco	\$600.00	\$204.00	\$804.00
6/17/24	Bergen County Equine Center	Winand	\$600.00	\$204.00	\$804.00
6/17/24	Bergen County Equine Center	Barton / McCormick	\$600.00	\$204.00	\$804.00
4/25/24 & 5/30/24	Felician Cafeteria	Schulman	\$0.00	\$0.00	\$0.00

- 2j. Motion to approve the five year lease agreement with Atlantic Tomorrows Office for the lease of eight replacement copiers in the SBJC campuses, as per the attached agreement. These copiers are being leased through Ricoh state contract #52426. (Attachment 2j)
- 2k. Motion to approve continued participation in the Educational Data Services Cooperative Pricing Agreement System for Cooperative Skilled Trades for the period of April 1, 2024 to March 31, 2025 at the annual cost of \$2,100. (Attachment 2k)
- 2l. Motion to approve the affiliation agreement with Seton Hall University School of Health and Medical Sciences from September 1, 2024 to August 31, 2029.

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)

3b. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>	<u>Salary/Step</u>
Michelle Steidle	Paraprofessional	4/10/24	\$25.48 w/ cert.
David Gibbions	Paraprofessional	5/15/24	\$23.33 / hour or \$25.48 w/ cert.
Bojana Biboski	Paraprofessional	4/24/24	\$25.48 w/ cert.
Joseph Aratingi	Paraprofessional	5/15/24	\$22.16 / hour or \$23.24 w/ cert.

**Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

3c. Motion to approve the list of staff for after school home programming, services and evaluations.

<u>Name</u>	<u>Position</u>
Nayeli Mendoza	Paraprofessional
Joanna Lachcik	Teacher

- 3d. Motion to approve the following students to complete clinical / student teaching /classroom observation hours at the South Bergen Jointure Commission as a requirement of their college.

<u>Name</u>	<u>College</u>
Michelle Mendonca	Monmouth University

- 3e. Motion to accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Purpose</u>
Judith Reimon	Paraprofessional	4/13/24	resignation

- 3f. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

<u>Employee ID#</u>	<u>Position</u>	<u>Effective Dates</u>
1089	Paraprofessional	4/12/24 - 4/30/24
1242	Paraprofessional	3/25/24 - 9/29/24 (adjusted)
0999	Nurse	7/16/24 - 11/23/24

- 3g. Motion to reappoint the attached Teachers for the 2024-2025 school year with salaries per attached. (Attachment 3g)
- 3h. Motion to reappoint the attached Outreach employees, Occupational and Physical Therapists for the 2024-2025 school year with salaries per attached.(Attachment 3h)
- 3i. Motion to approve the appointment of the following personnel to be substitute assistant coach for the 2024 spring season at their hourly rate, retroactive to the season’s first practice on April 9, 2024:

<u>Name</u>	<u>Position</u>	<u>Sport / Season</u>	<u>Stipend</u>
Nikhil Keys	Paraprofessional	Sub Assistant Coach - Spring	\$25.66

3j. Motion to approve the employment of Dr. Stephanie McGowan as the Director of District Transition for Community-Based Instruction and Work-Based Learning, a twelve-month position, at a prorated annual salary of \$151,900 beginning on May 1, 2024.

3k. Motion to approve the change in position of Jamie Villegas, Paraprofessional to Teacher of Students with Disabilities effective May 1, 2024, At the pro-rated annual salary of \$64,400.00 is based on Step 4 M.A. of the teacher’s guide.

Action taken:

4. POLICY:

Motion:

Seconded:

4a. Motion to approve the adjusted South Bergen Jointure Commission 2023 - 2024 Calendar due to unused emergency days to be taken on May 28 and June 21, 2024. (Attachment 4a)

4b. Motion to approve the High School Voter Registration Statement of Assurance for the 2023-2024 school year to be submitted to the Executive County Superintendent by 6-30-2024. (Attachment 4b)

4c. BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the first Reading of Policies and Regulations as follows (Attachment 4c):

<u>Policy/Regulation</u>	<u>Title</u>
Policy 1510	Americans with Disabilities Act
Policy 2418	Section 504 of the Rehabilitation Act of 1973
Regulation 5570	Sportsmanship
Policy 5751	Sexual Harassment of Students
Regulation 5751	Sexual Harassment of Students

4d. BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second Reading of Policies and Regulations as follows (Attachment 4d):

Policy/Regulation	Title
Policy 1140	Educational Equity Policies/Affirmative Action
Policy 1523	Comprehensive Equity Plan
Policy 1530	Equal Employment Opportunities
Regulation 1530	Equal Employment Opportunity Complaint Procedure
Policy 1550	Equal Employment/Anti-Discrimination Practices
Regulation 2200	Curriculum Content
Policy 2260	Equity in School and Classroom Practices
Regulation 2260	Equity in School and Classroom Practices Complaint Procedure
Policy 2411	Guidance Counseling
Policy 3211	Code of Ethics
Policy 5570	Sportsmanship
Policy 5750	Equitable Educational Opportunity
Policy 5841	Secret Societies
Policy 5842	Equal Access of Student Organizations
Policy 7610	Vandalism
Regulation 7610	Vandalism
Policy 9323	Notification of Juvenile Offender Case Disposition
Policy 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Regulation 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries

4e. Motion to approve the abolishment of the following Policies/Regulations/By Laws/Procedures:

Policies	Title
Policy 5755	Equity in Educational Programs and Services

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

- 5a. Motion to approve the attached 2023-2024 Quote Results School Year Set 8 (Attachment 5a).
- 5b. Motion to approve the renewal of Out of District Special Education Services for 2024-2025 (Attachment 5b).
- 5c. Motion to approve the renewal of In District Special Education, Non-Public and Tech/Academy Transportation Services for 2024-2025 (Attachment 5c).
- 5d. Motion to approve the renewal of Athletic and Field Trip Services for 2024-2025 (attachment 5d).
- 5e. Motion to approve the addendum for the addition of a second vehicle on Contract #SG23C, route 5290A, Safeguard Transportation, LLC. Second vehicle was added April 16th, 2024. Vehicle cost is \$162.00 per diem and aide cost is \$35.00 per diem. Total additional route cost is \$197.00 per diem.
- 5f. Motion to approve the addendum for the addition of a second vehicle on Contract #SBJC, route 5027A, John Leckie, Inc.. Second vehicle was added April 29, 2024. Vehicle cost is \$414.99 per diem and aide cost is \$45.00 per diem. Total additional route cost is \$459.99 per diem.

Action taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

- 6a. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Moonachie Board of Education for the 2024-2025 school year. (Attachment 6a)
- 6b. Motion to approve the Linkage Agreement Addendum between the South Bergen Jointure Commission and the Moonachie Board of Education for the 2024-2025 school year. (Attachment 6b)
- 6c. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Lyndhurst Board of Education for the 2024-2025 school year. (Attachment 6c)

Action Taken:

- 7. **OLD BUSINESS:**
- 8. **NEW BUSINESS:**
- 9. **DISCUSSION ITEMS:**
- 10. **FOOD SERVICE:**
- 11. **CURRICULUM:**
- 12. **INFORMATION ITEMS:**
- 13. **CORRESPONDENCE:**

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at_____.

Action Taken:

**SOUTH BERGEN JOINTURE COMMISSION
SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

April 30th, 2024

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on April 30, 2024 to review personnel matters and other confidential concerns as listed on the Closed Agenda dated April 23, 2024. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: