

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING MINUTES (HYBRID)
April 25, 2023

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at 9:44 a.m.

ROLL CALL

Members Present: Mr. A. Albro, Dr. J. Albro, Mr. J. Chirichella, Mr. J. DeCorso, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Ms. D. Shanley,

Members Absent: Mr. F. D'Amico, Ms. A. Evans, Dr. M. Helfant, Mr. N. Perrapato, Dr. D. Sforsa, Dr. S. Yurchak

Also Present: Dr. M. Kuchar, Ms. S. Cucciniello

SUPERINTENDENT'S REPORT

Dr. Kuchar updated the Board on the current status of our schools' enrollment, programs, professional development and projections for the extended school year. He also advised the Board of the committees of our district going forward.

Motion: Dr. James Albro

Seconded: Mr. Frank Scarafile

Resolution honoring Administrative Professionals and proclaiming April 24 - 28, 2023 as National Administrative Professionals' Week

WHEREAS, the South Bergen Jointure Commission School District's Administrative Professionals have successfully served the South Bergen Jointure Commission Public Schools, its administration, faculty, and student body in the daily performance of their duties; and

WHEREAS, the South Bergen Jointure Commission School District's Administrative Professionals have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

WHEREAS, the South Bergen Jointure Commission Board of Education wishes to formally recognize and honor every Administrative Professional staff member for their personal dedication;

NOW, THEREFORE, BE IT RESOLVED, that the week of **April 24 - 28, 2023** is hereby proclaimed "National Administrative Professionals' Week" for the purpose of providing public recognition and appreciation for the contributions that the Administrative Professional staff members to the South Bergen Jointure Commission School District in the performance of their duties.

NOW, THEREFORE, BE IT RESOLVED, that the South Bergen Jointure Commission by this resolution does hereby formally recognize and commend these Administrative Professionals for their personal dedication and outstanding professional achievements.

Action taken: Unanimous approval by voice vote

Motion: Dr. James Albro
Seconded: Mr. Frank Scarafile

Resolution proclaiming the week of May 8 -12, 2023 as National P.T.A. Teacher Appreciation Week

WHEREAS, America's greatest strength has always been an educated citizenry, and

WHEREAS, that educated citizenry is directly attributable to our system of free and universal public education that provides an educational opportunity for all students, and

WHEREAS, the foundation upon which that system of public schooling rests is the classroom teacher, and

WHEREAS, the classroom teacher is challenged daily to reach out to every student – regardless of ability, interest in learning, social or economic background, physical, mental, or emotional handicap, race, religion, creed, or

ethnic origin – to provide assistance and guidance necessary for full intellectual development; and

WHEREAS, the classroom teacher is a key to the intellectual and occupational preparation of individual citizens, who collectively determine the quality of life in America and in our communities; and

WHEREAS, the work of the classroom teacher immeasurably affects the future lives of all students; and

WHEREAS, the classroom teacher deserves the deepest respect and admiration of the citizens of our communities;

NOW, THEREFORE, BE IT RESOLVED, that the South Bergen Jointure Commission hereby proclaims “Teacher Appreciation Week” May 8 - 12, 2023 for the purpose of providing public recognition and appreciation for the dedication and contributions of the classroom teacher, not only to our communities as a whole, but to each of us individually as citizens. Additionally, May 10th is proclaimed as “School Nurse Day”.

Action taken: Unanimous approval by voice vote

Motion: Dr. James Albro
Seconded: Mr. Frank Scarafile

Resolution declaring the week of May 14-20, 2023 as Special Education Week.

WHEREAS, the week of May 14-20, 2023 has been designated as Special Education Week by the New Jersey School Boards Association and the Association of Schools and Agencies for the Handicapped; and

WHEREAS, in the South Bergen Jointure Commission we have a tradition of excellence in our special education programs and a superb and dedicated staff.

NOW, THEREFORE, BE IT RESOLVED, that the South Bergen Jointure Commission does hereby declare May 14-20, 2023 as Special Education Week in the South Bergen Jointure Commission. The Commission, furthermore, is proud to provide exceptional programs that assist every child in reaching his or her potential.

Action taken: Unanimous approval by voice vote

APPROVAL OF MINUTES:

Motion: Mr. Giovanni Giancaspro
Seconded: Mr. Frank Scarafile

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of March 28, 2023 be approved as amended.

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. Chirichella, Mr. J. DeCorso, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Ms. D. Shanley,
Abstain: Dr. S. DeNobile
Nays: None
Absent: Mr. F. D'Amico, Ms. A. Evans, Dr. M. Helfant, Mr. N. Perrapato, Dr. D. Sforza, Dr. S. Yurchak

MEETING OPEN TO THE PUBLIC

Mrs. Forte congratulated the new Board President and Vice President. She then discussed some upcoming events for the SBJC. She spoke of attending the FACT Conference and spoke of how much she found it helpful for all that attended.

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion: Mr. John Hurley
Seconded: Dr. James Albro

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c)
- 2b. The Board accepts the Board Secretary's Report as of February 28, 2023 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of February 28, 2023 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of February 2023. (Attachment 2c)

2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of February 28, 2022, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. The March, April and May bills list below are approved (lists attached):

Bills Payable	\$ 4,327,518.90
Payroll/Manual Check	\$ 1,979,266.63
Cafeteria Checks	\$ <u>31,635.80</u>
Total	\$ 6,338,421.33

2f. Motion to approve the transfers for the month of February 2023. (Attachment 2f)

2g. Motion to approve continued participation in the Educational Data Services Cooperative Pricing Agreement System for Cooperative Skilled Trades for the period of April 1, 2020 to March 31, 2021 at the annual cost of \$2,100. (Attachment 2g)

2h. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

<u>Name</u>	<u>Workshop</u>	<u>Workshop Provider</u>	<u>Date(s)</u>	<u>Cost</u>
Cucciniello, Susan	NJASBO Conference	NJASBO	6/6/23-6/8/23	\$468.16 + meals, tolls, mileage
Kuchar, Michael	NJASA Conference	NJASA	5/18 - 5/19/23	\$350.00 + meals, tolls, mileage
Miller, Shane	NJASA Conference	NJASA	5/18 - 5/19/23	\$350.00 + meals, tolls, mileage
Hughes, Chris	NJASA Conference	NJASA	5/18 - 5/19/23	\$350.00 + meals, tolls, mileage
Vaughan, Ashley	NJASA Conference	NJASA	5/18 - 5/19/23	\$350.00 + meals, tolls, mileage

2i. Motion to approve the following list of Field Trips.

<u>Date of Field Trip</u>	<u>Destination</u>	<u>Teachers</u>	<u>Cost of Trip</u>	<u>Cost Paid By</u>	<u>Estimated Cost of Transportation</u>	<u>Cost of Transportation paid by</u>	<u>Total Cost of Trip for SBJC</u>
4/18/23 & 4/26/23	SJBC Maywood Campus	Kavanagh	\$14.10	SBJC			\$14.10
4/23/23	Town of Ridgewood	Kavanagh	\$5.60	SBJC			\$5.60
4/25/23	Retro Fitness	Kavanagh	\$3.00	SBJC			\$3.00
4/27/23	Town of Rutherford	Kavanagh	\$4.40	SBJC			\$4.40
					Grand Total		\$27.10

2j. Motion to approve the contract with Horizon Staffing Resources (Home Care Therapies, LLC) from April 25, 2023 to June 30, 2023. (Attachment 2j)

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. Chirichella, Mr. J. DeCorso, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Ms. D. Shanley,
 Abstain: None
 Nays: None
 Absent: Mr. F. D'Amico, Ms. A. Evans, Dr. M. Helfant, Mr. N. Perrapato, Dr. D. Sforza, Dr. S. Yurchak

3. PERSONNEL:

Motion: Mr. Giovanni Giancaspro
 Seconded: Dr. James Albro

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the

Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated. (Attachment 3a)

3b. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>	<u>Salary/Step</u>
Pocka, Anjeza	Paraprofessional	5/1/2023	\$17.28 / hour
Mirza, Gabriella	Paraprofessional	5/1/2023	\$20.52 / hour or \$21.52 w/ cert.
Rivadeneira, Danielle	Paraprofessional	5/1/2023	\$20.52 / hour
Quinn, Antoinette	Paraprofessional	5/15/2023	\$21.60 / hour or \$23.60 w/ cert.

**Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

3c. Motion to adjust the start date of the following personnel:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To:</u>
Deleon, Louis	Paraprofessional	4/1/2023	4/17/2023
Javenes, Kalista	OT	3/29/2023	4/3/2023

3d. Motion to approve the list of staff for after school home programming, services and evaluations.

<u>Name</u>	<u>Position</u>
Javenes, Kalista	Occupational Therapist
Robins, Tynique	Paraprofessional

- 3e. Motion to approve the following students to complete clinical / student teaching /classroom observation hours at the South Bergen Jointure Commission as a requirement of their college.

<u>Name</u>	<u>College</u>
Kriley, Rachel	Univeristy of Pittsburgh

- 3f. Motion to accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Purpose</u>
Annunziato, Noelle	Paraprofessional	4/26/2023	Resigned

- 3g. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

<u>Employee ID#</u>	<u>Position</u>	<u>Effective Dates</u>
1203	Teacher	9/1/2023 - 11/24/2023

- 3h. Motion to reappoint the attached Teachers for the 2023-2024 school year, with salary increase to be determined based on negotiations. (Attachment 3h)
- 3i. Motion to reappoint the attached Outreach employees, Occupational and Physical Therapists for the 2023-2024 school year with salaries per attached.(Attachment 3i)
- 3j. Motion to reappoint the Administrators for the 2023-2024 school year with salaries as per attached. (Attachment 3j)
- 3k. Motion to reappoint the 12 month employees for the 2023-2024 school year with salary increase to be determined. (Attachment 3k).
- 3l. Motion to reappoint the Paraprofessional employees for the 2023-2024 school year with salaries to be determined (Attachment 3l)

3m. Motion to approve the following district Affirmative Action Officers for the 2023-2024 school year:

Rake, Lorraine	Vaughan, Ashley
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3n. Motion to approve the following Affirmative Action Team for the 2023-2024 school year:

Rake, Lorraine- Affirmative Action Officer
Vaughan, Ashley - Affirmative Action Officer
Voorhis, Sean - Maywood Campus
Smith, Siobhan - Lodi Campus
Brigliadoro, Lauren - Moonachie Campus
Keim, Michelle - South Hackensack Campus
Tocci, Melissa - Garfield Campus

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. Chirichella, Mr. J. DeCorso, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Ms. D. Shanley,
Abstain: None
Nays: None
Absent: Mr. F. D’Amico, Ms. A. Evans, Dr. M. Helfant, Mr. N. Perrapato, Dr. D. Sforsa, Dr. S. Yurchak

4. POLICY:

Motion: Mr. Frank Scarafile
Seconded: Mr. John Hurley

4a. Motion to approve the adjusted South Bergen Jointure Commission 2022 - 2023 Calendar due to unused emergency days. (Attachment 4a)

4b. Motion to approve the Comprehensive Equity Plan Statement of Assurance for the 2023-2024 school year to be submitted to the Executive County Superintendent 6-30-2023. (Attachment 4b)

4c. Motion to Approve the High School Voter Registration Statement of Assurance for the 2022-2023 school year to be submitted to the Executive County Superintendent by 6-30-2023. (Attachment 4c)

4d. Motion to approve the first reading for following Policies/Regulations/By Laws/Procedures. (Attachment 4d)

Policies	Title
P 0144	Board Member Orientation and Training
P 2520	Instructional Supplies
R 2520	Instructional Supplies
P 3217	Use of Corporal Punishment
P 4217	Use of Corporal Punishment
P 5305	Health Services Personnel
P 5308	Student Health Records
R 5308	Student Health Records
P 5310	Health Services
R 5310	Health Services
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs
P 6115.04	Federal Funds – Duplication of Benefits
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 7440	School District Security
P 9140	Citizens Advisory Committees

4e. Motion to approve the abolishment of the following Policies/Regulations/By Laws/Procedures:

Policies	Title
P 9100	Public Relations

R 9140	Citizens Advisory Committee
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4f. Motion to approve the South Bergen Jointure Commission 2023 - 2024 Calendar (Attachment 4f).

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. Chirichella, Mr. J. DeCorso, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Ms. D. Shanley,
 Abstain: None
 Nays: None
 Absent: Mr. F. D'Amico, Ms. A. Evans, Dr. M. Helfant, Mr. N. Perrapato, Dr. D. Sforza, Dr. S. Yurchak

5. TRANSPORTATION:

Motion: Mr. Giovanni Giancaspro
 Seconded: Dr. James Albro

- 5a. Motion to approve the attached 2022-2023 Quote Results Set 10 (Attachment 5a).
- 5b. Motion to approve the renewal of Out of District Special Education Services (Attachment 5b)
- 5c. Motion to approve the renewal of In District Special Education, Non-Public and Tech/Academy Transportation Services (Attachment 5c)
- 5d. Motion to approve the renewal of Athletic and Field Trip Services (Attachment 5d)
- 5e. Motion to approve the withholding of payment on Route #QIN651 for K&S Transportation, due to a student not attending without notification. The penalty amount is 3 days @ 2x the daily rate of \$348.00 per diem, total \$2,088.00. Also deduct \$6,264 for overpayment on route on February bill. Total deduction from March payment is \$8,352.00. This route is canceled.

Action taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. Chirichella, Mr. J. DeCorso, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Ms. D. Shanley,
 Abstain: None
 Nays: None

Absent: Mr. F. D’Amico, Ms. A. Evans, Dr. M. Helfant, Mr. N. Perrapato,
Dr. D. Sforsza, Dr. S. Yurchak

6. FACILITIES AND PLANNING:

Motion: Dr. James Albro
Seconded: Mr. Frank Scarafile

6a. Motion to approve the Linkage Agreements (3) between the South Bergen Jointure Commission and the Nutley Board of Education for the 2023-2024 school year. (Attachment 6a)

Action Taken:

Ayes: Mr. A. Albro, Dr. J. Albro, Mr. J. Chirichella, Mr. J. DeCorso, Dr. S. DeNobile, Mr. G. Giancaspro, Mr. J. Hurley, Mr. D. Kennedy, Mr. J. Knipper, Mr. F. Scarafile, Ms. D. Shanley,
Abstain: None
Nayes: None
Absent: Mr. F. D’Amico, Ms. A. Evans, Dr. M. Helfant, Mr. N. Perrapato, Dr. D. Sforsza, Dr. S. Yurchak

7. OLD BUSINESS:
None

8. NEW BUSINESS:

Mr. Giancaspro discussed transportation for the Teacher of the Year Luncheon that Rochelle Park needed, and was wondering if any district that had buses could help them out. The board said they would let Dr. DeNobile know if they could help her district with that.

9. DISCUSSION ITEMS:
None

10. FOOD SERVICE:
None

11. CURRICULUM:
None

12. INFORMATION ITEMS:
None

13. CORRESPONDENCE:
None

ADJOURNMENT:

Motion: Dr. James Albro
Seconded: Mr. John Hurley

BE IT RESOLVED, that this meeting is adjourned at 10:42 am.

Action Taken: Unanimous approval by voice vote.

Ms. Susan Cucciniello
Business Administrator/Board Secretary

**SOUTH BERGEN JOINTURE COMMISSION
SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

April 25th, 2023

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on April 25, 2023 to review personnel matters and other confidential concerns as listed on the Closed Agenda dated April 25, 2023. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: