

**SOUTH BERGEN JOINTURE COMMISSION**  
**500 Route 17 South, Suite 307**  
**Hasbrouck Heights, New Jersey**

**REGULAR MEETING**  
**June 20, 2023**

PLEDGE OF ALLEGIANCE  
NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at \_\_\_\_\_.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

District update.

HIB Investigations (1 not confirmed)

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Regular Meeting of May 23, 2023 be approved.

Action taken:

**MEETING OPEN TO THE PUBLIC**

**REGULAR ORDER OF BUSINESS**

**2. FINANCE REPORT:**

Motion:  
Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary’s Report as of April 30, 2023 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of April 30, 2023 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. “ (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of April 2023. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of April 30, 2023, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The May and June bills list below are approved (Attachment 2e):

Bills Payable	\$3,938,561.83
Payroll/Manual Check	\$2,004,292.89
Cafeteria Checks	<u>\$ 17,942.35</u>
<b>Total</b>	<b>\$5,960,797.07</b>

- 2f. Motion to approve the transfers for the month of April 2023. (Attachment 2f)
- 2g. Motion to approve the following voluntary employee payroll deductions for the 2023-2024 school year. These are all employee only contributions at no cost to the Board.

Axa Equitable-TSA	VALIC-TSA	Wageworks - FSA
NJEA, 1199J Dues	Lincoln Investment Planning TSA	Lincoln Financial Group -TSA
Prudential Insurance	AFLAC	Planconnect - TSA

- 2h. Motion to approve the following list of State Contract Vendors to be used during the 2023-2024 school year. (Attachment 2h)
- 2i. Motion to approve a cash incentive to waive benefits for any employees who waive Dental benefit coverage for the 2023-2024 school year that are not entitled to the Health Benefit waiver. The waiver will be effective 7/1/23 – 6/30/24. The amount of the waiver will be 25% of the cost of the benefit, not to exceed \$5,000, and will be prorated if the employee receives benefits for a partial year or in the event the employee should terminate their employment before the end of the school year.
- 2j. Motion to approve the list of field trips with cost.

Date of Field Trip	Destination	Teachers	Cost of Trip	Cost Paid By	Estimated Cost of Transportation	Cost of Transportation paid by	Total Cost of Trip for SBJC
6/15/23	SBJC Maywood Campus	Kavanagh			\$4.50	SBJC	\$4.50
6/13/23	Retro Fitness	Kavanagh			\$3.00	SBJC	\$3.00
6/1/23	Town of Ridgewood	Kavanagh			\$5.50	SBJC	\$5.60
6/9/23	Van Saun Park	Marzsalek / Schmidt	\$470.00	SBJC	\$237.26	SBJC	\$707.26
6/13/23	SBJC Lodi Campus	Hickey / Thiemann			\$207.26	SBJC	\$207.26

- 2k. Approved the fee schedule for 2023-2024 Outreach Services on a per session or evaluation basis, as attached. (Attachment 2k)

2l. **RESOLUTION TO RENEW MEMBERSHIP IN THE SOUTH BERGEN REGION VII WORKERS' COMPENSATION POOL**

WHEREAS, the South Bergen Region VII Workers' Compensation Pool (hereinafter the Fund) is a duly chartered Board of Education Pool as authorized by NJSA 18A:18A-4.1 et seq., and;

WHEREAS, South Bergen Jointure Commission is currently a member of said Pool, and;

WHEREAS, effective June 30, 2023, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of South Bergen Jointure Commission has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. South Bergen Jointure Commission hereby renews its membership in the South Bergen Region VII Workers' Compensation Pool for a three (3) year period, beginning July 1, 2023 and ending June 30, 2026\* 12:01 a.m.
  2. South Bergen Jointure Commission hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the South Bergen Region VII Workers' Compensation Pool as from time to time amended and altered by the Department of Banking and Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
  3. South Bergen Jointure Commission agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
  4. In consideration of the continuing membership of South Bergen Jointure Commission in the South Bergen Region VII Workers' Compensation Pool agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of South Bergen Jointure Commission.
  5. Executed the 20th day of June, 2023 as the lawful and binding act and deed of South Bergen Jointure Commission, of which execution has been duly authorized by public vote of the governing body.
- 2m. The Board approves the 2023-2024 Anticipated contracts to be renewed, awarded, or to expire during the school year and approves: "Pursuant to PL 2015, Chapter 47 the South Bergen Jointure Commission Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statues and regulation; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.Seq." (Attachment 2m)
  - 2n. Motion to approve the attached guide for Health Benefit/Prescription Employee Benefit Contribution for the 2023-24 school year for employees enrolled in the NJ Direct plans. (Attachment 2n)
  - 2o. Motion to approve the Agreement with Dr. Patrick Perin for health services for the School District for the 2023-2024 school year. (Attachment 2o)
  - 2p. Motion to approve the contract with Horizon Staffing Resources for the period July 1, 2023 - June 30, 2024. (Attachment 2p)
  - 2q. Motion to approve the Indemnity and Trust Agreement for the South Bergen Region VII Workers' Compensation Pool. (Attachment 2q)

2r. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

<u>Name</u>	<u>Workshop</u>	<u>Workshop Provider</u>	<u>Date(s)</u>	<u>Cost</u>
Weiss, Kelie	Modern Emotion Regulation Supports	Kelly Matter	on demand	\$234.60
Grassi, Lyzzette	Modern Emotion Regulation Supports	Kelly Matter	on demand	\$234.60
Kuchar, Michael	The Work of Fred Rogers	Fred Rogers Institute	6/16/23 & 6/17/23	\$611.73

Action taken:

### **3. PERSONNEL:**

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2022 through July 31, 2022. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming, Home Instruction and Parent Training Home Program on an as-needed basis.

- 3a. Motion to approve the attached additional pay for services rendered as indicated.  
(Attachment 3a)
- 3b. Motion to approve the list of staff for after school home programming, services and evaluations.

<u>Name</u>	<u>Position</u>
Sonila Dasilva	Teacher

- 3c. Motion to approve the appointment of the following personnel.  
\* Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary/Step</u>
Maslanka, Rachel	Art Teacher	9/1/2023	\$69,900.00 / MA Step 9
Malone, Shannon	Occupational Therapist	9/1/2023	\$61,320.00
Betancur, Carmen	Paraprofessional	9/1/23	\$19.00 per hour
Haxhillari, Vilma	Paraprofessional	9/1/23	\$24.00 per hour
Duran, Mercedes	Paraprofessional	7/6/23	\$24.00 per hour
Fernandes, Heleni	Paraprofessional	7/6/23	\$24.00 per hour
Mihal, Stephen	Paraprofessional	7/6/23	\$24.00 per hour

- 3d. Motion to approve the appointment of the following personnel to work the 2023 Extended School Year Program.

<u>Name</u>	<u>Position</u>	<u>Salary/Rate/Per Diem</u>
Sandra Balestrieiri	Gym Teacher	\$243.08 Per Diem
Weiss, Kellie	Yoga Teacher	\$200.35 Per Diem
Grassi, Lyzzette	Yoga Teacher	\$261.43 / Per Diem
Ballard, Matthew	Paraprofessional	\$17.28 Per Hour

Rivandeneira, Danielle	Paraprofessional	\$20.52 Per Hour
Rodriguez, Dinahlee	Teacher	\$209.77 Per Diem
McKeon, David	Teacher	\$213.83 Per Diem
Schick, Andrea	Paraprofessional	\$28.96 Per Hour
Mezzina, Susan	Paraprofessional	\$23.76 per hour
Javenes, Kalista	Occupational Therapist	\$220.07 Per Diem

3e. Motion to rescind the appointment of the following personnel to work the 2023 Extended School Program.

<u>Name</u>	<u>Position</u>
Smith-Taylor, Sytania	Paraprofessional
Nodal, Arian	Paraprofessional
Rodriguez, Luisa	Paraprofessional
Pace, Karen	Paraprofessional
Bindiger, Miriam	Occupational Therapist
Nirenberg, Sharon	LDT-C
Kostoska-Markoski, Marina	Paraprofessional
Villegas, Jamie	Paraprofessional
Gambassi, Jacquelyn	Paraprofessional
Sedita, Matthew	Paraprofessional
Reimon, Judith	Paraprofessional
Patel, Shital	Occupational Therapist
Tobia, Nardine	Physical Therapist
Callaghan, Julie	Psychologist
Catanzaro, Barbara	Occupational Therapist

Franco, Isabel	Occupational Therapist
Salinas, Claudia	Occupational Therapist
Thariath, Elizabeth	Occupational Therapist
Vorisek, Cheryl	Speech Therapist
Burton, Kandice	Paraprofessional

3f. Motion to accept the resignation of the following personnel.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Purpose</u>
Johansen, David	Paraprofessional	7/1/23	resignation
Lisciandrello, Rita	Paraprofessional	8/1/23	resignation
Kajiwara, Kristen	Teacher	8/1/23	resignation
Ozuna, Jose	Paraprofessional	7/1/23	resignation

3g. Motion to approve the following staff to be added to the substitute list for the 2023- 2024 school year.

Rita Lisciandrello

3h. Motion to approve the following staff to supervise/support students during student employment work time during the months of July and August as needed at their hourly rate. All days worked must be pre-approved by the Superintendent and/or his designee.

Nikhil Keys

Dennis Smith

Jeanette Rodriguez

3i. Motion to approve the following students to work during the months of July and August as needed at an hourly rate of \$14.13 per hour.

C. M.

M. V.

M. J.

P. B.

C. E.

H. F.

D. G.

C. W.

S. C.G.

A. C.

3j. Motion to approve the following employees to receive the retirement benefit for



accumulated sick leave, per contract. This will be adjusted to actual as of 6/30/22:

<u>Name</u>	(As of 6/15/23) <u># of Remaining Sick Days</u>	(As of 6/15/23) <u>Payout Amount</u>
Ellen Kriley	173.5	\$10,410.00

- 3k. Motion to approve the following Middle States Teams/Committees to work during the months of July and August as needed. Up to 2 days/3 hours per day. To be paid at hourly rate. All days worked must be pre-approved by the Superintendent and/or his designee.

Middle States Planning Team

Lynda Barton, Tom Barton, Cheryl Kavanagh, Mary Payoczkowski, Mark Raum, Judi White

Middle States Objective 1 Committee (LRE)

Hailey Barteck, Julie Callaghan, Michelle Keim, Roe Licata, Dinahlee Rodriguez, Siobhan Smith, Hillary Sobol

Middle State Objective 2 Committee (PD)

Ranya Dabbagh, Megan Farrell-Ingham, Andrea Frankel, Jacqueline Lindenau, Christine McLeod, Mary Payoczkowski, Deborah Podwin, Mark Raum, Jacqueline Rossmell, Kathy Tennant, Elizabeth Thariath, Danielle Trancucci, Jennifer Winand

Middle State Objective 3 Committee (Communication)

Corey Bladzinski, Kimberly Bohichik, Erica Colombini, Erika King, Julia Scozzafava

Middle State Objective 4 Committee (FLS)

Lynda Barton, Tom Barton, Deborah Chilelli-Boru, Kristin DelRosso, Sheryl Duren, Megan Farrell-Ingham, Cheryl Kavanagh, Tai Kelly, Joanna Lachcik, Cheryl Lupica, Bernadette Palpallatoc, Kathy Tennant, Nardine Tobia, Melissa Tocci, Kellie Weiss, Judi White

- 3l. Motion to approve the following district DEAC members to work during the months of July and August as needed. Up to 2 days/3 hours per day. To be paid at their hourly rate. All days worked must be pre-approved by the Superintendent and/or his designee.

DEAC

Ranya Dabbagh, Kim Diamond, Lauren Hickey, Jacqueline Lindenau, Mary Payoczkowski, Jacqueline Rossmell, Kathy Tennant, Danielle Trancucci, Jennifer Winand

- 3m. Motion to approve the Memorandum of Agreement and the Teacher's Contract with the SBJC Education Association for the period July 1, 2023 - June 30, 2027. (Attachment 3m)
- 3n. Motion to approve Gandhi Desrosiers, Paraprofessional to work May 30 & 31, 2023 at the hourly rate of \$40.32 due to being short staffed.
- 3o. Motion to reappoint the Paraprofessional Personnel for the 2023-2024 school year with salaries as per attached. (Attachment 3o).
- 3p. Motion to approve the 2023-2024 Paraprofessional/Health Aide/Assistant Behaviorist Salary Index (Attachment 3p)
- 3q. Motion to reappoint the 12 month employees for the 2023-2024 school year with salaries as per attached. (Attachment 3q)
- 3r. Motion to approve the Lead Transportation Assistant job description and to change the job title of Rhonda Collazzo to Lead Transportation Assistant. (Attachment 3r)
- 3s. Motion to reappoint the Teacher Personnel for the 2023-2024 school year with salaries as per attached. (Attachment 3s).
- 3t. Motion to approve the submission of the School Business Administrator employment contract and Statement of contract costs to the county office for approval. (Attachment 3t)
- 3u. Motion to change Janinne Kelly and Janet Quagliero's Job titles from Clerk / Receptionist to Secretary.
- 3v. Motion to approve the payment of one additional work day for Kimberly Bohichik (a .8 employee) for June 19, 2023 due to required CPI training.

Action taken:

#### **4. POLICY:**

#### **5. TRANSPORTATION:**

- 5a. Motion to approve the attached 2022-2023 Quote Results Set 12 (Attachment 5a).
- 5b. Motion to approve the bid results from June 6th, 2023, Special Education/Regular Student Transportation Services (Attachment 5b).
- 5c. Motion to approve the bid results from June 8th, 2023, Special Education/Regular Student

Transportation Services (Attachment 5c).

- 5d. Motion to approve the addendum for a second vehicle on Contract #IN222, route IN242C, Mayor Transportation. Vehicle was added effective May 8th, 2023. Vehicle cost is \$202.80 per diem and aide cost is \$80.00 per diem. Total route cost is \$282.80 per diem.
- 5e. Motion to approve the withholding of payment on Route #5372 for John Leckie, Inc. due to improper split of vehicle for May. There will be a flat rate penalty of \$10,000. Deduct \$17,531.64 for total overpayment on route on March and April bills. Total deduction from June payment is \$27,531.64. The route resumed and was properly split effective June 1st.

Action taken:

## **6. FACILITIES AND PLANNING:**

Motion:

Seconded:

- 6a. Motion to approve the renewal of applications for the temporary instructional space for the Lodi and Maywood Campuses. (Attachment 6a)
- 6b. Motion to accept the Health and Safety Evaluation of School Buildings Checklists. (Attachment 6b)
- 6c. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2023-2024 school year. (Attachment 6c)
- 6d. Motion to approve the Linkage Agreement Addendum between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2023-2024 school year. (Attachment 6d)
- 6e. Motion to approve the Linkage Agreement Addendum between the South Bergen Jointure Commission and the Nutley Board of Education for the 2023-2024 school year. (Attachment 6e)
- 6f. Motion to approve the Linkage Agreement Addendum between the South Bergen Jointure Commission and the Moonachie Board of Education for the 2023-2024 school year. (Attachment 6f)
- 6g. Motion to approve the Linkage Agreement between the South Bergen Jointure Commission and the Lyndhurst Board of Education for the 2023-2024 school year. (Attachment 6g)

- 6h. Motion to approve the Linkage Agreements between the South Bergen Jointure Commission and the Garfield Board of Education for the 2023-2024 school year. (Attachment 6c)
- 6i. Motion to approve the Linkage Agreement Addendum between the South Bergen Jointure Commission and the Garfield Board of Education for the 2023-2024 school year. (Attachment 6c)
- 6j. Motion to approve the proposal for the Roof Replacement for the new SBJC Board office building at 696 Rte 46 West, Teterboro. The contract is with Northeast Roof Maintenance and per the Bergen County Cooperative Roof Repairs, Replacement and Maintenance Bid #BC-BID-22-40 under the Master Service Contract #CK04-BERGEN and #11BeCCP, Resolution Number 1131-22. The total amount is Base Bid - \$305,500 plus Alternate #2 - \$13,800 and Alternate #3 - \$13,600 for a total of \$332,900.

Action taken:

7. **OLD BUSINESS:**

8. **NEW BUSINESS:**

9. **DISCUSSION ITEM:**

10. **FOOD SERVICE:**

11. **INFORMATION ITEMS:**

**ADJOURNMENT:**

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at \_\_\_\_\_.

Action Taken:

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**June 20, 2023**

Motion:  
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on June 20, 2023 at 8:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated June 20, 2023. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING

June 20, 2023

Meeting Opened at \_\_\_\_\_.

Members Present:  
Members Absent:  
Also Present:

Special Order of Business

I. Legal

**Adjournment**

Motion:  
Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: