

**SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey**

**REGULAR MEETING
March 22nd, 2017**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

The meeting was called to order at _____.

ROLL CALL

Members Present:
Members Absent:
Also Present:

SUPERINTENDENT'S REPORT

HIB

Special Order of Business

Awards and Recognition

Motion:
Seconded:

Resolution honoring the Teacher/Educational Services Professionals Recognition Award Recipients.

WHEREAS, the following Teachers/Educational Services Professionals have met the criteria established by the Commissioner of Education, their nomination having been

reviewed by the district's Teacher/Educational Services Professionals Recognition Panel, and their records certified by the Superintendent of Schools in accordance with the guidelines established by P.L. 1986;

1. Ariana Bray
2. Claudia Balestier

NOW, THEREFORE, BE IT RESOLVED, that the South Bergen Jointure Commission by this resolution does hereby formally recognize and commend these teachers/educational services professionals for their personal dedication and outstanding professional achievements.

APPROVAL OF MINUTES:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of February 15, 2017 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2e. 2f)
- 2b. The Board accepts the Board Secretary's Report as of January 30th, 2017 and approves " Pursuant to NJAC 6:20-2A.10(E), certify that as of January 30th, 2017 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of January 2017. (Attachment 2c)

2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of January 30th, 2017, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”

2e. The February and March bills list below are approved (lists attached):

Bills Payable	\$3,064,164.54
Payroll/Manual Check	\$1,520,375.68
Cafeteria Checks	<u>\$ 28,263.51</u>
Total	\$4,612,803.73

2f. Motion to approve the transfers for the month of January 2017 (Attachment 2f)

2g. Approve the attached list of field trips with cost. (Attachment 2g)

2h. Approve the following tuitions for the 2017-2018 school year.

South Bergen Jointure Commission
2017-18 Tuitions

<i>Autism</i>	<i>\$67,400</i>
<i>Autism 1/2 Day Program</i>	<i>\$33,700</i>
<i>Preschool Disabled-1/2 Day</i>	<i>\$22,800</i>
<i>Pre-School Autism Full Day</i>	<i>\$67,400</i>
<i>Pre-School MD</i>	<i>\$43,200</i>
<i>Pre-School Intensive BD</i>	<i>\$67,400</i>
<i>Cognitive Impairment Severe</i>	<i>\$67,400</i>
<i>Multiply Disabled (MD)</i>	<i>\$43,200</i>
<i>Emotionally Disabled (BD)</i>	<i>\$57,500</i>
<i>Middle/High School Program</i>	<i>\$55,800</i>
<i>Severely Impaired Pre School</i>	<i>\$74,200</i>
<i>Shared Time Students</i>	<i>\$29,100</i>

2i. Motion to approve the 2017 Summer Extended School Year tuitions:

2017 Summer Extended School Year Tuitions:

<i>Autistic, BD, MD, & Preschool – All Day</i>	<i>\$3,220</i>
<i>Preschool (1/2 Day Program)</i>	<i>\$1,610</i>
<i>Severely Disabled</i>	<i>\$4,680</i>

2j. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2j)

- 2k. Motion to approve continued participation in the Educational Data Services Cooperative Pricing Agreement System for Cooperative Skilled Trades for the period of April 1, 2017 to March 31, 2018 at the annual cost of \$1,990. (Attachment 2k)
- 2l. Motion to approve the submission of the Grant Application for the 2017 Safety Grant Program through the NJ Schools Insurance Group's NJEIF Subfund for the purposes described in the application, in the amount of \$550.23 for the period July 1, 2017 through June 30, 2018. (Attachment 2l)

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2017 through July 31, 2017. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Accept the resignation of Suzette Brignola, Teacher Aide, effective March 31, 2017.

- 3b. Approve the appointment of Renee Mann, Social Worker, effective March 6, 2017 - June 30, 2017. Annual salary of \$60,000.00 is based on the Outreach Index, B.A. and will be prorated for the period worked.
- 3c. Revise the resignation of Alexander Chrisafis, Teacher Aide, effective 3/1/17.
- 3d. Approve the medical leave of absence for Kimberly Diamond, Teacher, from April 24, 2017 - June 30, 2017. Ms. Diamond will be paid 29 sick days until June 2, 2017. As of June 3, 2017 she will be unpaid with benefits. Ms. Diamond's physician has confirmed her condition.
- 3e. Accept the resignation of Ms. Jennifer Gloeckler, Business Office Transportation Assistant, effective July 1, 2017. Approve Ms. Gloeckler to work July 1 - 31, 2017 at the 2016-2017 per diem rate. Also approve the appointment of Ms. Gloeckler as a Teacher Aide at the hourly rate of \$23.00 effective September 1, 2017 through June 30, 2018.
- 3f. Approve the new title of Dr. Christopher Hughes as Director of Special Projects/Outreach and Related Services Programs with no change in salary.
- 3g. Accept the resignation of Kimberly Pirro, School Psychologist, effective April 29, 2017.
- 3h. Approve the appointment of Heather Auerbach as Business Office Transportation Assistant effective April 24, 2017 - June 30, 2017 at the annual salary of \$60,000.00, which will be prorated for the period worked.
- 3i. Approve Vu-An Foster to be added to the substitute list for the 2016-2017 school year.

Action Taken:

4. POLICY:

Motion:

Seconded:

4a. Adopt the following Policies/Regulations/By Laws/Procedure (First Reading):
(Attachment 4a)

ByLaw #0000.02 Introduction

Policy #2415.06 Unsafe School Choice Option

Policy &
Regulation #2460 Special Education

Regulation#2460.1	Special Education-Location, Identification and Referral
Regulation #2460.15	Special Education - In-Service Training Needs for Professional and Paraprofessional staff
Regulation #2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students
Regulation # 2460.8	Special Education - Free and Appropriate Public Education
Regulation #2460.9	Special Education - Transition from Early Intervention Programs to Preschool Programs
Policy #2464	Gifted and Talented Students
Policy #2467	Surrogate Parents and Foster Parents
Policy #2622	Student Assessment
Policy & Regulation #3160	Physical Examination
Policy & Regulation #4160	Physical Examination - Support Staff Members
Policy & Regulation #5116	Education of Homeless Children
Policy #5460	High School Graduation

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

5a. Motion to approve the attached 2016-2017 Quote Set 6. (Attachment 5a)

5b. BE IT RESOLVED that the South Bergen Jointure Commission does hereby approve agreements with the following districts for the purposes of student transportation in accordance with Chapter 53, P.L. 1997 for the time period **2017-2018** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational and summer programs.

Alpine	Becton Regional	Bogota	Carlstadt	East Rutherford	Edgewater	Elmwood Park	Emerson
Englewood	Englewood Cliffs	Fair Lawn	Fairview	Fort Lee	Garfield	Hackensack	Hasbrouck Heights
Ho Ho Kus	Leonia	Little Ferry	Lodi	Lyndhurst	Maywood	Midland Park	Moonachie
New Milford	North Arlington	Northern Highlands	Palisades Park	Paramus	Pascack Valley	Passaic	Region 1
Region 2	Region 5	Ridgefield	Ridgefield Park	Ridgewood	River Dell	Rochelle Park	Rutherford
Saddle Brook	Saddle River	South Hackensack	Teaneck	Wallington	Watchung Hills	Westwood Regional	Wood-Ridge

Action Taken:

6. DISCUSSION ITEMS:

7. FACILITIES AND PLANNING:

Motion:

Seconded:

- 7a. Approve the Linkage Agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2017-2018 School Year. (Attachment 7a)

Action Taken:

8. OLD BUSINESS:

9. NEW BUSINESS:

Motion:

Seconded:

Action Taken:

FOOD SERVICE:

Motion:

Seconded:

- 10a. BE IT RESOLVED by the South Bergen Jointure Commission that the following Food Service Management Services be appointed for the 2017-2018 school year. This is the second renewal of a possible total of four.

The Pomptonian, Inc.
Food Service 2017-2018
Management Fee Language

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of eight thousand five hundred thirty two dollars (\$8,532.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in ten monthly installments of \$853.20 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

10b. BE IT RESOLVED by the South Bergen Jointure Commission, that the school Food Service prices for the 2017-2018 school year be set as follows:

	<u>2017-2018</u>
Student Lunch	\$2.65
Reduced Lunch	\$.40
Milk (1/2 pint)	\$.65
Juice, 4 oz	\$.80
Student Breakfast	\$1.75
Reduced Breakfast	\$.30
Faculty Lunch	\$3.15
Faculty Breakfast	\$2.25

Action taken:

11. INFORMATION ITEMS:

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE

March 22, 2017

Motion:

Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on March 22nd, 2017 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated March 22nd, 2017.

The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

March 22nd, 2017

Meeting Opened at _____.

Members Present:

Members Absent:

Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Action taken:

Adjournment

Motion:

Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action Taken:

