

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17 South, Suite 307
Hasbrouck Heights, New Jersey

REGULAR MEETING
February 15th, 2017

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

Meeting Opened at _____.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

HIB

Special Order of Business

Awards and Recognition

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of January 25, 2017 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved.
(2b, 2c, 2d, 2e, 2f)
- 2b. The Board accepts the Board Secretary’s Report as of December 31st, 2016 and approves “ Pursuant to NJAC 6:20-2A.10(E), certify that as of December 31st, 2016 the Board Secretary’s monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. (Attachment 2b)
- 2c. The Board accepts the financial report of the Treasurer of School Monies for the month of December 2016. (Attachment 2c)
- 2d. The Board approves the following resolution: “Pursuant to NJAC 6:20-2A.10(d), we certify that as of December 31, 2016, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a).”
- 2e. The January and February bills list below are approved (lists attached):
- | | |
|-------------------|-----------------------|
| Bills Payable | \$2,660,237.17 |
| Payroll/Transfers | \$1,513,107.92 |
| Cafeteria Checks | <u>\$ 17,346.42</u> |
| Total | \$4,190,691.51 |
- 2f. Motion to approve additional appropriations for revenues and expenditures for the month of December 2016. These appropriations recognize anticipated revenues.(Attachment 2f)
- 2g. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2g)
- 2h. Approve the attached list of field trips with cost (Attachment 2h)
- 2i. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION

hereby approves the final 2017-2018 budget as follows:
(Attachment 2i)

Current General Expense (Fund 11) \$43,942,735.
Total Expenditures/Appropriations \$43,942,735.

- 2j. Motion to approve \$29,081 as the maximum travel budget for the 2017-2018 school year. This amount includes reimbursements for conferences, professional development workshops, regular school travel, meals and mileage for conferences/workshops, as well as any other associated costs for school related travel events. The year to date (to Jan 2017) travel expenditures for the 2016-2017 school year are \$8,711.08.
- 2k. Motioned to approve acceptance of the NJEIF Grant in the amount of \$476.81. The said grant shall be used for the purposes described in the application filed with the NJEIF which was used as the basis for awarding the grant.

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2017 through July 31, 2017. All employments are approved to be paid additional

compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Approve the medical leave of absence for Lauren Hallahan, Teacher, from January 17, 2017 - February 20, 2017. Ms. Hallahan will be paid 7 ½ sick days during this period, the remainder of leave will be unpaid with benefits. Ms. Hallahan's physician has confirmed her condition.
- 3b. Approve the following personnel to be added to the substitute list for the 2016-2017 school year

Alisa Miller
Camilla Pietras
Melissa Rodrigues

- 3c. Accept the resignation of Colette Newarski, Teacher Aide, effective 3/4/17.
 - 3d. Accept the resignation of Sapphire Toussaint, Teacher Aide, effective 2/18/17.
 - 3e. Accept the resignation of Alexander Chrisafis, Teacher Aide, effective 2/18/17.
 - 3f. Approve the medical leave of absence for Mary Cheryl Gilligan, Teacher Aide, From February 13, 2017 - May 5, 2017. Ms. Gilligan will be unpaid with benefits during this time. Ms. Gilligan's physician has confirmed her condition.
 - 3g. Accept the resignation of Natalia Echavarria, Teacher Aide, effective March 18, 2017.
 - 3h. Accept the resignation of Nafeesa Simmons, School Social Worker, effective March 4, 2017.
3. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist

Substitute Teacher Aides
Assistant Business Administrator
Supervisor of STEAM
Bookkeeper

Teacher of Science
Clerk/Typist/Receptionist
Curriculum/Assessment Coordinator
Transportation Manager

*Board to approve names as submitted by the Superintendent at the February meeting.

Action taken:

4. POLICY:

Motion:

Seconded:

4a. Adopt the following Policies/Regulations/By Laws/Procedure (Second Reading):
(Attachment 4a)

ByLaws # 0131 ByLaws and Policies

Policy &
Regulation # 1510 Americans with Disabilities Act

Policy # 2415.30 Title I - Education Stability for Children in Foster Care

Policy &
Regulation # 2418 Section 504 of the Rehabilitation Act of 1973 - Students

Policy &
Regulation # 5116 Education of Homeless Children

Policy &
Regulation # 8330 Student Records

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

5a. Motion to approve the attached 2016-2017 Quote Set 5. (Attachment 5a)

Action taken:

6. FACILITIES AND PLANNING:

7. **OLD BUSINESS:**

8. **NEW BUSINESS:**

Motion:

Seconded:

Action taken:

9. **DISCUSSION ITEMS:**

10. **FOOD SERVICE:**

11. **INFORMATION ITEMS:**

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at_____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

February 15th, 2017

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on February 15th, 2017 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated February 15, 2017. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING

February 15th, 2017

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

III. Other

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: