

**SOUTH BERGEN JOINTURE COMMISSION  
500 Route 17 South, Suite 307  
Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING  
December 14th, 2016**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks                      The Record and                      The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

HIB Investigation

**APPROVAL OF MINUTES:**

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of November 16, 2016 be approved.

Action taken:

**MEETING OPEN TO THE PUBLIC**

**REGULAR ORDER OF BUSINESS**

**2. FINANCE REPORT:**

Motion:

Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2c, 2d, 2e,)

2b. The November and December bills list below are approved (lists attached):

Bills Payable	\$4,593,591.36
Payroll/Manual Check	\$1,467,662.35
Cafeteria Checks	<u>\$ 14,028.56</u>
<b>Total</b>	<b>\$6,075,282.27</b>

2c. Approve the attached list of field trips with cost (Attachment 2c)

2d. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2d)

2e. Motion to approve the Addendum to the Agreement with Delta-T Group for the term December 15, 2016 through December 14, 2018. (Attachment 2e)

Action taken:

**3. PERSONNEL:**

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective

employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2017 through July 31, 2017. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Accept the resignation of Karolina Sloniewski, teacher aide, effective December 17, 2016.
- 3b. Accept the resignation of Megan Goodwin, LDT-C, effective January 14, 2017.
- 3c. Adjust the medical leave of absence for Christine McLeod, Behaviorist, from November 21, 2016 - January 6, 2017. Ms. McLeod will be paid sick days during this period. Ms. McLeod's Physician has confirmed her condition.
- 3d. Approve the Additional Stipend positions and amounts for the 2016-2017 school year, as per the attached list. (Attachment 3d)
- 3e. Approve Roxanne Thornton to be added to the substitute list for the 2016-2017 school year.
- 3f. Approve the appointment of Natalie Naranjo, as a Teacher Aide at the hourly rate of \$17.00 effective December 19, 2016 - June 30, 2017
- 3g. Accept the resignation of Marisol Campillo, Teacher Aide effective December 31, 2016.
- 3h. Approve Ms. Campillo to do student teaching for Dominican College with the Jointure effective March 6, 2017 - May 10, 2017.
- 3i. Approve Ms. Claudia Salinas, to observe Occupational Therapist at the South Bergen Jointure Commission. Ms. Salinas needs hours for entrance into an Occupational Therapy program.
- 3j. Accept the resignation of Martha Patino, teacher aide, effective December 9, 2016.

- 3k. Approve the attached list of mentee and mentor. All fees are to be paid by the mentee according to the Mentoring Plan Schedule for the 2015-2016 and 2016 - 2017 school year. (Attachment 3k)
  - 3l. Approve Linda Zeidler as a R.N. for the after school clubs and activities program at the rate of \$35.00 per hour for the 2016 - 2017 school year.
  - 3m. Approve the appointment of Karen Senario-Shabrack as the Transportation Manager effective January 1, 2017 - June 30, 2017 at the annual salary of \$88,000.00, which will be prorated for the period worked.
3. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions\*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Supervisor of STEAM	Curriculum/Assessment Coordinator
Bookkeeper	Transportation Manager

\*Board to approve names as submitted by the Superintendent at the December meeting.

Action taken:

**4. POLICY:**

Motion:

Seconded:

- 4a. Renew the following Policies/Regulations/Bylaws/Procedure (Attachment 4a)

Policy &  
Regulation # 1570 Internal Controls

Policy # 1581	Victim of Domestic or Sexual Violence Leave
Policy # 1620	Administrative Employment Contracts
Policy # 1631	Residency Requirement for Person Holding School District Office, Employment or Position.
Policy # 2110	Mission Statement
Policy # 2132	School District Goals and Objectives
Policy # 2210	Curriculum Development
Policy # 2220	Adoption of Programs
Policy & Regulation # 2230	Course Guides
Policy # 2240	Controversial Issues
Policy # 2270	Religion in the Schools
Policy # 2310	Pupil Grouping
Policy & Regulation # 2330	Homework
Policy & Regulation # 2340	Field Trips
Policy #2360	Use of Technology
Policy & Regulation # 2361	Acceptable Use of Computer Network/Computers and Resources
Policy # 2363	Pupil Use of Privately Owned Technology
Policy # 2414	Programs and Services for Pupils in High Poverty and in High Need School Districts
Policy # 2415.03	Highly Qualified Teachers
Policy # 2428.1	Standards-Based Instructional Priorities

Policy &  
Regulation # 2431.4 Prevention and Treatment of Sports Related Concussions  
and Head Injuries

4b. Motion to approve the revisions to the Assistant Business Administrator/Board Secretary Job Description. (Attachment 4b)

4c. Motion to approve Section 10 Funding Resources & Mentoring Payment from Mentoring Plan for the 2016-2017 school year. (Attachment 4c)

Action Taken:

**5. TRANSPORTATION:**

Motion:

Seconded:

5a. Motion to approve the attached 2016-2017 Quotes Set 3. (Attachment 5a)

5b. Motion to approve the withholding of payment on route #Q353, Jaris Transportation due to non-performance. Penalty of two times the daily rate for 3 days in the amount of \$714.00 will be deducted from December payment.

5c. Motion to approve the withholding of payment on route #IN169, John Leckie due to non-performance. Penalty of two times the daily rate for 48 days in the amount of \$18,293.76 will be deducted from the December payment.

Action taken:

**6. FACILITIES AND PLANNING:**

Motion:

Seconded:

Action taken:

**7. OLD BUSINESS:**

Motion:

Seconded:

Action taken:

**8. NEW BUSINESS:**

Motion:

Seconded:

Action taken:

**9. DISCUSSION ITEMS:**

**10. FOOD SERVICE:**

**11. INFORMATION ITEMS:**

**ADJOURNMENT:**

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at\_\_\_\_\_.

Action Taken:

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**December 14<sup>th</sup>, 2016**

Motion:  
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on December 14, 2016 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated December 14, 2016. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING**

December 14<sup>th</sup>, 2016

Meeting Opened at \_\_\_\_\_.

Members Present:  
Members Absent:  
Also Present:

Special Order of Business

I. Personnel

**Adjournment**

Motion:  
Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: