

SOUTH BERGEN JOINTURE COMMISSION
500 Route 17, Suite 307
Hasbrouck Heights, New Jersey 07604

REGULAR MEETING
August 24, 2016

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks The Record and The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

HIB Investigation

Special Order of Business

Awards and Recognition

APPROVAL OF MINUTES:

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Meeting of June 22, 2016 be approved.

Action taken:

MEETING OPEN TO THE PUBLIC

REGULAR ORDER OF BUSINESS

2. FINANCE REPORT:

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary's Report as of May 31, 2016 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of May 31, 2016 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the Board Secretary's Report as of June 30, 2016 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of June 30, 2016 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2c)
- 2d. The Board accepts the financial report of the Treasurer of School Monies for the month of May 2016. (Attachment 2d)
- 2e. The Board accepts the financial report of the Treasurer of School Monies for the month of June 2016. (Attachment 2e)
- 2f. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of May 31, 2016, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2g. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of June 30, 2016, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2h. Motion to approve additional appropriations for revenues and expenditures for the month of May 2016. These appropriations recognize anticipated revenues. (Attachment 2h)

2i. The June/July/August bill list below is approved (lists attached):

Bills Payable	\$5,701,154.02
Payroll/Transfers	\$1,687,501.34
Cafeteria Checks	<u>\$ 2,015.14</u>
Total	\$7,409,670.50

2j. Motion to approve additional appropriations for revenues and expenditures for the month of June 2016. These appropriations recognize anticipated revenues. (Attachment 2j)

2k. Approve the Agreement with Dr. David L. Isralowitz for health services for the School District for the 2016-2017 school year. (Attachment 2k)

2l. Motion to approve the attached reimbursement to our employee Abhishake Shah in the amount of \$243 to replace eyeglasses that were broken by a student in our program. (Attachment 2l)

2m. Motion to approve the decommission list for the 2016-2017 school year. (Attachment 2m)

Action taken:

3. PERSONNEL:

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent

upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2017 through July 31, 2017. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

- 3a. Adjust the medical leave of absence for Mary Bruno, Teacher Aide, From April 18, 2016 - September 16, 2016. Ms. Bruno was paid 1 personal and 6 sick days. Ms. Bruno's physician has confirmed her condition.
- 3b. Adjust the 2016-2017 salary for Dania Morris, Teacher of the Handicapped, to \$63,146.58
- 3c. Adjust the 2016-2017 salary for Rita Castillo, Teacher Aide, to \$16.50 per hour.
- 3d. Adjust the start date for Courtney Payoczkowski, Teacher Aide, to July 1, 2016.
- 3e. Approve the following staff to work on the Catalyst ABA software during the months of July and August 2016 up to a total of 10 hours based on the 2015-2016 rate.

Kathy Tennant	Kimberly Diamond
Joanna Lachcik	Ellen McCormick
Sean Voorhis	Scott Rossig
- 3f. Rescind the appointment of Elaine Magnifico to work the 2016 Extended School Year program.
- 3g. Approve the leave of absence for Lauren Hallahan, Teacher of the Handicapped, from September 1 - September 30, 2016. Ms. Hallahan will be paid three (3) personal days during this time the remainder of her leave will be unpaid with benefits.
- 3h. Accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Vanessa DeLuca	Teacher Aide	August 1, 2016
Tracy Doll	Teacher Aide	August 1, 2016
John Dysart	Teacher Aide	August 1, 2016
Rebecca Harper	Teacher Aide	August 1, 2016
Jianna Ingentito	Teacher Aide	August 1, 2016
Erica Montgomery	Teacher Aide	August 1, 2016
Patricia Lynn Voss	Business Office Transportation Asst.	August 12, 2016

- 3i. Approve the attached list of substitute teachers, teacher aides, clerk, secretary, receptionist on an as needed basis from July 1, 2016 - June 30, 2017 (Attachement 3i).
- 3j. Adjust the maternity/medical leave of absence return date for Sarah Bossio, Teacher of the Handicapped from November 1, 2016 to October 17, 2016.
- 3k. Approve Reji George as a Supervisor of Outreach, from September 1, 2016 - June 30, 2017 at the salary \$88,063.87.
- 3l. Approve the salary adjustment for the following staff who have completed the requirements of the Teacher Salary Index, effective September 1, 2016. All documents have been provided.

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Adjusted Salary</u>
Corey Bladzinski	Teacher of English	MA	\$52,073.96
Fiorita DiPalma	Speech Therapist	MA+30	\$70,900.00
Tiffany Hughes	TOSWD/Math	MA+15	\$69,847.30
Nancy Imperatore	TOSWD	MA+15	\$62,955.97
MaryAnne Serrano	TOH	MA+30	\$74,485.51
Adam Reap	TOSWD/S.S.	MA	\$52,327.46

- 3m. Rescind the Head Physical Therapy stipend for Reji George for the 2016-2017 school year and approve the stipend in the amount of \$2,500.00 for Anna Segelbacher, School Social Worker, for Head Therapist for the 2016-2017 School Year.
- 3n. Approve the appointment of the following additional Teacher Aides and/or Health Aides at the hourly rate listed, effective September 1, 2016 - June 30, 2017.

<u>Name</u>	<u>2016-2017 Rate</u>
Donna Bevacqua	\$17.00
Diamond DelRosso	\$17.00
Dinahlee Espino	\$17.00
Stafani Grater	\$17.00
Adriana Nunez	\$16.00
Kathleen Ocasio	\$17.00
Karolina Sloniewski	\$17.00
Amanda Swanson	\$17.00
Sapphire Toussaint	\$17.00

- 3o. Approve the following personnel to provide supervisory coverage at our campuses when an administrator is not available. Each of these individuals holds a supervisor certificate.

Christopher Hughes
Ashley Valentin

- 3p. Approve a contract with each of the districts below and the Jointure to provide one or more of the following services for the 2016-2017 school year: Speech Services, Occupational Therapy Services, Physical Therapy Services, Transition Services, Behavioral Services, Child Study Team Services and Evaluations, Professional Development Services, Nursing Services, Home Programming/Parent Training, Home Instruction and Reading Services.

Bogota	Lyndhurst
Carlstadt	Moonachie
Cliffside Park	North Arlington
East Rutherford	Palisades Park
Emerson	Englewood
Fort Lee	Ridgefield Park
Garfield	River Vale
Hasbrouck Heights	Rutherford
Little Ferry	Saddle Brook
Leonia	South Hackensack
Lodi	Wallington
	Wood-Ridge

- 3q. Approve the Head Teacher positions and amounts for the 2016-2017 school year, as per the attached list. (Attachment 3q)
- 3r. Approve the attached list of teacher aides as substitute teachers for the 2016-2017 school year on an as-needed basis, with no change in compensation. Each of these aides holds a teaching and/or substitute certificate. (Attachment 3r)
- 3s. Approve the South Bergen Jointure Commission Moonachie Campus staff and students to participate in the Moonachie District Recreation Program for the 2016-2017 school year. In addition, approve the following Moonachie Campus staff members as chaperones to supervise South Bergen Jointure Commission students for after-school bowling trips and recreation program. Teachers to be paid \$35.00 per hour. Teacher Aides to be paid \$20.00 per hour.

Teachers: Mary Kattine, Jennifer Pasquariello, Alison Bullaro, Erika Gallagher

Teacher Aides: Marie Cacciacarne, Jessica Weidner, Annette Cauwenberghs, Elaine Magnifico, Inna Pavloska, Dayana Galarza-Jara, Alana Smith, Lizette Corrales, Colette Newarski, Cheryl Gilligan and Pam Kraeft

- 3t. Approve the revised Teacher/Teacher Aide/Office Staff Home Programming/Tech Scanning Rates and coordinator's for the 2016-2017 School Year. (Attachement 3t)
- 3u. Approve a contract with each of the boards of education on the attached list for the Jointure to provide 1:1 aide services for the 2016-2017 school year. Full amount of salary, plus benefits and an administrative fee shall be charged to each of the boards of education. (Attachment 3u)
- 3v. Approve the following Clubs and Activities stipend positions, amounts and assignment of staff for the 2016-2017 school year.

	<u>Amount</u>	<u>Teacher</u>
8 th Grade Advisor (Lodi)	\$1,000.00	Lyzzette Grassi
Intramural Coaches	\$2,000.00	Adam Reap
	\$2,000.00	Mary Payoczkowski
Student Council Advisor	\$2,000.00	Tiffany Hughes
	\$2,000.00	Tracey Ismailovski
Mustang Newsletter Advisor	\$2,000.00	Michelle McGuire
12 th Grade Advisor (Lodi)	\$1,000.00	Sarah Bossio
Music	\$2,000.00	Chris Winn
Yearbook	\$2,000.00	Antoinette Tobia
Robotics	\$2,000.00	Shane Miller

- 3w. Approve the campus transfers for staff members for the 2016-2017 school year, per the attached list. (Attachment 3w).
- 3x. Approve the after school Clubs and Activities at the Lodi and Maywood Campuses to operate from October 2016 – May 2017. (Attachment 3x)
- 3y. Approve the following staff from the Lodi MS/HS Campus to serve as transition coaches for the 2016-2017 school year. Each of these staff members will supervise students when at job locations.

Tai Frazier	Maria Alarcon
Charyse Gentile	Laura Mera
Linda Zeidler	Francine Pucciarelli
Donna Bevacqua	Maria Lombardi
Kathleen Ocasio	

- 3z. Approve Reji George, Physical Therapist, to work transition of Outreach Software during the month of August 2016 up to a total of 5 days based on the 2015-2016 rate.
- 3aa. Approve the appointment of Corina Drozdowski, Teacher Supplemental Instruction - Reading, September 1, 2016 through June 30, 2017. Annual salary of \$60,000.00 is based on the Outreach Index and will be prorated for the period worked.

- 3bb. Approve the appointment of Paris Maloupis, Teacher of Music, September 1, 2016 through June 30, 2017. Annual salary of \$48,616.00 is based on the Teachers Salary Index BA and will be prorated for the period worked.
- 3cc. Approve the appointment of Nafeesa Simmons, School Social Worker, September 1, 2016 through June 30, 2017. Annual salary of \$55,000.00 is based on the OUtreach Index and will be prorated for the period worked.
- 3dd. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal
Teacher of Reading	Reading Specialist
Substitute Teacher Aides	Teacher of Science
Assistant Business Administrator	Clerk/Typist/Receptionist
Teacher of STEAM	Supervisor
Curriculum/Assesment Coordinator	Bookkeeper
Technical Performing Arts	

*Board to approve names as submitted by the Superintendent at the September meeting.

Action taken:

4. POLICY:

Motion:

Seconded:

- 4a. Approve the revised Core Curriculum Content Standards (K-12):
Common Core State Standards for Science, (Attachment 4a)
- 4b. Discuss and approve the Nursing Services Plan for the 2016-2017 school year.
(Attachment 4b)
- 4c. Reporting of Harassment, Intimidation and Bullying Investigations, Trainings and Programs Data Collection for the period July 1, 2015 – June 30, 2016. (Attachment 4c)

4d. Approve the SOA for the requirements of the District Professional Development and District Mentoring Plan (Attached 4d).

4e. Adopt the following Policies/Regulations/By Laws/Procedure (Second Reading): (Attachment 4e)

Policy #1140 Affirmative Action Program

Policy #1523 Comprehensive Equity Plan

Policy &
Regulation #1530 Equal Employment Opportunities

Policy #1550 Affirmative Action Program for Employment and Contract
Practices

Policy &
Regulation #2200 Curriculum Content

Policy #2260 Affirmative Action Program for School and Classroom
Practices

Policy &
Regulation #2411 Guidance Counseling

Policy &
Regulation #2423 Bilingual and ESL Education

Policy # 2610 Educational Program Evaluation

Policy # 2622 Student Assessment

Policy # 5750 Equal Educational Opportunity

Policy # 5755 Equity in Educational Programs and Services

4f. Adopt the following Policies/Regulations/By Laws/Procedure (First Reading): (Attachment 4f)

Policy # 1220 Employment of Chief School Administrator

Policy #1310 Employment of School Business Administrator/Board Secretary

Regulation #2414	Programs and Services for Students in High Poverty and in High Need School Districts
Policy #3111	Creating Positions
Policy # 3124	Employment Contract
Policy # 3125	Employment of Teaching Staff Members
Policy # 3125.2	Employment of Substitute Teachers
Policy & Regulation # 3126	District Mentoring Program
Policy # 3141	Resignation
Policy & Regulation #3144 Policy # 3159	Certification of Tenure Charges Teaching Staff Member/School District Reporting Responsibilities
Policy # 3231	Outside Employment as Athletic Coach
Policy & Regulation # 3240	Professional Development for Teachers and School Leaders
Policy # 4159	Support Staff Member/School District Reporting Responsibilities
Regulation # 5330	Administration of Medication
Policy # 5339	Screening of Dyslexia
Policy # 5305	Health Services Personnel
Policy & Regulation # 5350	Student Suicide Prevention
Policy # 5460	High School Graduation
Policy # 7481	Unmanned Aircraft Systems (UAS also know as DRONES)
Policy & Regulation # 8441	Care of Injured and Ill Persons
Policy #8454	Management of Pediculosis

Policy &
Regulation # 8630 Buss Driver/Bus Aide Responsibility

Policy # 9541 Student Teachers/Interns

4g. Renew the following Policies/Regulations/By Laws/Procedure (Attachment 4g)

Policy &
Regulation # 1510 Rights of Persons with Handicaps or Disabilities/Policy on
Non-Discrimination

Policy # 2415.01 Academic Standards, Academic Assessments, and Accountability

Policy # 2416 Programs for Pregnant Pupils

Policy # 2425 Physical Education

Policy # 2461 Special Education/Receiving Schools

Regulation # 2416.01 Special Education/Receiving Schools-IEP Implementation

Regulation # 2461.02 Special Education/Receiving Schools-Suspensions

Regulation # 2461.03 Special Education/Receiving Schools-Pupil Records

Regulation # 2461.04 Special Education/Receiving Schools - Special Education
and Related Services

Regulation # 2461.05 Special Education/Receiving Schools-IEP Compliance

Regulation # 2461.06 Special Education/Receiving Schools-Highly Qualified and
Appropriately Certified Staff.

Regulation # 2461.07 Special Education/Receiving Schools-Termination of
Placement

Regulation # 2461.08 Special Education/Receiving Schools - In-Service Training

Regulation # 2461.09 Special Education/Receiving Schools - Statewide and
District-Wide Assessment Programs

Regulation # 2461.10 Special Education/Receiving Schools - Full Educational
Opportunity

Regulation # 2461.11 Special Education/Receiving Schools-Staff Consultation

Regulation # 2461.12	Special Education/Receiving Schools - Length of School Day and Academic Year
Policy & Regulation # 3240	Professional Development for Teachers and School Leaders
Policy # 4240	Employee Training
Policy & Regulation # 5512	Harassment, Intimidation and Bullying
Policy & Regulation # 5751	Sexual Harassment
Policy # 5752	Marital Status and Pregnancy

- 4h. Approve the revised Ridgefield Park calendar for the 2016-2017 school year. (Attachment 4h)

Action taken:

5. TRANSPORTATION:

Motion:

Seconded:

- 5a. Motion to approve the Bid Results from August 10, 2016. (Attachment 5a)
- 5b. Motion to approve the transfer of contracts from American Five Stars to their new company, Castro School Trans Inc. (Multi Contracts and Routes - SE 1112-8, SE 1112-2, SE 1213-2, SE 081914-2, SE 062415-2, SE 080515-1, SE 111814-1, R 081016-1, SE 08106-3, R 062415-1, R 111015-2, IN 284, SE 031516-1). (Attachment 5b)
- 5c. Motion to approve the attached Summer 2016 quotes. (Attachment 5c)
- 5d. Motion to approve Special Ed Route renewal for the 2016-2017 school year. (Attachment 5d)
- 5e. Motion to approve Regular Ed Route renewal for the 2016-2017 school year. (Attachment 5e)

Action taken:

6. FACILITIES AND PLANNING:

Motion:

Seconded:

Action taken:

7. OLD BUSINESS:

8. NEW BUSINESS:

Motion:

Seconded:

Action taken:

9. DISCUSSION ITEMS:

10. FOOD SERVICE:

Action taken:

11. INFORMATION ITEMS:

MEETING OPEN TO THE PUBLIC

ADJOURNMENT:

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at _____.

Action Taken:

**SPECIAL ORDER OF BUSINESS
CLOSED MEETING TO PUBLIC ATTENDANCE**

August 24, 2016

Motion:
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on August 24, 2016 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated August 24, 2016. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

**SOUTH BERGEN JOINTURE COMMISSION
CLOSED - MONTHLY MEETING**

Meeting Opened at _____.

Members Present:
Members Absent:
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

Adjournment

Motion:
Seconded:

BE IT RESOLVED, that this closed session is adjourned at _____.

Action taken: