

**SOUTH BERGEN JOINTURE COMMISSION**  
**500 Route 17, Suite 307**  
**Hasbrouck Heights, New Jersey 07604**

**REGULAR MEETING**  
**August 23, 2017**

PLEDGE OF ALLEGIANCE

NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

South Bergen Borough Clerks                      The Record and                      The Herald News

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the Jointure Commission Public Schools. This is an official meeting of the Board of Education/ South Bergen Jointure Commission.

ROLL CALL

Members Present:

Members Absent:

Also Present:

SUPERINTENDENT'S REPORT

HIB Investigation

Special Order of Business

Awards and Recognition

**APPROVAL OF MINUTES:**

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Meeting of June 28, 2017 be approved.

Action taken:

## **MEETING OPEN TO THE PUBLIC**

### **REGULAR ORDER OF BUSINESS**

#### **2. FINANCE REPORT:**

Motion:

Seconded:

- 2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved. (2b, 2c, 2d, 2e)
- 2b. The Board accepts the Board Secretary's Report as of May 31, 2017 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of May 31, 2017 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2b)
- 2c. The Board accepts the Board Secretary's Report as of June 30, 2017 and approves "Pursuant to NJAC 6:20-2A.10 (E), certify that as of June 30, 2017 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year. " (Attachment 2c)
- 2d. The Board accepts the financial report of the Treasurer of School Monies for the month of May 2017. (Attachment 2d)
- 2e. The Board accepts the financial report of the Treasurer of School Monies for the month of June 2017. (Attachment 2e)
- 2f. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of May 31, 2017, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2g. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of June 30, 2017, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."
- 2h. The June/July/August bill list below is approved (lists attached):

Bills Payable	\$ 810,502.83
Payroll/Transfers	\$ 126,429.99
Cafeteria Checks	<u>\$ 492.30</u>
<b>Total</b>	<b>\$937,425.12</b>

2i. Motion to approve additional appropriations for revenues and expenditures for the month of May 2017. These appropriations recognize anticipated revenues. (Attachment 2i)

2j. Motion to approve additional appropriations for revenues and expenditures for the month of June 2017. These appropriations recognize anticipated revenues. (Attachment 2j)

2k. Approve the attached professional workshops and the reimbursement costs of the workshops. (Attachment 2k)

Action taken:

### **3. PERSONNEL:**

Motion:

Seconded:

BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

BE IT FURTHER RESOLVED, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month of July 1, 2018 through July 31, 2018. All employments are approved to be paid additional compensation for the Clubs and Activities Program, Office

Support, Home Programming and Parent Training Home Program and Home Instruction on an as-needed basis.

3a. Accept the resignation of the following personnel:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sarah Ashukian	Teacher Aide	July 1, 2017
Julia Bollini	Speech Therapist	August 1, 2017
Mary Bruno	Teacher Aide	July 1, 2017
Daniel Monda	Teacher Aide	August 1, 2017
Surayma Feliz-Medrano	Teacher Aide	August 1, 2017
Jennifer Lora	Physical Therapist	July 1, 2017
Paris Maloupis	Music Teacher	July 1, 2017
Gina Menta	Teacher Aide	July 1, 2017
Natalie Naranjo	Teacher Aide	August 1, 2017
Courtney Payoczkowski	Teacher Aide	July 1, 2017
Jessica Weidner	Teacher Aide	July 1, 2017

3b. Rescind the appointment of the following personnel to work the 2017 Extended School Year Program

<u>Name</u>	<u>Position</u>
Lauren Hallahan	Teacher
Carrie Logerfo	Teacher Aide

3c. Approve the salary adjustment for the following staff who have completed the requirements of the Teacher Salary Index, effective September 1, 2017. All document have been provided.

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Adjusted Salary</u>
Corey Bladzinski	Teacher of English	MA+15	\$56,873.96

3d. Approve the appointment of the following additional Teacher Aides and/or Health Aides at the hourly rate listed, effective September 1, 2017 - June 30, 2018.

<u>Name</u>	<u>2017-2018 Rate</u>
Marisol Campillo	\$22.88
Angela Curcio	\$17.00
Alfredo Fucilli	\$17.00
Janine Funk	\$16.00
Emily Holland	\$17.00
Brianna Hoehl	\$16.00
Dianna Indelicato	\$17.00
Keyondra Johnson	\$16.00

Karianne Kacperowski	\$17.00
Caitlin Larsen	\$16.00
Jaclyn Lynyak	\$17.00
Nayeli Mendoza	\$16.00
Colette Rake	\$16.00

- 3e. Adjust the maternity/medical leave under the Family Leave Act for Tina Vaccaro, Transportation Coordinator, as follows:

May 22, 2017 - June 11, 2017	Medical leave with benefits 7 paid sick days and 7 unpaid sick days
June 12, 2017 - June 16, 2017	5 vacation days
June 19, 2017 - August 2, 2017	Medical leave with benefits 31 paid sick days (must have a doctors note (Due Date: 6/20/17) {Portion of benefits to be paid by employee}
August 3, 2017 - October 31, 2017	Federal and/or State Family leave, Unpaid with benefits. {Portion of benefits to be paid by employee}
November 1, 2017 - January 2, 2018	7 weeks vacation (35 days) with benefits. {Portion of benefits to be paid by employee}

- 3f. Approve the transfer of Karen Pace, Teacher Aide, from the Lodi Campus to the Board Of Education Office, Hasbrouck Heights effective August 21, 2017 to cover for maternity leave replacement from 8:30 am - 3:00 pm. .
- 3g. Approve Karen Pace to work up to an additional ten (10) days during the month of August 2017 based on her 2016-2017 hourly rate of \$22.31 for maternity leave replacement.
- 3h. Approve Jennifer Gloeckler to work up to an additional ten (10) days during the month of August 2017 to help with transitioning in the transportation department at the per diem rate of \$251.74.
- 3i. Approve Shane Miller, Curriculum & Assessment Coordinator to work up to an additional ten (10) days during the month of August 2017 at the per diem rate of

\$173.97 to help with maternity leave of the Director of Curriculum & Assessment.

- 3j. Approve the attached list of substitute teachers, teacher aides, clerk, secretary, receptionist on an as needed basis from July 1, 2017 - June 30, 2018. (Attachment 3j).
- 3k. Approve the following personnel to provide supervisory coverage at our campuses when an administrator is not available. Each of these individuals holds a supervisor certificate.

Christopher Hughes  
Ashley Valentin  
Reji George

- 3l. Approve a contract with each of the districts below and the Jointure to provide one or more of the following services for the 2017-2018 school year: Speech Services, Occupational Therapy Services, Physical Therapy Services, Transition Services, Behavioral Services, Child Study Team Services and Evaluations, Professional Development Services, Nursing Services, Home Programming/Parent Training, Home Instruction and Reading Services.

Bogota	Lyndhurst
Carlstadt	Moonachie
Cliffside Park	North Arlington
East Rutherford	Palisades Park
Emerson	Englewood
Fort Lee	Ridgefield Park
Garfield	River Vale
Hasbrouck Heights	Rutherford
Little Ferry	Saddle Brook
Leonia	South Hackensack
Lodi	Wallington
	Wood-Ridge

- 3m. Approve the Head Teacher positions and amounts for the 2017-2018 school year, as per the attached list. (Attachment 3m)
- 3n. Approve the attached list of teacher aides as substitute teachers for the 2017-2018 school year on an as-needed basis, with no change in compensation. Each of these aides holds a teaching and/or substitute certificate. (Attachment 3n)
- 3o. Approve the South Bergen Jointure Commission Moonachie Campus staff and students to participate in the Moonachie District Recreation Program for the 2017-2018 school year. In addition, approve the following Moonachie Campus staff members as chaperones to supervise South Bergen Jointure Commission students for after-school bowling trips and recreation program. Teachers to be paid \$35.00 per hour. Teacher Aides to be paid \$20.00 per hour.

Teachers: Mary Kattine, Jennifer Pasquariello, Alison Bullaro, Erika Gallagher

Teacher Aides: Jasmine Rahman, Jacquelyn Gambassi, Robert Steen, Marie Cacciacarne, Rita Catania, Annette Cauwenberghs, Lizette Corrales, Maria Dayana Galarza-Jara, Inna Pavlovska, Pamela Kraeft, Alana Smith

- 3p. Approve the revised Teacher/Teacher Aide/Office Staff Home Programming/Tech Scanning Rates and coordinators for the 2017-2018 School Year. (Attachment 3p)
- 3q. Approve a contract with each of the boards of education on the attached list for the Jointure to provide 1:1 aide services for the 2017-2018 school year. Full amount of salary, plus benefits and an administrative fee shall be charged to each of the boards of education. (Attachment 3q)
- 3r. Approve the after school Clubs and Activities at the Lodi and Maywood Campuses to operate from October 2017 – May 2018. (Attachment 3r)
- 3s. Approve the following staff from the Lodi MS/HS Campus to serve as transition coaches for the 2017-2018 school year. Each of these staff members will supervise students when at job locations.

Tai Frazier	Maria Alarcon
Charyse Gentile	Laura Mera
Linda Zeidler	Francine Pucciarelli
Donna Bevacqua	Maria Lombardi
Kathleen Ocasio	Cheryl Kavanagh
Margo Cassetta	Tom Barton
Michelle Sampath	Dan Blanco
Diana Passamono	Stephen Page
Dianna Indelicato	

- 3t. Approve the change of status for Deanna Ketschke, Speech Therapist, from school based to Outreach, and her release from the Teacher’s Association. The status change results in a salary adjustment to \$85,749.23.
- 3u. Approve the maternity/medical leave under the Family Leave Act for Nicole Cordeiro, Teacher, as follows:

October 16, 2017 - November 16, 2017	Medical leave with benefits 21 paid sick days (Due Date: 10/29/17) {Portion of benefits to be paid by employee}
November 17, 2017 - January 1, 2018	Federal and/or State Family leave, Unpaid with benefits. {Portion of benefits to be paid by

employee}

- 3v. Approve the appoint of Jacqueline Cormier, Occupational Therapist, September 1, 2017 - June 30, 2018. Annual salary of \$62,700.00 is based on the Outreach Index MA and will be prorated for the period worked.
- 3w. Approve the appoint of Cheryl Lupica, Speech Therapist, September 1, 2017 - June 30, 2018. Annual salary of \$62,700.00 is based on the Outreach Index MA and will be prorated for t.
- 3x. Approve the carry over of twenty-five (25) vacations days from the 2016-2017 school year for Dr. Dawn Fidanza. (Attachment 3x)
- 3y. Accept the resignation, for the purpose of retirement of Dr. Dawn Fidanza, Superintendent, effective January 1, 2018. The South Bergen Jointure Commission extends its deepest thanks to Dr. Fidanza for her many years of service to the district and extends to her its very best wishes on the occasion of her retirement. (Attachment 3y)
- 3z. Approve the appoint of Jamie Fitzgerald, Behaviorist, September 1, 2017 - June 30, 2018. Annual salary of \$62,700.00 is based on the Outreach Index MA and will be prorated for the period worked.
- 3aa. Approve the appoint of Alexandra Murray, Speech Therapist, September 1, 2017 - June 30, 2018. Annual salary of \$62,700.00 is based on the Outreach Index MA and will be prorated for the period worked.
- 3bb. Approve the appoint of Ariel Weinstein, Speech Therapist, September 1, 2017 - June 30, 2018. Annual salary of \$62,700.00 is based on the Outreach Index MA and will be prorated for the period worked.
- 3cc. Motion to authorize the superintendent to hire personnel on an emergent basis for the following positions\*:

Teacher Aides	School Social Worker
Teacher of the Handicapped	School Psychologist
Teacher of Students with Disabilities	Substitute Teacher
Teacher of Physical Education	Substitute Nurse
Teacher of Music	LDT-C
Behaviorist	World Language Teacher
Speech Therapist	School Nurse
Physical Therapist	Occupational Therapist
District Technology Coordinator	School Health Aide
Teacher of Social Studies	Teacher of Math
Teacher of English	Principal



Teacher of Reading  
Substitute Teacher Aides  
Assistant Business Administrator  
Teacher of STEAM  
Curriculum/Assesment Coordinator  
Technical Performing Arts

Reading Specialist  
Teacher of Science  
Clerk/Typist/Receptionist  
Supervisor  
Bookkeeper  
Business Office Assistant

\*Board to approve names as submitted by the Superintendent at the September meeting.

Action taken:

#### **4. POLICY:**

Motion:

Seconded:

- 4a. Upon the recommendation of the Superintendent of Schools, the South Bergen Jointure Commission Board of Education approves the adoption and implementation of the following district curricula as aligned to the New Jersey Student Learning Standards. The New Jersey Department of Education date of implementation for these new curricula is September 1, 2017. (Attachment 4a)
- 4b. Reporting of Harassment, Intimidation and Bullying Investigations, Trainings and Programs Data Collection for the period July 1, 2016 – June 30, 2017. (Attachment 4b)
- 4c. Approve the SOA for the requirements of the District Professional Development and District Mentoring Plan (Attached 4c).
- 4d. Adopt the following Policies/Regulations/By Laws/Procedure (Second Reading):  
(Attachment 4d)

Policy # 2461 Special Education / Receiving Schools

Policy &  
Regulation # 3126 District Mentoring Program

Policy &  
Regulation # 3221 Evaluation of Teachers

Policy &  
Regulation # 3222 Evaluation of Teaching Staff Members, Excluding  
Teachers and Administrators

Policy &  
Regulation # 3223 Evaluation of Administrators, Excluding Principals, Vice  
Principals and Assistant Principals

Policy &  
Regulation # 3224      Evaluation of Principals, Vice Principals and Assistant Principals

Policy &  
Regulation # 3240      Professional Development for Teachers and School Leaders

Policy # 8130    School Organization

4e. Motion to approve the submission of the Comprehensive Equity Plan - Annual Statement of Assurance for the 2017-18 School year. (Attachment 4e)

Action taken:

**5. TRANSPORTATION:**

Motion:

Seconded:

5a. Motion to approve the attached bid results for July 10, 2017 (Attachment 5a)

5b. Motion to approve the attached bid results for August 7, 2017 (Attachment 5b)

5c. Motion to approve the attached 2017 Summer Quotes Set #2 (Attachment 5c)

5d. Motion to approve the attached 2017-2018 Quotes Set #1 (Attachment 5d)

5e. Motion to approve the addendum on route #1784 Ace Transportation. An aide was added to the vehicle effective September, 2017. Aide cost was \$40.00 per diem. Total route cost \$186.82.

5f. Motion to approve the addendum on route #1707 John Leckie. An aide was removed from the vehicle effective September, 2017. Aide cost was \$45.00 per diem. Total route cost \$240.17.

5g. Motion to approve the addendum on route #2007 N&Y. An aide was removed from the vehicle effective September, 2017. Aide cost was \$27.00 per diem. Total route cost \$119.42.

5h. Motion to approve the addendum on route #1925 Noor Transportation. An aide was added to the vehicle effective September, 2017. Aide cost was \$45.00 per diem.

Total route cost \$191.23.

Action taken:

**6. FACILITIES AND PLANNING:**

Motion:

Seconded:

Action taken:

**7. OLD BUSINESS:**

**8. NEW BUSINESS:**

Motion:

Seconded:

Action taken:

**9. DISCUSSION ITEMS:**

**10. FOOD SERVICE:**

Action taken:

**11. INFORMATION ITEMS:**

**ADJOURNMENT:**

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at \_\_\_\_\_.

Action Taken:

**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**August 23, 2017**

Motion:  
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on August 23, 2017 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated August 23, 2017. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING

Meeting Opened at \_\_\_\_\_.

Members Present:  
Members Absent:  
Also Present:

Special Order of Business

I. Employee Relations and Negotiations

II. Legal

**Adjournment**

Motion:  
Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: